



# DMUSD SAFE REOPENING PLAN FOR K-12 SCHOOLS

**August 12, 2020**

**District: Del Mar Union School District**

**Grades: K-6**

This plan was developed in consultation with the County of San Diego Health and Human Services Agency, Public Health Services and is based on guidance articulated by the California Department of Public Health in its **COVID-19 INDUSTRY GUIDANCE: Schools and School Based Programs**. This plan describes how the schools in the DMUSD district will implement school operations prior to the start of their 2020-21 school year.

## General Measures

	Requirement
X	1. The district has a COVID-19 Safe Reopening Plan webpage that includes the school's: <ul style="list-style-type: none"> <li>a. Safe Reopening Plan for K-12 Schools</li> <li>b. CDPH Guidance for Reopening Schools</li> <li>c. Parent education materials re: Covid-19</li> <li>d. Descriptions of in-person and distance learning programs</li> </ul>
X	2. The district will: <ul style="list-style-type: none"> <li>a. Monitor on a weekly basis, COVID-19 guidance from the California Department of Public Health (CDPH), California Department of Education (CDE), San Diego County Health and Human Services Agencies, Public Health Services (PHS) and San Diego County Office of Education (SDCOE).</li> <li>b. Close all campuses to visitors. Only students, staff and essential visitors will be permitted. External community organizations will not be permitted to use school facilities until further notice.</li> <li>c. The District's Covid Response Team will collaborate with SD County Public Health Response team to report positive cases and possible exposures- Contact: Jenni Huh, Director of Student Services, 858.755.9301 ext.3694 The team will investigate any COVID-19 illness and determine if any work-related factors could have contributed to risk of infection. Update the plan as needed to prevent further cases.</li> <li>d. The school will implement the necessary processes and protocols when a workplace has an outbreak, in accordance with <a href="#">CDPH guidelines</a>.</li> </ul>

- e. The district COVID RESPONSE team will identify individuals who have been in close contact (within 6 feet for 15 minutes or more) of an infected person and take steps
- f. Offer an online, distance learning program, Launch, as an option for students who are at risk or unable to attend in-person learning during the 2020-2021 school year. This robust, yearlong program will encompass a year's worth of content and learning and will be significantly different when compared to emergency remote learning opportunities offered during school closure. Launch will operate as a separate program within the Del Mar Union School District and will include students from all eight DMUSD schools. Launch includes:
  - i. Online, daily live (synchronous) instruction will be combined with asynchronous instruction and independent learning tasks.
  - ii. Students and/or parents will attend in-person meetings with their Launch teacher. This time will be scheduled by the Launch teachers based on student needs. If a student is unable to attend an in-person meeting, other arrangements will be made.
  - iii. Feedback on learning and grading will be consistent with in-school expectations and based on the learning plans of students.
  - iv. Credentialed teachers and support staff are DMUSD employees trained in facilitating distance learning instruction.
  - v. Parents/Guardians must take an active role in the daily teaching of their child. In this role of learning coach, they will be responsible for providing daily instructional support and collaborating with the Launch teacher. Home support of Launch and attention to the learning needs of Launch students is essential to success in this program.
  - vi. Parents should be prepared to commit for one year. If it is necessary for a student to transfer out of this program, enrollment in the student's previous school of attendance will be determined based on space availability.
  - vii. Students assigned to the Kindergarten Spanish Immersion program are not eligible for enrollment in Launch.

X

- 3. The school will support students with access and functional needs who may be at increased risk of becoming infected or having unrecognized illness due to COVID-19, including:
  - a. Reviewing existing student health plans to identify students who may need additional accommodations
  - b. Engaging families for potentially unknown concerns that may need to be accommodated
  - c. Preparing classrooms and non-classroom environments needed for groups that might be at increased risk of becoming infected or having unrecognized illness. These include individuals who:
    - i. Have limited mobility or require prolonged and close contact with others, such as direct support providers and family members
    - ii. Need support processing information or practicing preventive measures, such as hand washing and physical distancing
    - iii. May not be able to communicate symptoms of illness
  - d. Students in our FLS and ALC programs will have staggered start and end times to allow for additional distancing during ingress/ egress
  - e. A SpEd team committee has been formed to address individual needs of students
  - f. Modified schedules will be determined as necessary by IEP team
  - g. Students to remain in cohorts

