

**Governing Board of Trustees Regular Meeting
Wednesday, January 25, 2017**

Members present

Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Meeting called to order at 4:47pm

1. CALL TO ORDER OPEN SESSION

Procedural: 1.1 CALL TO ORDER OPEN SESSION

Board President Rafner called the meeting to order at 4:47pm.

Information, Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

No public input.

Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION

Board President Rafner adjourned to Closed Session at 4:48pm.

2. CLOSED SESSION

Discussion: 2.1 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (Subdivision (a) of Government Code Section 54956.9) *One (1) Matter

Discussion: 2.2 CONFERENCE WITH LABOR NEGOTIATOR (G.C. 54957.6) Agency Designated Representatives: Holly McClurg, Ph.D., Superintendent and Jason Romero, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association

3. RECONVENE OPEN SESSION

Procedural: 3.1 CALL TO ORDER OPEN SESSION

Board President Rafner reconvened Open Session at 5:58pm.

Procedural, Report: 3.2 WELCOME AND REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Rafner reported no action taken in Closed Session.

Procedural: 3.3 PLEDGE OF ALLEGIANCE/ROLL CALL

Action: 3.4 APPROVAL OF THE AGENDA

Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

4. CORRESPONDENCE/COMMUNICATIONS

Report: 4.1 CORRESPONDENCE

Superintendent McClurg reported no correspondence/communication received from the community.

Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS

No public input.

5. REPORTS, RECOGNITIONS AND HEARINGS

Report: 5.1 6:00PM TIME CERTAIN / ITEM 10.1: BOARD REVIEW AND ACCEPTANCE OF THE ANNUAL AUDIT REPORT FOR THE 2015-2016 FISCAL YEAR PREPARED BY WILKINSON, HADLEY, KING & COMPANY, CERTIFIED PUBLIC ACCOUNTANTS (Reference Item 10.1)

Recognition: 5.2 BOARD RECOGNITION: EXTERNAL PARTNERSHIPS

Jason Romero, Assistant Superintendent of Human Resources, introduced Mission Federal Credit Union representative, Yvonne Jones, Sr. Regional Business Development Officer. In the promotion of understanding and cooperation between businesses and schools within our community, Del Mar Union School District recognized Mission Federal Credit Union as a district partner in education. The District formally recognized Mission Federal Credit Union for their ongoing commitment to our schools, students, and staff.

Recognition: 5.3 BOARD RECOGNITION: DMUSD EMPLOYEES OF THE MONTH, JANUARY 2017
Superintendent McClurg recognized the January 2017 DMUSD Certificated Employees of the Month.

Ashley Falls School: Andrea Peddycord, Kindergarten Teacher
Carmel Del Mar School: Shannon Knipstein, Grade Six Teacher
Del Mar Heights School: Jasmyn Tanner, Grade Five Teacher
Del Mar Hills Academy: Hilary Wilson, Grade One Teacher
Ocean Air School: Hayley Kantner, Grade Three Teacher
Sage Canyon School: Cindy Nicoll, Grade Six Teacher
Sycamore Ridge School: Jeni Cass, Grade One Teacher
Torrey Hills School: Mary Geringer, Special Day Class Teacher
ECDC: Haley Harrington, Preschool Special Ed Teacher
District Office: Shirley Bales, Program Assistant

Report: 5.4 REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)
2016-2017 DMCTA President, Erik Bienke, provided a DMCTA report to the Board, including:

- Members met with the District for the first interest based bargaining session and will hold the second session in March.
- Thanked DMSEF for the recent 5K run.
- CTA San Diego Service Center is holding a brunch for school board members; invitations to come.

President Bienke introduced Lauri Carpenter and Alaina Despars, Special Day Classroom Teachers and Del Mar Heights School DMCTA representatives, who reported on their award winning program "Understanding Differences."

Report: 5.5 REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)
The 2016-2017 DMSEF President, Ty Humes, provided a report on DMSEF activities to date, including:

- Welcomed Harry Dennis, new Ocean Air DMSEF representative.
- Shared fundraising update:
 - Fundraising is currently at \$632,071.
 - Carmel Valley 5K Run remitted \$8,000, to date.
 - Jog-a-thons currently happening throughout the District.

