Governing Board of Trustees Regular Meeting
Wednesday, August 25, 2021

Members present
Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Meeting called to order at 4:46 PM

1. CALL TO ORDER OPEN SESSION

Procedural: 1.1 CALL TO ORDER OPEN SESSION
Governing Board President Halpern called the Board of Trustees Meeting to order at 4:46pm.

Governing Board Halpern took roll call:
Member Mok - Present
Member Wooden - Present via telephone
Member Rafner - Present
Member Fitzpatrick - Present
Member Halpern - Present

Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA
No public requests to address the Governing Board of Trustees regarding items on the Closed Session agenda.

Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION
Governing Board President Halpern adjourned into Closed Session at 4:47pm.

2. CLOSED SESSION

2.1 CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION Government Code 54956.9(d)(1) OAH Case No.: 2021060832

2.2 CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION — Government Code Section 54956.9 (d)(1) - Case No. 37-2020-00020207-CU-TT-CTL - Save the Field v. Del Mar Union School District

3. RECONVENE OPEN SESSION

Procedural: 3.1 CALL TO ORDER OPEN SESSION
Governing Board President Halpern reconvened Open Session at 5:45pm.

Procedural, Report: 3.2 REPORT OF ACTION TAKEN IN CLOSED SESSION
The Governing Board met in Closed Session and reported the following action taken:

In a unanimous vote, the board voted to approve a compromise agreement and release OAH Case 2021060832. The agreement includes Special Education Services and attorney's fees in exchange for a waiver of claims against the District.
Procedural: 3.3 PLEDGE OF ALLEGIANCE
Superintendent McClurg led the Pledge of Allegiance.

Action: 3.4 APPROVAL OF THE AGENDA
Approve the agenda for the Regular Meeting of the Governing Board of Trustees.

Item 11.1 not needed. Approval of the agenda without item 11.1.

Governing Board President Halpern took roll call vote:
Member Mok
Member Wooden
Member Rafner
Member Fitzpatrick
Member Halpern

Approve agenda for the August 25, 2021 Regular Meeting of the Governing Board of Trustees.

Motion by Doug Rafner, second by Gee Wah Mok.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

4. CORRESPONDENCE/COMMUNICATIONS

Report: 4.1 CORRESPONDENCE
Superintendent’s Office received the following correspondence regarding District business:
COVID-19 Testing
Del Mar Heights Rebuild
Learning Programs for the 2021-2022 School Year
OAH Cases
Health and Safety for the 2021-2022 School Year
Virtual Options for Board Meetings
School Lunch Program
Pacific Sky School Build

Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS
No Public Requests to address the Governing Board of Trustees regarding non-agenda items.

5. REPORTS, RECOGNITIONS AND HEARINGS

Report: 5.1 BOARD REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)
DMCTA President, Kevin Cunha, shared a report with the Board, including:
Thankful that teachers had a restful summer from what was a big year.
This year we are operating under a normal bargaining agreement and agreements on class size and independent study teachers.
Working with Ryan along with CTA to coordinate a bargaining training for new members.
Starting in September and October sites will come in to do presentations and we will have students attend meetings.

Report: 5.2 BOARD REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)
DMSEF President, Phoebe Katsell, provided a DMSEF report to the Board, including:
DMSEF is excited to welcome everyone back to school and back on campus
Students are excited to be in their STEAM+ environments
STEAM+ Staff Highlights - 29 STEAM+ Teachers
15 Master Degrees
12 Awards and Recognitions
377 Years Teaching
3 Division 1 Athletes
DMSEF Historical Contributions and STEAM+ Funding
Why Give to DMSEF & Why Your Contribution is Valuable
Fall Giving Campaign has begun and runs through September 19, 2021

Report: 5.3 BOARD REPORT: GOVERNING BOARD OF TRUSTEES MEMBERS
Governing Board of Trustees reported on current activities.

Member Mok:
Attended the welcome back staff event and it was nice to see how excited everyone was.

Member Wooden:
Attended a zoom webinar about COVID with doctors from Rady's Children's Hospital regarding health and safety in schools and why mask wearing is important.
Attended the welcome back and it was nice to see them all back on campus.

Member Rafner:
Attended the welcome back meeting.
School is off to a great start and thanked everyone for getting the school year started.

Member Fitzpatrick:
Attended the CSBA Meeting regarding health and safety in schools.
Back to School Night was fantastic and was able to go into the classroom and it was wonderful.

Member Halpern
It was great to be back in the classroom for Back to School Night and see teachers in person.

Report: 5.4 BOARD REPORT: SUPERINTENDENT
Superintendent McClurg reported on current District activities, including:
Appreciation for the DMSEF President and the work DMSEF is doing.
Appreciation for the DMCTA President and the work of all teachers.
We held our Welcome Back and the learning sessions were wonderful and very collaborative. Teachers attended four sessions. We have very skilled teachers who presented and attended.
Back To School Night was great - for parents, teachers and principals. It was wonderful to have parents and teachers back together
Analyzing options for Board Meetings and anticipating guidelines from the State and will keep apprised of Board Meeting formats.
August 16 was a great day because kids were back on campus - there was so much joy and everyone was so excited to see friends they hadn't seen in so long.
DMUSD teachers are exceptional and it is so nice to have them all back.
We will always look out for the health and safety of our staff and students.
We continually look forward to the future and do the things we can do.
District Design 2022 - we will soon be and planning for now entering 2022 - how will we go through that process to involve stakeholders in what happens next.
We stay child focused and make sure every decision is made regarding what is best for children
We appreciate the support and gratitude from the community for the great work being done in the district.