	<ul style="list-style-type: none"> <li>i. Interaction with typical peers will be provided through alternative means (i.e. virtually, digitally) to ensure cohorts are not co-mingled</li> <li>h. Academic and Social interactions as identified in each student’s IEP will be provided through alternative means (i.e. virtually, digitally, etc.) to ensure stable cohorts</li> <li>i. STEAM+ Teachers will provide live virtual instruction supported by adults within each cohort</li> <li>j. Related service providers will provide specially designed instruction through a variety of mediums (i.e. in-person, virtually, synchronous and asynchronous instruction) supported by adults within each cohort</li> <li>k. Students will each lunch with their cohort</li> <li>l. Students will be provided with toileting and handwashing schedule</li> <li>m. Student drop-off and pick-up schedules will be staggered <ul style="list-style-type: none"> <li>i. Drop-off = 8:15am</li> <li>ii. Pick-up = 2:15 pm</li> </ul> </li> </ul>
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**Promote Healthy Hygiene Practices**

X	<p>4. School staff will teach and reinforce the following: Students will:</p> <ul style="list-style-type: none"> <li>a. Use tissue to wipe their nose and to cough/sneeze inside a tissue or their elbow</li> <li>b. Wash their hands before and after eating; after coughing or sneezing; after being outside; and before and after using the restroom.</li> <li>c. Wash their hands for 20 seconds with soap and use paper towels to dry hands thoroughly.</li> <li>d. Use fragrance-free hand sanitizer when handwashing is not practicable.</li> <li>e. Avoid touching their faces.</li> </ul> <p>Hygiene procedures will be communicated to families and staff prior to school return and will be available on the district website.</p>
X	<p>5. Staff and students will wash their hands or use hand sanitizer frequently throughout the day.</p> <ul style="list-style-type: none"> <li>a. Additional outdoor handwashing stations have been installed at all school sites in addition to existing handwashing stations in classrooms and restrooms. Hand sanitizer dispensers have been added throughout all district campuses and facilities.</li> <li>b. Use of restrooms will be limited to 2-3 students or staff at one time (depending on site specific facilities) to prevent congregations in bathrooms. School site teams develop systems, schedules and signage for bathroom use to ensure no more than two/three individuals are inside the bathroom at one time.</li> <li>c. Students and staff regularly wash their hands at staggered intervals. School site teams develop routines for regular handwashing. Regular hand washing includes before and after eating, after coughing and sneezing, after being outside and before and after using the restroom.</li> <li>d. Students and staff use hand sanitizer when necessary or anytime entering a learning space.</li> </ul>

X	<p>6. The school will enforce the use of <b>face coverings</b> as follows:</p> <ul style="list-style-type: none"> <li>a. <b>All staff will wear face coverings.</b></li> <li>b. <b>All students K-6 will be required to wear face coverings.</b></li> <li>c. <b>Clear face shields, gaiters, scarves or masks with vents or valves are prohibited.</b></li> <li>d. Schools will provide face coverings for any student/staff who needs one for temporary use</li> <li>e. Face coverings can only be removed for eating and drinking. Physical distancing must be</li> <li>f. maintained when face coverings are removed.</li> <li>g. Any student who does not comply with the face covering protocol (unless exempt) will be expected to enroll in distance learning (Launch program.)</li> <li>h. N95 masks will be provided to health technicians and cleaning staff.</li> </ul>
X	<p>7. The school has adequate supplies on hand to support healthy hygiene behaviors, including soap, tissues, trash cans, face coverings and hand sanitizer.</p>
X	<p>8. Staff will use all required protective equipment per California Department of Public Health (CDPH) guidelines.</p> <ul style="list-style-type: none"> <li>a. Health techs will be provided with N95 masks for working with staff/students who demonstrate symptoms of COVID-19</li> </ul>
X	<p>9. The school will provide personal protective equipment (PPE).</p> <ul style="list-style-type: none"> <li>a. A sufficient supply of masks is available for staff and students at each site</li> <li>b. Face shields are available for all staff working directly with children for instruction</li> <li>c. Plexiglass barriers are in place where front office staff must interact with visitors</li> <li>d. Clear plexiglass screens are to be used when students must be in close proximity and are unable to wear a mask. Limited to speech and language therapy, ELPAC and psychoeducational testing. Each classroom will receive 5 plexiglass screens to be utilized as needed (e.g. Small group instruction)</li> </ul>