Report: 5.6 REPORT: PARENT TEACHER ASSOCIATION (PTA)
Del Mar Heights School PTA President, Amy Chelesnik, provided a report on how district PTA's support science education.

Report: 5.7 REPORT: BOARD REPORTS/COMMENTS
Member Cochrane:

- Thanked DMCTA members for the Understanding Differences presentation.
- Attended the January Governing Board of Trustees Visitation to Del Mar Hills Academy.
- Happy to be a member of the Governance Team.

Member Halpern:

- Attended Screenagers viewing and encouraged community to attend with children.
- Attended DMSEF January meeting.
- Attended STEAM+ Family Night at Del Mar Heights School.
- Attended Del Mar Heights School PTA meeting.
- Attended the January Governing Board of Trustees Visitation to Del Mar Hills Academy.

Member Wooden:

- Attended the January Governing Board of Trustees Visitation to Del Mar Hills Academy.
- Attended the Science Olympiad Invitational in Orange County where Ocean Air School competed. Five schools will be competing at the San Diego Regional Science Program in Carlsbad: Carmel Del Mar School, Ocean Air School, Sage Canyon School, Sycamore Ridge School, and Torrey Hills School. Encouraged community to attend.
- Attended Thirteen Colonies performances at Ocean Air School where there was an integration of music and social studies.

Member Gibson:

- Attended STEAM+ Family Night at Ashley Falls School where the focus was the human heart.

Member Rafner:

- Attended the January Governing Board of Trustees Visitation to Del Mar Hills Academy.
- Attended North City West Financial Planning Board Special Meeting.

Report: 5.8 REPORT: SUPERINTENDENT

Superintendent McClurg will report on current District activities, including:

- Attended with staff, the Design@Large at UCSD Design Lab with presenter Dan Makoski.
- Attended with staff and DMSEF President Ty Humes, STEAM+ Family Night...Come and Experience "Wow!" and visited all eight schools.
- Reminded community of the February 1, 2017 SCREENAGERS Parent Night at Ocean Air School and encouraged parents of children of any age to attend.

Procedural: 5.9 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS

No public input.

Action, Minutes: 5.10 BOARD APPROVAL OF GOVERNING BOARD OF TRUSTEES MEETING MINUTES

Approve Minutes:

- December 14, 2016 Regular Meeting
- January 4, 2017 Special Visitation

Motion by Scott Wooden, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action, Procedural: 5.11 BOARD INFORMATION AND APPROVAL, CLOSE THE PUBLIC HEARING FOR THE SUBMISSION OF THE INITIAL PROPOSALS FOR THE REOPENERS OF 2016-2017 DMUSD AND DMCTA LABOR AGREEMENT

The California Government Code, Article 8, Section 3547 stipulates that a reasonable time elapse after the submission of the initial proposal for the public to have the opportunity to comment. The Public Hearing was opened at the December 14, 2016 Governing Board of Trustees meeting and will be closed at this January 25, 2017 Governing Board of Trustees meeting.

The California Government Code, Article 8, Section 3547 stipulates that a reasonable time elapse after the submission of the initial proposal for the public to have the opportunity to comment.

Public Hearing Procedure:

- No Public Comment.
- Public Hearing for the Submission of the Initial Proposals for the Reopeners of 2016-2017 DMUSD and DMCTA Labor Agreement closed at 6:50pm by Board President Rafner.

Approve closing the Public Hearing for the Submission of the Initial Proposals for the Reopeners of 2016-2017 DMUSD and DMCTA Labor Agreement.

Motion by Kristin Gibson, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL, DEL MAR UNION SCHOOL DISTRICT'S UNIFORM COMPLAINT QUARTERLY REPORT FOR OCTOBER 1, 2016 - DECEMBER 31, 2016

Resolution: Approve Del Mar Union School District's Uniform Complaint Quarterly Report for October 1, 2016 - December 31, 2016.