Procedural: 5.5 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS
Public requests to address the Governing Board of Trustees regarding agenda items:

Reference agenda item: 8.1
Action, Minutes, Procedural: 5.6 BOARD APPROVAL OF MINUTES

Approve Minutes:
July 28, 2021 - Regular Meeting
August 5, 2021 - Special Meeting

Governing Board President Halpern took roll call vote:
Member Mok
Member Wooden
Member Rafner
Member Fitzpatrick
Member Halpern

Approve Minutes:
July 28, 2021
August 5, 2021

Motion by Doug Rafner, second by Gee Wah Mok.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c)
Resolution: Approve action to declare District personal property as obsolete and surplus and to dispose per Education Code 17540 and 17546(a)(b)(c).

Approve Consent Items 6.1 - 6.11.

Motion by Gee Wah Mok, second by Doug Rafner.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.2 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS
Resolution: Approve Purchase Orders and Ratification of Commercial Warrant Payments, Revolving Cash Disbursements and Purchase Card Transactions.

Approve Consent Items 6.1 - 6.11.

Motion by Gee Wah Mok, second by Doug Rafner.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.3 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS
Resolution: Approve and ratify Del Mar Union School District agreements and amendments.

Approve Consent Items 6.1 - 6.11.

Motion by Gee Wah Mok, second by Doug Rafner.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok
Action (Consent): 6.4 BOARD APPROVAL, RESOLUTION NO. 2021-12 ADOPTING THE "GANN LIMIT" PURSUANT TO GOVERNMENT CODE 7902.1
Resolution: Approve Resolution No. 2021-22 Adopting the "Gann Limit" pursuant to government code 7902.1

Approve Consent Items 6.1 - 6.11.

Motion by Gee Wah Mok, second by Doug Rafner.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Information: 6.5 BOARD INFORMATION, REVISIONS TO THE 2021-2024 LOCAL CONTROL ACCOUNTABILITY PLAN

Action (Consent): 6.6 BOARD APPROVAL, STUDENT TEACHER AGREEMENT
Resolution: Approve Student Teacher Agreement.

Approve Consent Items 6.1 - 6.11.

Motion by Gee Wah Mok, second by Doug Rafner.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.7 BOARD APPROVAL, NEW JOB DESCRIPTION, HUMAN RESOURCES TECHNICIAN
Resolution: Approve new job description: Human Resources Technician.

Approve Consent Items 6.1 - 6.11.

Motion by Gee Wah Mok, second by Doug Rafner.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.8 BOARD APPROVAL, NEW JOB DESCRIPTION, DIRECTOR OF AFTER SCHOOL PROGRAM AND THE EARLY CHILDHOOD DEVELOPMENT CENTER
Resolution: Approve new job description: Director of After School Program and the Early Childhood Development Center.

Approve Consent Items 6.1 - 6.11.

Motion by Gee Wah Mok, second by Doug Rafner.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.9 BOARD APPROVAL, REVISED JOB DESCRIPTION, BENEFITS & RISK MANAGEMENT COORDINATOR
Resolution: Approve revised Benefits & Risk Management Coordinator job description.

Approve Consent Items 6.1 - 6.11.

Motion by Gee Wah Mok, second by Doug Rafner.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.10 BOARD APPROVAL, CHANGES TO SALARY SCHEDULES: GROUP 1 AND 13
Resolution: Approve changes to salary schedules: Group 1 and 13.

Approve Consent Items 6.1 - 6.11.

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Motion by Gee Wah Mok, second by Doug Rafner.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.11 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS
Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.
Approve Consent Items 6.1 - 6.11.

Motion by Gee Wah Mok, second by Doug Rafner.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.12 BOARD APPROVAL, CONSENT CALENDAR
Governing Board President Halpern took roll call vote:
Member Mok
Member Wooden
Member Rafner
Member Fitzpatrick
Member Halpern
Resolution: Approve Consent Items 6.1 - 6.11.
Approve Consent Items 6.1 - 6.11.

Motion by Gee Wah Mok, second by Doug Rafner.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

7. CURRICULUM AND INSTRUCTION

8. ADMINISTRATION AND POLICY

Report: 8.1 BOARD REPORT, 2021-2022 SCHOOL YEAR UPDATES
Holly McClurg, Superintendent; Shelley Petersen, Assistant Superintendent, Instructional Services; Ryan Stanley, Assistant Superintendent, Human Resources; and Jenni Huh, Executive Director, Student Services, provided information to the Board regarding 2021-2022 School Year Updates, including:

School Operations
Layered Mitigation
Masking, Stable Groups, Ventilation, Hand Hygiene
Testing
Quarantine Protocols
Counselors and Social Emotional Support
Staffing and Enrollment
K-6 Enrollment
Site Enrollment
Staffing
Vaccine Verification for School Workers
Great Beginnings and Districtwide Welcome Back Day
ASP and ECDC
Request to address the Governing Board regarding item 8.1: 2021-2022 School Year Updates:
Ruby Evans
J Liu

Staff responded to clarifying questions from Board Members.