### Intensify Cleaning, Disinfection, and Ventilation

X	<p>10. All drinking fountains have been disabled. Refillable water bottle stations have been installed at each school site.</p>
X	<p>One member of the custodial team is designated to clean and sanitize throughout the day. An additional custodial staff member has been hired at each school site to provide extra cleaning and disinfecting during COVID-19. Frequently touched surfaces will be cleaned and disinfected at least three times throughout the day in accordance with the district's sanitation protocol. Frequently touched surfaces include:</p> <ul style="list-style-type: none"> <li>a. Door handles</li> <li>b. Light switches</li> <li>c. Sink handles</li> <li>d. Door handles</li> <li>e. Bathroom surfaces</li> <li>f. Tables/chair</li> </ul>



## **Day Custodian Cleaning Schedule (11:00am – 7:30pm)**

11:00 – 11:15 Enter through front office for temperature check.

- Meet with Plant Manager for School site requests or needs.
- Clean and disinfect all play equipment.

11:15 – 1:00 Clean frequently touched areas, including lunch area.

- Clean and disinfect classrooms that are unoccupied.

1:00 – 1:15 Break (Break every two hours of work helps reduce fatigue and injury).

1:15 – 2:00 Clean and disinfect frequently touched areas.

2:00 – 2:15 Meet with Plant Manager and Night Custodian for school site requests or needs.

2:15 – 3:15 Go to custodial room and prepare supplies for trash run.

- Pick up trash around all the school site except the office and ASP area.

3:15 – 3:45 Lunch Break (Break every two hours of work help reduce fatigue and injury).

4:30 – 5:45 Pick up trash from the office and ASP areas.

- Clean and disinfect restrooms (door handles, faucets, flushers, paper towel handles, soap dispensers, toilet seats, tissue dispensers and other high touched areas).

5:45 – 6:00 Break (Break every two hours of work helps reduce fatigue and injury).

6:00 – 7:30 Do school site vacuum schedule.

(Maintain the custodial room clean, organized and fully stocked with supplies).

(Request supplies via Nightly Custodial Report).



## **Night Custodian Cleaning Schedule (2:00pm – 10:30pm)**

2:00 – 2:15 Enter through front office for temperature check.

- Meet with Plant Manager and Day Custodian for School site, requests or needs.

2:15 – 4:00 Clean and disinfect classrooms and high touched areas such as furniture, desks handles, paper towel and soap dispensers, counter tops and replenish supplies.

4:00 – 4:15 Break (Break every two hours of work helps reduce fatigue and injury).

4:15 – 6:15 Clean and disinfect classrooms and high touched areas such as furniture, desks handles, paper towel and soap dispensers, counter tops and replenish supplies.

6:15 – 6:45 Lunch Break (Break every two hours helps reduce fatigue and injury)

6:45 – 8:45 Clean and disinfect classrooms and high touched areas such as furniture, desks handles, paper towel and soap dispensers, counter tops and replenish supplies.

8:45 – 9:00 Break (Break every two hours of work helps reduce fatigue and injury)

9:00 – 10:15 Complete other duties assigned by Principal, Plant Manager.

- Secure and lock all doors and windows

10:15 – 10:30 Fill out nightly report and set alarm

(Request cleaning supplies from plant manager as needed via Nightly Report)

(Maintain custodial room organized, well supplied and clean)

(Replenish soap, paper towels, toilet paper, Disinfectant Bucket Wipes and sanitizer as required)



## **Plant Manager Cleaning Schedule (6:30am – 3:00pm)**

6:30– 8:30 Enter through front office, disarm alarm and do temperature check.

- Check the Nightly Custodial Report for any important information.
- Open all necessary gates, doors and restrooms. Put up flags and traffic control signs.
- Check around school areas for vandalism, broken glass and other safety concerns.
- Clean and disinfect all play equipment.
- Lock necessary gates after school starts.

8:30 – 8:45 Break (Break every two hours helps reduce fatigue and injury).

8:45 – 10:30 Clean, sweep or blow the trash around school grounds.

- Clean and disinfect all lunch tables.
- Clean and disinfect restrooms (door handles, faucets, flushers, paper towel handles, soap dispensers, toilet seats, tissue dispensers and other high touch areas).

10:45 – 11:15 Lunch Break (Break every two hours of work helps reduce fatigue and injury)

- Meet with Day Custodian at 11:00am to go over any school site requests or needs.

