

Governing Board of Trustees Regular Meeting Wednesday, March 27, 2019

Members present

Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Meeting called to order at 4:45pm.

1. CALL TO ORDER OPEN SESSION

Procedural: 1.1 CALL TO ORDER OPEN SESSION

Board President Halpern called the meeting to order at 4:45pm.

Information, Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

No public input concerning items on the Closed Session agenda.

Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION

Governing Board President Halpern adjourned the meeting to Closed Session at 4:46pm.

Governing Board Member Rafner joined Closed Session, at 5:01pm.

2. CLOSED SESSION

Discussion: 2.1 CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Gov. Code Section 54956.9: One (1) matter

Discussion: 2.2 EVALUATION OF EMPLOYEE: Evaluation of performance of a public employee – 54957(b)(1). Evaluation of performance of Holly McClurg, Ph.D., Superintendent, in accordance with the contractual obligation for evaluation: Timeline

3. RECONVENE OPEN SESSION

Procedural: 3.1 CALL TO ORDER OPEN SESSION

Board President Halpern reconvened Open Session at 5:46pm.

Procedural, Report: 3.2 WELCOME AND REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Halpern reported the following action taken in Closed Session:

Regarding Item 2.1 CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Gov. Code Section 54956.9: One (1) matter.

Action taken: 4-0 vote; Board denied application for late claim release (1 matter)

Member Rafner not present for vote.

Procedural: 3.3 PLEDGE OF ALLEGIANCE/ROLL CALL

Action: 3.4 APPROVAL OF THE AGENDA

Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Motion by Steve Cochrane, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

4. CORRESPONDENCE/COMMUNICATIONS

Report: 4.1 CORRESPONDENCE

- Superintendent's Office received the following correspondence regarding District business:
- (1) parent inquiry regarding staffing in the special education preschool program.
- (1) community member with interest having an opportunity to take the second language survey.
- Several community members regarding the traffic on Del Mar Heights Road supporting the district's letter to Councilmember Barbara Bry
- (1) regarding an Interdistrict Transfer

Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS

Public request to address the Governing Board regarding non-agenda item:

Dimitar Ruez, community member, regarding early kindergarten enrollment.

5. REPORTS, RECOGNITIONS AND HEARINGS**Recognition: 5.1 BOARD RECOGNITION: 2019 SCIENCE OLYMPIAD PARTICIPANTS**

Shelley Petersen, Assistant Superintendent of Instructional Services, presented the three schools that participated in the San Diego Regional Division B Science Olympiad Competition: Ocean Air School, Sage Canyon School, and Torrey Hills School. The Governing Board of Trustees and Superintendent McClurg recognized team participants, staff, and volunteers of the 2019 Science Olympiad Competition.

Recognition: 5.2 BOARD RECOGNITION: DMUSD EMPLOYEES OF THE MONTH, MARCH 2019

Superintendent McClurg recognized the March 2019 DMUSD Employees of the Month:

Ashley Falls School: Sierra Cruz, Instructional Aide

Carmel Del Mar School: Katie Gomez, Office Assistant

Del Mar Heights School: Heidi Merkel Eckstein, Library Technician

Del Mar Hills Academy: Krystal Caluza, Health Aide Technician

Ocean Air School: Susan Peterson, Instructional Aide

Sage Canyon School: Anjani Kumar, Instructional Assistant

Sycamore Ridge School: Megan Blabac, Office Assistant

Torrey Hills School: Jamie Hernandez, Health Technician

District Office: Ed Cruz, Maintenance Worker, Maintenance, Operations & Facilities Department

Report: 5.3 REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)

Cindy Monaghan, DMCTA Board Secretary, introduced Michele Chavez, 4th grade teacher, and Kelly Arthur, 5th grade teacher, at Sage Canyon School. They shared a presentation on the students' design thinking project "How our Brain Controls our Body." Fourth grade students, Eric, Audrey, Daniel and Dillon, presented their prototypes to smaller groups at the dais and solicited feedback.