Action: 8.2 BOARD APPROVAL, ESSER III EXPENDITURE PLAN
Mark Pong, Director of Finance, presented the ESSER III Expenditure Plan for Board Approval, including:
Overview of ESSR III Funds
Allocation and Expenditure Plan
Addressing Learning Interventions

Staff responded to clarifying questions from Board Members.

Governing Board President Halpern took roll call vote:
Member Mok
Member Wooden
Member Rafner
Member Fitzpatrick
Member Halpern

Approve the ESSER III Expenditure Plan

Motion by Gee Wah Mok, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Eriee Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

9. MAINTENANCE, OPERATIONS AND FACILITIES

Report: 9.1 BOARD REPORT, FACILITIES UPDATE
Chris Delehanty, Executive Director, Capital Programs & Technology provided a facilities update, including:

Pacific Sky School Construction
Del Mar Heights School Rebuild
Del Mar Hills Academy Modernization
Summer Projects
Classroom Modernizations
Amplify Science Room
Sycamore Ridge Courtyard and Play Structure
Ball Walls
Slurry Seals and Striping

10. BUSINESS AND FINANCE

Information: 10.1 BOARD REPORT, LEGISLATIVE UPDATE: SCHOOL LUNCH PROGRAM
Cathy Birks, Assistant Superintendent, Business Services, presented a legislative update to the board regarding the school lunch program, including:

Universal School Meals Program: Assembly Bill (AB) 130 Education Finance: education omnibus budget trailer bill
Fiscal Year 2021-2022
Seamless Summer Option
Legislative Update AB 130
Fiscal Year 2022-2023
Historical - DMUSD School Lunch
Choice Lunch
Choice lunch Capacity - DMUSD School Lunch
District Obstacles and Challenges
Overcoming the Obstacles and Meeting Future Needs
Build a Central Kitchen
Expand Child Nutrition Services and Operations
Evaluate Capital Outlay Needs
District Cost at 75% Participation
Conclusion

Staff responded to clarifying questions from Board Members.

Action, Presentation, Report: 10.2 BOARD REVIEW AND APPROVAL OF THE 2020-2021 UNAUDITED ACTUALS FOR ALL DISTRICT FUNDS
Cathy Birks, Assistant Superintendent, Business Services and Mark Pong, Director of Finance, presented the 2020-2021 Unaudited Actuals for all District Funds for review and Board approval, including:

General Fund Summary
Revenues
Variance from Estimated Actuals
Expenditures
Variance from Estimated Actuals
2020-2021 Unaudited Actuals
Components of Ending Fund Balance
2020-2021 Revenue Summary
2020-2021 Expenditure Summary
Additional General Fund Highlights
Summary of Supplemental Funds
Historical Data Summary
Revenues
Expenditures
Property Tax Revenue
Looking Towards 2021-2022 First Interim
Summary of Other Funds
Fund 13 Cafeteria Fund
Fund 14 Deferred Maintenance
Fund 17 Special Reserve
Fund 21 Measure MM, 2019 Series A
Measure Mm Projects
Fund 25 Capital Facilities
Fund 40 Special Reserve for Capital Outlay
Fund 49-01 CFD 95-1
Fund 49-02 CFD 99-1
Fund 63 Enterprise Fund
Fund 73 Trust Fund

Staff responded to clarifying questions from Board Members.

Governing Board President Halpern took roll call vote:
Member Mok
Member Wooden
Member Rafner
Member Fitzpatrick
Member Halpern

Approve the 2020-2021 Unaudited Actuals for all District Funds.

Motion by Doug Rafner, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

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11. PERSONNEL

Action: 11.1 BOARD APPROVAL TO UTILIZE VARIABLE TERM WAIVER FOR MULTIPLE SUBJECT, WITH BILINGUAL AUTHORIZATION: SPANISH
This item was removed from the agenda by Board President Halpern as it was no longer needed. The removal of this item was approved in a roll call vote during the approval of the agenda, item 3.4.

12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DMSEF AND PTA EVENTS

Information: 12.3 PRELIMINARY ITEMS FOR THE SEPTEMBER REGULAR BOARD MEETING
Action: 12.4 ADJOURNMENT OF MEETING
Governing Board President Halpern adjourned the meeting at 7:48pm.

Governing Board President Halpern took roll call vote:
Member Mok
Member Wooden
Member Rafner
Member Fitzpatrick
Member Halpern

Motion to Adjourn meeting.

Motion by Doug Rafner, second by Gee Wah Mok.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Minutes of August 25, 2021 Adopted:

Signature of Governing Board Clerk:

Gee Wah Mok, Esq.

9/22/21

Date

Signature of Superintendent:

Holly McClurg, Ph.D.

9/22/21

Date