

**MEMORANDUM OF UNDERSTANDING
BETWEEN
DEL MAR UNION SCHOOL DISTRICT
AND
DEL MAR CALIFORNIA TEACHERS ASSOCIATION**

2021-2022 Independent Study Memorandum of Understanding

The Del Mar Union School District (“District”) and Del Mar California Teachers Association (“DMCTA”) enter into this Memorandum of Understanding (“MOU”) in response to Assembly Bill 130, which requires school districts to offer an independent study option to be made available to students whose health would be put at risk by in-person instruction, as determined by their parent or guardian.

The purpose of this MOU is to finalize the Parties’ negotiation obligations regarding Independent Study.

- a. **Effect on Collective Bargaining Agreement.** Unless otherwise affected below, all terms of the DMCTA collective bargaining agreement (“CBA”) shall remain unchanged.
- b. **Independent Study (IS).** The District will provide an independent study (IS) distance learning option for the 2021-22 school year. IS Teachers will have the option of performing duties from home, except when it is necessary for in-person duties (i.e. assessments required to be given in-person).
- c. **Independent Study Assignments.**
 - i. Return Rights: Permanent teachers holding an independent study assignment in the 2021-2022 school year will be guaranteed the right to their previous in-person school site and position for the 2022-2023 school year.
 - ii. Evaluations: The Director of Curriculum and Instruction shall serve as the IS teacher’s supervisor. The Director of Curriculum and Instruction and IS teacher will determine an alternate form of evaluation for the 2021-2022 school year.
 - iii. Class Size: Independent Study classes will have a roster size of 25 for grades K-2 and 26 for grades 3-6. For the duration of this agreement Independent Study classes can have up to a maximum of 28 students for K-2 and 3-6. When classes are staffed above the contractual level teachers will be compensated in the amount of \$3,500 in the form of an annual stipend.
 - iv. Planning Time: IS teachers will have a minimum of 180 minutes per week and additional planning as needed to oversee Independent Learning plans.
 - v. Staff Meetings/CLW/District Professional Learning: CLW and staff meetings will follow the regular district schedule and teachers will attend in-person with the site from their last in-person assignment. If the staff meeting content isn’t pertinent to the IS teacher (for example, the principal is going over the Safe Reopening Plan), the IS teacher will not be required to attend. The IS teacher will communicate with his/her principal to see

if their attendance is necessary at the upcoming staff meeting/CLW. If the site principal indicates the IS teacher does not need to attend the site staff meeting/CLW, the IS teacher will communicate with the Director of Curriculum and Instruction to determine if they are required to attend a IS specific meeting with Instructional Services (to get updates on taking attendance, dealing with students who aren't engaging, etc.). If Instructional Services doesn't have learning or information that is relevant to the IS teacher, the IS teacher will not be required to attend that day's scheduled staff meeting/CLW. The IS teacher will attend all district level profession learning in-person.

- d. **Term of Agreement.** This MOU expires on June 30, 2022, unless the Parties mutually agree to extend it.

The undersigned affirm that each party representative is authorized to enter into this MOU, and that it is effective upon full execution below.

DEL MAR CALIFORNIA TEACHERS ASSOCIATION

DEL MAR UNION SCHOOL DISTRICT



Kevin Cunha, President

Ryan Stanley, Assistant Superintendent

Dated: August 16, 2021

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