Approve Consent Items 6.1 - 6.17.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.2 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Resolution: Approve the purchase orders, ratify the commercial warrant payments, revolving cash disbursements and purchase card transactions as listed.

Approve Consent Items 6.1 - 6.17.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.3 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS

Resolution: Approve and ratify Del Mar Union School District agreements and amendments.

Approve Consent Items 6.1 - 6.17.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.4 BOARD RATIFICATION AND APPROVAL OF CHANGE ORDER FOR BID #16-05 FLOORING INSTALLATION

Resolution: Approve and ratify the change order for the flooring installation project

Approve Consent Items 6.1 - 6.17.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.5 BOARD APPROVAL, FACILITIES PROJECTS OVER \$5,000

Resolution: Approve facilities projects over \$5,000.

Approve Consent Items 6.1 - 6.17.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.6 BOARD APPROVAL, ATTENDANCE AT CALIFORNIA'S COALITION FOR ADEQUATE SCHOOL HOUSING 2017 ANNUAL CONFERENCE ON SCHOOL FACILITIES

Resolution: Approve attendance at California's Coalition for Adequate School Housing 2017 Annual Conference, with admendment (reference Item 6.18).

Approve Consent Items 6.1 - 6.17.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.7 BOARD APPROVAL, ATTENDANCE AT THE CALIFORNIA SCHOOL NURSES ORGANIZATION CONFERENCE 2017

Resolution: Approve attendance at the Annual California School Nurses Organization (CSNO) Conference.

Approve Consent Items 6.1 - 6.17.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.8 BOARD APPROVAL AND RATIFICATION FOR SPECIAL EDUCATION SERVICE CONTRACTS FOR THE 2016-2017 SCHOOL YEAR

Resolution: Approve and ratify contracts for Special Education Services for the 2016-2017 school year.

Approve Consent Items 6.1 - 6.17.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.9 BOARD APPROVAL, NORTH COASTAL CONSORTIUM FOR SPECIAL EDUCATION 2016 LOCAL PLAN REVISION

Resolution: Approve North Coastal Consortium for Special Education's Education (NCCSE) 2016 Local Plan as submitted.

Approve Consent Items 6.1 - 6.17.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.10 BOARD APPROVAL, SCHOOL ACCOUNTABILITY REPORT CARDS 2015-2016

Resolution: Approve 2015-2016 School Accountability Report Cards (SARCs).

Approve Consent Items 6.1 - 6.17.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.11 6.9 BOARD APPROVAL SCHOOL-SPONSORED FIELD TRIP

Resolution: Approve School-Sponsored Field Trip.

Approve Consent Items 6.1 - 6.17.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.12 BOARD APPROVAL, REVISED GROUP 1 REGULAR CLASSIFIED SALARY SCHEDULE

Resolution: Approve revised Group 1 Regular Classified Salary Schedule with the addition of Range 52 for the Autism Behavior Specialist position, with admendment (*reference Item 6.18*).

Approve Consent Items 6.1 - 6.17.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.13 BOARD APPROVAL, REVISED GROUP 5 CERTIFICATED MANAGEMENT SALARY SCHEDULE

Resolution: Approve revised Group 5 Certificated Management Salary Schedule with the addition of Range 6 for the District Program Specialist #2 position.

Approve Consent Items 6.1 - 6.17.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.14 BOARD APPROVAL, CHANGE OF CLASSIFICATION FOR THE POSITION OF DIRECTOR OF FINANCE

Resolution: Approve change of classification for the position of Director of Finance.

Approve Consent Items 6.1 - 6.17.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.15 BOARD APPROVAL, NEW JOB DESCRIPTION FOR THE POSITION OF PARENT-COMMUNITY LIAISON

Resolution: Approve new job description for the position of Parent-Community Liaison.

Approve Consent Items 6.1 - 6.17.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.16 BOARD APPROVAL, NEW JOB DESCRIPTION FOR THE POSITION OF BEHAVIOR SUPPORT INTERVENTIONIST

Resolution: Approve new job description for the position of Behavior Support Interventionist.