11:15 – 1:00 Set up for hot lunch delivery, set up tables and fill milk coolers with necessary milk

- At 11:00 am meet with the Day Custodian to go over any school site requests or needs.
- Set up for Hot lunch delivery, set up tables and milk coolers.
- Throw lunch trash and clean around lunch area, move hot lunch carts back for pick up.

1:00 – 1:15 Break (Break every two hours helps reduce fatigue and injury)

1:15 – 2:15 Replenish Disinfectant Bucket Wipes and Sanitizer Dispensers.

- Meet with day custodian and night custodians to go over any school site requests or needs.
- Hand over the custodial phone to the Night Custodian.

2:15 – 2:45 Open necessary gates and prepare for school dismissal, put flags away.

Notes: Keep your custodial area clean, organized and well supplied with custodial supplies.

X	11. Bus vendors will provide the district with cleaning, sanitization, and safety guidelines. Bus vendor will ensure physical distancing and sanitization protocols adhere to the CDPH guidelines.
X	12. Cleaning and sanitation protocols incorporate the following elements: <ul style="list-style-type: none"> <li>a. Cleaning products are approved for use against COVID-19 on the Environmental Protection Agency (EPA)-approved list</li> <li>b. Disinfectants are labeled as effective against emerging viral pathogens. Employees are trained on manufacturer’s directions, on Cal/OSHA requirements for safe use and as required by the Healthy Schools Act, as applicable.</li> <li>c. Custodial staff are equipped with proper protective equipment.</li> <li>d. HVAC filters have been replaced. MERV 13 filters are being installed in all systems capable.</li> </ul>

### Implementing Distancing

X	13. The school will maintain physical distancing between students, as practicable during the following: <ul style="list-style-type: none"> <li>a) School buses/stops- Students will be expected to maintain distancing and wear face coverings</li> <li>b) Daily symptom checks completed each day by staff and students (parents). Parents to sign in agreement.</li> <li>c) Students will go directly to their classes at drop off and will not be permitted to congregate. Students dropped off between 8:00-8:15 and instruction begins at 8:15.</li> <li>d) Meal periods- Students will remain with their cohort for lunch/snack and will maintain strict 6 ft or more while face coverings are removed. Students will eat outdoors when possible.</li> <li>e) Recess- Recess will be staggered to accommodate distancing and zones will be assigned to cohorts.</li> <li>f) Classrooms and other learning spaces- Tents have been added to each school site. Each classroom will have a designated outdoor learning space/ tent.</li> <li>g) Restrooms- Limit # of students to allow for distancing. Sites will limit the bathrooms to 2-3 students at a time. Handwashing stations have been installed outside to reduce congregating inside of the bathrooms.</li> <li>h) While students are exiting the campus- <ul style="list-style-type: none"> <li>i) Multiple points of entry/exit will be designated.</li> <li>ii) Dismissal will be staggered at each site. Sites will establish schedules to allow for staggered dismissal. Times.</li> </ul> </li> </ul>
X	14. In order to ensure physical distancing to the greatest extent practicable, the following is in place: <ul style="list-style-type: none"> <li>a. Multiple ingress and egress points on campus.</li> <li>b. Students enter and exit through designated gates.</li> <li>c. Students arrive and report immediately to their classrooms for temp. checks between 8:00-8:15.</li> <li>d. Staff will ensure students report directly to their classroom with no congregating.</li> <li>e. Dismissal will be staggered in two “waves”. One wave will dismiss at 2:00, and the next at 2:15</li> <li>f. Staggered recess and lunch time. Cohorts will remain together for lunch and recess. No mixing of cohorts.</li> <li>g. Students will eat outdoors and maintain at least 6 ft. distancing while masks are removed.</li> </ul>