Report: 5.4 REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)

2018-2019 DMSEF President, Samantha Madhosingh, provided a report on DMSEF activities to date, including:

- DMSEF raised over 500,000 in the month of March; \$200,000 - \$250,000 ahead of where they were at this time last year.
- Jog-a-thons have been very successful this year.
- Thanked the countless volunteers who support our schools.

Report: 5.5 REPORT: PARENT TEACHER ASSOCIATION (PTA)

2018-2019 Sage Canyon School PTA President, Jenny Hong, provided a report to the Board on Fundraising - What and How.

Report: 5.6 REPORT: BOARD REPORTS/COMMENTS

Board President Halpern shared activities involving all Board Members:

- Board attended the Governing Board of Trustees Special Meeting/Budget Workshop #2. Thanked district for the education and for bringing consultants to facilitate the workshop.
- Attended Governing Board of Trustees Special Visitation to Torrey Hills School.
- Attended Governing Board of Trustees Special Visitation to Ocean Air School.
- Members attended Community Brainstorming Sessions on Facilities at the following schools:
 - Sycamore Ridge School; Members Cochrane and Fitzpatrick attended.
 - Ocean Air School; Member Wooden attended.
 - Sage Canyon School; Members Cochrane and Fitzpatrick attended.
- Next week beginning the kick-off meetings for new school construction of East Pacific Highlands Ranch School and rebuild of Del Mar Heights School.
- Members Cochrane and Fitzpatrick attended Legislative Action Day in Sacramento this month as DMUSD Governing Board of Trustees appointed representatives to the Legislative Action Network (LAN).

Board Member Halpern:

- Attended the Superintendent's PTA Presidents' Advisory Committee Meeting in March.
- Attended the Del Mar Heights School Talent Show.

Member Wooden:

- Attended the Greater San Diego Science and Engineering Fair, serving as a judge for high schools. Our former Del Mar students were well represented and shared amazing projects.

Member Rafner:

- Attended the North City West Schools Facilities Financing Authority March Board of Directors' Regular Meeting, as acting Chairperson and as DMUSD Governing Board of Trustees appointed representative. Superintendent McClurg and Assistant Superintendent, Cathy Birks, also attended.

Member Fitzpatrick:

- Attended Legislative Action Day in Sacramento. Thanked the district for supporting this opportunity.
- Planning to attend a San Diego Education Stakeholder Budget Forum hosted by Senate President pro Tempore Toni Atkins.

Member Cochrane:

- Attended the North Coastal Consortium for Special Education (NCCSE) Annual Trustee Meeting for Special Education Local Planning Area (SELPA) as a DMUSD Governing Board of Trustees appointed representative.
- With Member Fitzpatrick, attended the California Legislative Action Day in Sacramento. Met with Senate President pro Tempore Toni Atkins, Assemblymember Todd Gloria and Assemblymember Brian Maienschein; advocated for Proposition 51 and increased STRS funding.
- Commended DMSEF for their outstanding work.
- Received notification confirming his election as a Region 17 Delegate Assemblymember.

Report: 5.7 REPORT: SUPERINTENDENT

Superintendent McClurg reported on current District activities, including:

One of the strengths in our district is that the district and Board Members are very well connected internally as well as outside our district, which enriches our district and our students. The districts most recent connections include:

- Visited other county schools and toured their facilities in anticipation of building new schools in our district.
- Toured WD-40 Company headquarters in San Diego, where they have a business model that has kept them very relevant over time.
- Partnered with educators and business experts from Beijing, China, including Professor Yong Zhao and other business and education leaders from a high-performing district. They toured schools in our district and met with staff regarding experiential and global learning.

Procedural: 5.8 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS

No public input regarding agenda items.

Action, Procedural: 5.9 BOARD INFORMATION AND APPROVAL, OPEN THE PUBLIC HEARING FOR THE OPENING OF 2019-2022 DMUSD AND DMCTA LABOR AGREEMENT, FULL CONTRACT RENEGOTIATION

The California Government Code, Article 8, Section 3547 stipulates that a reasonable time elapse after the submission of the initial proposal for the public to have the opportunity to comment.