Approve Consent Items 6.1 - 6.17.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.17 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS

Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.17.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.18 CONSENT CALENDAR

Amendment to Item 6.6 - Board President Rafner informed the Board that his share of the costs for the CASH 2017 Conference will be reimbursed by NCW/JPA - Willdan Financial Services.

Amendment to Item 6.12 - Clarification was provided that the Behavior Support Interventionist position was incorrectly listed on the Classified Salary Schedule as Range 22. The Behavior Support Interventionist position is Range 18.

Resolution: Approve Consent Items 6.1 - 6.17, with amendment to Consent Items 6.6 and 6.12

Approve Consent Items 6.1 - 6.17.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

7. CURRICULUM AND INSTRUCTION

Report: 7.1 BOARD REPORT, ENGLISH LANGUAGE ARTS/LITERACY MATERIALS ADOPTION PROCESS

Vivian Firestone, Coordinator of Assessment, Data & Integrated Technology, presented the English Language Arts/Literacy materials adoption process, including:

- ELA/ELD Language Arts Materials' Pilot Background
- Pilot Process
- Pilot Teachers
- Training
- Feedback
- Result
- 6th Grade
- Next Steps

Board discussed with staff how materials could be viewed prior to the April Board meeting. Materials will be made available to the public for viewing.

Report: 7.2 BOARD REPORT, DIGITAL CITIZENSHIP PROGRAM

Christopher Delehanty, Director of Technology, presented a report on the district's digital citizenship program, including how it was organized and shared with staff, as well as next steps for refinement and improvement, including:

- Digital Citizenship Pre-2016
- Identifying a Need
- Setting the Stage
- Roll Out
- Delivery - Trimester 1
- Delivery in Action
- Next Steps

8. ADMINISTRATION AND POLICY

Action: 8.1 BOARD APPROVAL, 2017-2018 EARLY CHILDHOOD DEVELOPMENT CENTER TUITION RATES

Approve the District's 2017-2018 Early Childhood Development Center tuition rates as described.

Motion by Kristin Gibson, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action: 8.2 BOARD APPROVAL, 2017-2018 AFTER SCHOOL PROGRAMS TUITION RATES

Approve the District's 2017-2018 After School Programs tuition rates as described.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

9. OPERATIONS AND FACILITIES

10. BUSINESS AND FINANCE

Action, Report: 10.1 6:00PM TIME CERTAIN / BOARD REVIEW AND ACCEPTANCE OF THE ANNUAL AUDIT REPORT FOR THE 2015/2016 FISCAL YEAR PREPARED BY WILKINSON, HADLEY, KING & COMPANY, CERTIFIED PUBLIC ACCOUNTANTS

Time Certain - 6:00pm: Representative Robert Wilkinson from the audit firm of Wilkinson, Hadley, King & Co. presented the 2015-2016 fiscal year annual audit report, and responded to clarifying questions from the Board. Governing Board accepted the Annual Audit Report for the 2015/2016 Fiscal Year.

11. PERSONNEL

12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DISTRICT PTA EVENTS

Information: 12.3 PRELIMINARY ITEMS FOR THE FEBRUARY 2017 REGULAR BOARD MEETING

Board Approval, Minutes of Regular Board Meeting, January 25, 2017.

Board Approval, Minutes of the Special Visitation, February 1, 2017.

Action: 12.4 ADJOURNMENT OF MEETING

Board President Rafner adjourned the meeting at 7:27pm.

Motion to Adjourn meeting.

Motion by Kristin Gibson, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Minutes of January 25, 2017 Adopted:

Signature of Board Clerk:

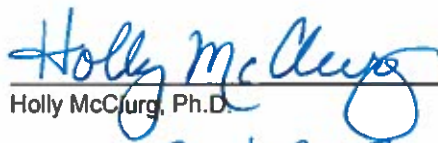


Kristin Gibson

2-15-2017

Date

Signature of Superintendent:



Holly McCurg, Ph.D.

2-16-2017

Date

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