	<ul style="list-style-type: none"> <li>h. On rainy days- cohort will remain in the classroom and eat in 2 shifts.</li> <li>i. Cohorts will be assigned zones for recess and will not-co-mingle with other cohorts.</li> <li>j. Each classroom will have a designated outdoor learning space (tents installed outdoors for each classroom on each site.)</li> </ul>
X	<p>15. The school will limit student mixing with the following measures to the extent practicable:</p> <ul style="list-style-type: none"> <li>a) Students will remain in the same space and in cohorts as small and consistent as practicable.</li> <li>b) Minimize movement of students and teachers or staff as much as practicable. Teacher and students will stay together as one cohort.</li> <li>c) Schedule recess activities in separated areas designated by class. Cohorts will stay together and be assigned times and “zones” for recess. Recess times will be staggered.</li> <li>d) Limit the use of common use areas such as lunch areas, libraries, MURs.</li> <li>e) Eat snacks and meals outdoors or in classrooms. Cohorts stay together for lunch and recess in designated outdoor spaces.</li> <li>f) Choice lunch will provide individually packaged lunches. They will be distributed by grade level at staggered times.</li> </ul>
X	<p>16. The school will maximize space between student seating.</p> <ul style="list-style-type: none"> <li>a. Teacher desks and other staff desks will be at least six feet away from student seating.</li> <li>b. Space will be maximized to promote distancing inside and outside of the classroom. Students may use designated outdoor space. Outdoor classroom provided for each cohort.</li> <li>c. If employees cannot maintain physical distancing with students, they should ensure that they are using proper PPE and following hygiene protocols.</li> <li>d. Class sizes will be kept small to allow for distancing.</li> <li>e. Floor decals have been provided to each school to indicate proper spacing for distancing.</li> </ul>
X	<p><b>Ensure teacher and staff safety</b></p> <p>17. The school’s plan to protect teachers and staff includes the following elements:</p> <ul style="list-style-type: none"> <li>a. Ensuring staff maintain physical distancing from each other is critical to reducing transmission between adults.</li> <li>b. Ensure that all staff use face coverings in accordance with CDPH guidelines and Cal/OSHA standards.</li> <li>c. Face coverings are required for all staff.</li> <li>d. Support staff who are at higher risk for severe illness or who cannot safely distance from household contacts at higher risk, by providing options such as telework, where appropriate, or teaching in a virtual learning or independent study context.</li> <li>e. Conduct staff meetings, professional development training and education, and other activities involving staff with physical distancing measures in place, or virtually, where physical distancing is a challenge</li> <li>f. Staff lounges will be closed to reduce congregating of adults. Staff may not eat together.</li> <li>g. All staff will check in at site main office prior to entering campus for temperature check. Staff will report daily symptom screens electronically prior to arriving on campus. Students/parents will report daily symptom screen and will have temperature checked upon arrival to classroom.</li> <li>h. Staff who are sick or exposed to a confirmed positive case will contact site administrator who will contact HR (Jenny V.) for support in isolation/ quarantine protocols.</li> </ul>

- i. The District is actively working with local health care providers and clinics to establish protocols for routine, periodic, surveillance testing of staff and possibly students. In the interim, periodic testing of staff will be conducted via the public health test centers. Staff will be instructed to visit a local public health testing facility.
  
- j. All schools will follow the district mitigation protocols:
  - (i) Students or staff with symptoms of COVID-19 will stay home.
  - (ii) Students and staff will Recognize symptoms of Covid-19: fever/ chills, cough, difficulty breathing, fatigue, muscle aches, headache, loss of taste or smell, sore throat, congestion or runny nose, nausea/vomiting, diarrhea, rash
  - (iii) Implement the following mitigation protocols for responding to symptoms and quarantining
    1. Immediately isolate anyone exhibiting signs/symptoms of COVID19 until they are able to be transported home.
    2. Advise parents or staff members exhibiting s/s of COVID-19 to contact their health care provider immediately and request a test. If student or staff is not able to contact their provider, they will be provided with the information for testing centers operated by the SD County Department of Public Health. Testing will be provided to staff at Concentra (contracted through JPA) if staff is unable to receive prompt, free testing from health care provider.
    3. Advise sick staff members and students not to return until they have met CDC criteria to discontinue home isolation, including 24 hours with no fever without the use of fever-reducing medication, symptoms have improved OR 10 days since symptoms first appeared.
    4. Ensure that Any student or staff who tests positive or was exposed directly to a confirmed positive will quarantine for 14 days from date of confirmed positive or exposure.
    5. If a teacher or student is a confirmed positive, the entire cohort will quarantine for 14 days and learning will be offered remotely. Substitute teachers will be trained to conduct instruction remotely as necessary.

What measures should be taken when a student, teacher or staff member has symptoms, is a contact of someone infected, or is diagnosed with COVID-19?