Public Hearing Procedure:

- Hearing Opened at 6:36pm by Board President Halpern.
- Public Comments - no public comment.

The public hearing will be closed at the next regular Board meeting in April.

Approve opening of the Public Hearing for the opening of 2019-2022 DMUSD and DMCTA Labor Agreement.

Motion by Scott Wooden, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action, Minutes: 5.10 BOARD APPROVAL OF GOVERNING BOARD OF TRUSTEES MEETING MINUTES

Approve Minutes:

- February 25, 2019 Special Meeting
- February 27, 2019 Regular Meeting
- March 6, 2019 Special Visitation
- March 13, 2019 Special Meeting
- March 20, 2019 Special Visitation

Motion by Steve Cochrane, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL AND ACCEPTANCE OF DONATIONS AND GRANTS TO THE DEL MAR UNION SCHOOL DISTRICT

Resolution: Approve and accept donations and grants to the Del Mar Union School District.

Approve the District's 2019-2020 Early Childhood Development Center Summer Program.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action (Consent): 6.2 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Resolution: Approve the purchase orders, ratify the commercial warrant payments, revolving cash disbursements and purchase card transactions as listed.

Approve the District's 2019-2020 Early Childhood Development Center Summer Program.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action (Consent): 6.3 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS

Resolution: Approve and ratify Del Mar Union School District agreements and amendments.

Approve the District's 2019-2020 Early Childhood Development Center Summer Program.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action (Consent): 6.4 BOARD APPROVAL, TECHNOLOGY PROCUREMENT PROCESS

Resolution: Approve Use of Public Contract Code Section 20118.2 Technology Procurement Process for Copier Services

Approve the District's 2019-2020 Early Childhood Development Center Summer Program.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action (Consent): 6.5 BOARD APPROVAL, SCHOOL-SPONSORED FIELD TRIPS

Resolution: Approve School-Sponsored Field Trips.

Approve the District's 2019-2020 Early Childhood Development Center Summer Program.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action (Consent): 6.6 BOARD APPROVAL, 2019-2020 EARLY CHILDHOOD DEVELOPMENT CENTER SUMMER PROGRAM

Resolution: Approve the District's 2019-2020 Early Childhood Development Center Summer Program.

Approve the District's 2019-2020 Early Childhood Development Center Summer Program.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action (Consent): 6.7 BOARD APPROVAL, ATTENDANCE AT HARVARD GRADUATE SCHOOL PROJECT ZERO CLASSROOM
Resolution: Approve attendance at Harvard Graduate School of Education Project Zero Classroom.

Approve the District's 2019-2020 Early Childhood Development Center Summer Program.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action (Consent): 6.8 BOARD APPROVAL, TRAVEL TO NEW MEXICO FOR SPECIAL EDUCATION ASSESSMENTS

Resolution: Approve travel to New Mexico for Special Education Assessments.

Approve the District's 2019-2020 Early Childhood Development Center Summer Program.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action (Consent): 6.9 BOARD APPROVAL, UPDATED JOB DESCRIPTION: ACCOUNTING TECHNICIAN

Resolution: Approve updated job description: Accounting Technician.

Approve the District's 2019-2020 Early Childhood Development Center Summer Program.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action (Consent): 6.10 BOARD APPROVAL, UPDATED JOB DESCRIPTION: PAYROLL TECHNICIAN/OFFICE ASSISTANT

Resolution: Approve updated job description: Payroll Technician/Office Assistant.

Approve the District's 2019-2020 Early Childhood Development Center Summer Program.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action (Consent): 6.11 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS

Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve the District's 2019-2020 Early Childhood Development Center Summer Program.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action (Consent): 6.12 CONSENT CALENDAR

Resolution: Approve Consent Items 6.1 - 6.11.

Approve the District's 2019-2020 Early Childhood Development Center Summer Program.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

7. CURRICULUM AND INSTRUCTION

Report: 7.1 BOARD REPORT, STUDENT WELL-BEING

Shelley Petersen, Assistant Superintendent of Instructional Services, introduced Alison Fieberg, Principal of Sage Canyon School, who presented how the Second Step program is being implemented in the classrooms: Student Success Stories. Kelly Arthur, 5th grade teacher at Sage Canyon School, and students Sam, Nadavi, Kyle, Brigitte, and Greta, shared ways they have used Second Step and the difference it has made in students' lives.

8. ADMINISTRATION AND POLICY

Information: 8.1 BOARD REVIEW, FIRST READ OF PROPOSED 2020-2021 SCHOOL YEAR CALENDAR

9. OPERATIONS AND FACILITIES

10. BUSINESS AND FINANCE

Action: 10.1 BOARD APPROVAL, RESOLUTION NO. 2019-03, RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES OF THE DEL MAR UNION SCHOOL DISTRICT TO APPROVE AGREEMENT FOR ARCHITECTURAL SERVICES WITH OBR ARCHITECTURE, INC.

Chris Delehanty, Executive Director of Capital Programs and Technology, presented Resolution No. 2019-03, Resolution of the Governing Board of Trustees of the Del Mar Union School District to approve agreement for Architectural Services with OBR Architecture, Inc, for approval.

Approve Resolution No. 2019-03, Resolution of the Governing Board of Trustees of the Del Mar Union School District to approve agreement for Architectural Services with OBR Architecture, Inc.

Motion by Scott Wooden, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action: 10.2 BOARD APPROVAL, RESOLUTION NO. 2019-04, RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES OF THE DEL MAR UNION SCHOOL DISTRICT TO APPROVE AGREEMENT FOR ARCHITECTURAL SERVICES WITH BAKER NOWICKI DESIGN STUDIO, LLP

Chris Delehanty, Executive Director of Capital Programs and Technology, presented Resolution No. 2019-04, Resolution of the Governing Board of Trustees of the Del Mar Union School District to approve agreement for Architectural Services with Baker Nowicki Design Studio, LLP, for approval.

Approve Resolution No. 2019-04, Resolution of the Governing Board of Trustees of the Del Mar Union School District to approve agreement for Architectural Services with Baker Nowicki Design Studio, LLP.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Report: 10.3 BOARD REPORT, FISCAL CONSIDERATIONS

Cathy Birks, Assistant Superintendent of Business Services, presented a report to the Board regarding Fiscal Considerations, including:

Board Budget Workshops

Other Post-Employment Benefits (OPEB) and Staff Recommendation

Reserve for East Pacific Highlands Ranch School #9 Operating Expenditures and Staff Recommendation

General Fund Reserve and Staff Recommendation

Multi Year Projection

District Staff seeks direction from the Governing Board of Trustees:

Governing Board of Trustees provided direction to proceed with staff recommendations:

- Open a Trust Account
- Transfer from Fund 01 General Fund to Fund 17 Special Reserve for Other than Capital Outlay Projects
- To increase the minimum reserve balance to 17% plus the 3% State mandated minimum reserve for economic uncertainties

11. PERSONNEL

12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DMSEF AND PTA EVENTS

Information: 12.3 PRELIMINARY ITEMS FOR THE APRIL 2019 REGULAR GOVERNING BOARD MEETING

Preliminary items for the April 2019 Regular Governing Board Meeting:

Board Approval, Minutes of Regular Governing Board of Trustees Meeting, March 27, 2019

Board Approval, Minutes of the Governing Board of Trustees Special Visitation, April 3, 2019

Action: 12.4 ADJOURNMENT OF MEETING

Governing Board President Halpern adjourned the meeting at 7:19pm.

Motion to Adjourn meeting.

Motion by Steve Cochrane, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Minutes of March 27, 2019 Adopted:

Signature of Governing Board Clerk:



Scott Wooden, Ph.D.

4-24-2019

Date

Signature of Superintendent:



Holly McClurg, Ph.D.

4-25-2019

Date

Generated by Holly Palmer, Executive Assistant to the Superintendent