	<b>Student or Staff with:</b>	<b>Action</b>	<b>Communication</b>
1.	COVID-19 Symptoms (e.g., fever, cough, loss of taste or smell, difficulty breathing)  Symptom Screening: Per CA <a href="#">School Sector Specific Guidelines</a>	<ul style="list-style-type: none"> <li>• Send home</li> <li>• Recommend testing (If positive, see #3, if negative, see #4)</li> <li>• School/classroom remain open</li> </ul>	<ul style="list-style-type: none"> <li>• No Action needed</li> </ul>
2.	Close contact <b>(†)</b> with a confirmed COVID-19 case	<ul style="list-style-type: none"> <li>• Send home</li> <li>• Quarantine for 14 days from last exposure</li> <li>• Recommend testing (but will not shorten 14-day quarantine)</li> <li>• School/classroom remain open</li> </ul>	<ul style="list-style-type: none"> <li>• Consider school community notification of a known contact</li> </ul>
3.	Confirmed COVID-19 case infection	<ul style="list-style-type: none"> <li>• Notify the local public health department</li> <li>• Isolate case and exclude from school for 10 days from symptom onset or test date</li> <li>• Identify contacts <b>(†)</b>, quarantine &amp; exclude exposed contacts (likely entire cohort <b>(††)</b>) for 14 days after the last date the case was present at school while infectious</li> <li>• Recommend testing of contacts, prioritize symptomatic contacts (but will not shorten 14-day quarantine)</li> <li>• Disinfection and cleaning of classroom and primary spaces where case spent significant time</li> <li>• School remains open</li> </ul>	<ul style="list-style-type: none"> <li>• School community notification of a known case</li> </ul>
4.	Tests negative after symptoms	<ul style="list-style-type: none"> <li>• May return to school 3 days after symptoms resolve</li> <li>• School/classroom remain open</li> </ul>	<ul style="list-style-type: none"> <li>• Consider school community notification if prior awareness of testing</li> </ul>

### Limit Sharing

X	<p>18. The school will limit use of shared objects and equipment, when practicable.</p> <ol style="list-style-type: none"> <li>a. Each child will have his/her own supplies.</li> <li>b. Each child's belongings and supplies will be kept in individually labeled storage containers, cubbies, or areas.</li> </ol>
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### Train All Staff and Educate Families

X	<p>19. The District will train all staff and provide educational materials to families in health and safety practices related to COVID-19. Parent education materials will be provided in the "Welcome Back" packet and posted on the District website. Staff training will be conducted during the pre-planning week (8/17/20-8/21/20) with all staff focusing on:</p> <ol style="list-style-type: none"> <li>a. Proper handwashing and hygiene</li> <li>b. Physical distancing guidelines</li> <li>c. Use of face coverings</li> <li>d. At home and school day screening practices</li> <li>e. COVID-19 specific symptom identification</li> <li>f. Mitigation protocol</li> </ol>
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X	20. Physical distancing will be implemented for all staff training. If not practical to maintain distancing, staff training will be offered virtually.
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### Check for Signs and Symptoms

X	<p>21. Each school will adhere to the following health and safety precautions:</p> <ul style="list-style-type: none"> <li>a) Staff and students who are sick or who have recently had close contact with a person with COVID-19 must stay home.</li> <li>b) Schools and the COVID-19 response team will adhere to the mitigation protocol established by the CDPH including: <ul style="list-style-type: none"> <li>i) Symptom screenings will be completed by staff and students (parents) each day prior to entering campus.</li> <li>ii) Temperature checks must be conducted on school staff immediately before entering the school campus.</li> <li>iii) No-touch thermometers are provided for each teacher and health technicians.</li> <li>iv) Teachers/staff will conduct temperature screens of students daily. Wellness checks will be conducted throughout the day.</li> <li>v) Staff/ students/ parents will be asked to report if they or anyone in their home is exhibiting COVID-19 symptoms.</li> </ul> </li> <li>c. If a student is exhibiting symptoms of COVID-19, staff should communicate with the parent/caregiver and refer to the student's health history form and/or emergency card.</li> <li>d. Monitor staff and students throughout the day for signs of illness; send home students and staff with a fever of 100 degrees (per San Diego County public health order) or higher, cough, or other symptoms of COVID-19 <ul style="list-style-type: none"> <li>i.</li> </ul> </li> </ul>
X	<p>22. The DMUSD COVID RESPONSE TEAM will track incidents of possible exposure and notify local health officials, staff, and families immediately of any exposure to a positive case of COVID-19 at school while maintaining confidentiality, as required under FERPA and state law related to privacy of educational records.</p> <ul style="list-style-type: none"> <li>a. COVID RESPOSNE TEAM= Jenni Huh (Director of Student Services),</li> <li>b. Jason Romero (Assistant Sup/ HR)</li> <li>c. Jenny Venyak (HR),</li> <li>d. School nurses- Lori Smiley, Beth Anderson</li> </ul>

## Plan for When a Staff Member, Child or Visitor Becomes Sick

X	<p>23. In the event that a student or staff member exhibits symptoms during the school day the school will follow the mitigation protocol.</p> <ul style="list-style-type: none"><li>a. Immediately isolate anyone exhibiting signs/symptoms of COVID19 until they are able to be transported home. Advise parents or staff members exhibiting s/s of COVID-19 to contact their health care provider immediately and request a test. If student or staff is not able to contact their provider, they will be provided with the information for testing centers operated by the SD County Department of Public Health. Testing will be provided to staff at Concentra (contracted through JPA) if staff is unable to receive free testing from health care provider.</li><li>b. Advise sick staff members and students not to return until they have met CDC criteria to discontinue home isolation, including 24 hours with no fever without the use of fever-reducing medication, symptoms have improved OR 10 days since symptoms first appeared.</li><li>c. Ensure that Any student or staff who tests positive or was exposed directly to a confirmed positive will quarantine for 14 days from date of confirmed positive or exposure.</li><li>d. Contact 9-1-1 without delay for serious illness including persistent pain or pressure in the chest, confusion, or bluish lips or face.</li><li>e. Close off areas used by any person with a confirmed or presumptive positive case COVID-19 and do not use before cleaning and disinfection.</li><li>f. If a Teacher or student tests positive the entire cohort will quarantine. For 14 days. Families and staff will be notified while maintaining confidentiality in accordance with FERPA/ HIPPA / CALOSHA</li><li>g. All students will have access to instruction when out of class. In the event of a class or school closure, students will be access remote learning.</li></ul>
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## Maintain Healthy Operations

X	<p>24. Schools will:</p> <ul style="list-style-type: none"><li>a. Designate a staff liaison (health technician at each site) to be responsible for responding to COVID-19 concerns. All site Health Technicians will communicate with the District COVID-19 Response Team.</li><li>b. Promptly notify any students or staff members of possible exposures and closures.</li><li>c. Notify local health officials, staff, and families of students who were exposed immediately of any positive case of COVID-19.</li><li>d. Students who are at high risk for severe illness have the opportunity to enroll in the Launch distance learning program. Staff who are at high risk are assigned to the Launch, distance learning program.</li><li>e. DMUSD is consulting with UCSD Department of Health to obtain rapid-result testing for staff and students who have symptoms or were exposed as well as to establish protocols for surveillance testing of staff.</li><li>f. Staff will be directed to provide proof of a (-) COVID-19 PCR test conducted within 10 days of the opening of in-person school. Staff will be provided with information regarding the free local testing sites and the process for scheduling an appointment. If no appointment is available for staff, testing will be facilitated by HR. Testing protocols will be established to conduct periodic surveillance testing of staff in collaboration with health care facilities (possibly UCSD Health clinic,) a staff member's health provider or county public health. Staff will work with HR, Jenni V, if not able to receive a timely test.</li></ul>
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## Considerations for Partial or Total Closures

X	<p>25. The District will adhere to the following guidelines pertaining to closures:</p> <ul style="list-style-type: none"> <li>(a) Schools will close a classroom and implement quarantine protocols if one or more members of the cohort tests positive.</li> <li>(b) A school may close if multiple cases in multiple cohort or 5 % of total # of staff and students test positive within a 14-day period.</li> <li>(c) The Superintendent may close a district in collaboration with the local public health department if more than 25% of schools are closed.</li> <li>(d) The District will communicate plans for school closure to students, parents, teachers, staff, and the community.</li> </ul>
X	<p>26. If a student must isolate, the student will engage in the District's independent study plan. If a classroom or school must close, students will engage in remote learning provided by the classroom teacher.</p>
X	<p>27. In the event of a classroom/school closure, the District will continue to provide nutrition services for eligible students.</p>

The following signatures attest that the information provided above is true and correct.

Signature:

*Jenni Huh*

Date: 8/12/2020

Name:

Jenni Huh

Director of Student Services

Schools that are part of a school district, charter school system or private school system must also include the signature of the superintendent or chief executive.

Signature:

*Holly McClurg*

Date: 8/12/2020

Name:

Holly McClurg, Ph.D.

Title:

Superintendent