

## **Governing Board of Trustees Regular Meeting Wednesday, January 20, 2016**

### **Members present**

Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

**Meeting called to order at 4:45 PM**

### **1. CALL TO ORDER OPEN SESSION**

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#### **1.1 CALL TO ORDER OPEN SESSION**

Board President Rafner called the meeting to order at 4:45pm.

#### **1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA**

No input.

#### **1.3 ADJOURNMENT INTO CLOSED SESSION**

Board President Rafner adjourned the meeting to Closed Session at 4:46pm.

### **2. CLOSED SESSION**

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**2.1 CONFERENCE WITH LABOR NEGOTIATOR (G.C. 54957.6) Agency Designated Representatives: Holly McClurg, Ph.D., Superintendent, and Jason Romero, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association**

**2.2 SETTLEMENT AGREEMENT: (1) Settlement Agreement - Student ID# 11002791**

### **3. RECONVENE OPEN SESSION**

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#### **3.1 CALL TO ORDER OPEN SESSION**

Board President Rafner reconvened Open Session at 5:45pm.

#### **3.2 WELCOME AND REPORT OF ACTION TAKEN IN CLOSED SESSION**

Board President Rafner reported the following action taken in Closed Session:  
Board unanimously approved Settlement Agreement - Student ID#11002791.

#### **3.3 PLEDGE OF ALLEGIANCE/ROLL CALL**

### 3.4 APPROVAL OF THE AGENDA

Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Motion by Darren Gretler, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

## 4. CORRESPONDENCE/COMMUNICATIONS

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### 4.1 CORRESPONDENCE

The Superintendent's office received correspondence from the community:

- (1) regarding city traffic engineer's response to study on pedestrian safety on Del Mar Heights Road.

### 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS

No input.

## 5. REPORTS, RECOGNITIONS AND HEARINGS

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### 5.1 6:00PM TIME CERTAIN / ITEM 10.1: BOARD REVIEW AND ACCEPTANCE OF THE ANNUAL AUDIT REPORT FOR THE 2014-2015 FISCAL YEAR PREPARED BY WILKINSON, HADLEY, KING & COMPANY, CERTIFIED PUBLIC ACCOUNTANTS

[Reference Item# 10.1]

### 5.2 BOARD RECOGNITION: DMUSD EMPLOYEES OF THE MONTH, JANUARY 2016

### 5.3 REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)

Gina Vargus represented the DMCTA in reporting the following:

- Teachers are happy to be back in the classroom after winter break.
- Shared student/community events happening throughout the district:
  - Sage Canyon School, Science Fair
  - Ashley Falls School, 3rd graders performed their version of Star Search – a play about the solar system
  - Carmel Del Mar School, Great Kindness Challenge
  - Del Mar Heights School, Understanding Differences
  - Del Mar Hills Academy, Talent Show
  - Torrey Hills School, Kindergarten Winter Program
  - Running Clubs, Sycamore Ridge
  - Ocean Air School, Great Kindness Challenge
- Teachers preparing for the STEAM+ family night tomorrow.
- Expressed thankfulness to the parents who support all of these activities, and colleagues who love to create special programs and learning opportunities for all children.

#### 5.4 REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)

The 2015-2016 DMSEF President, Ty Humes, provided a brief report on DMSEF activities to date, including:

- Thanked Darren Gretler for attending the DMSEF Board Meeting
- Current revenue, \$559,000, above last year at this time
- Upcoming high revenue events:
  - Carmel Valley 5K
  - Jog-A-Thons
  - Corporate Contributions from Innoflight, Inc. and Crust Pizzeria
- STEAM+ Premier Family Night
- Board Alignment Updates:
  - VP of Administration - Dr. Alyson Kuroski-Mazzei
  - New Representatives - Doug Keiller, Sage Canyon School and Natanya Shiah, Del Mar Hills Academy
  - Recruitment at Ashley Falls School, Sycamore Ridge School, and Carmel Del Mar School

#### 5.5 REPORT: BOARD REPORTS/COMMENTS

Member Gretler:

- Represented Governing Board of Trustees at the Del Mar Schools Education Foundation (DMSEF) Board Meeting.
- Reminder of STEAM+ Premier Family Night tomorrow.
- Reminder of Carmel Valley 5K and Fun Run Sunday.

Member Halpern:

- Thanked Ty Humes for DMSEF report and fundraising efforts, including corporate fundraising.
- Attended Winterfest at Del Mar Heights School in December.
- Attended the Governing Board of Trustees Special Visitation to Ocean Air School in January.
- Attended PTA Meeting at Del Mar Heights School.

***Reference Item #10.1 6:00pm Time Certain - Report given at this time.***

Member Wooden:

- Attended the Governing Board of Trustees Special Visitation to Ocean Air School in January.
- Participated in the planning for the Science Olympiad.

Member Gibson:

- Attended the Governing Board of Trustees Special Visitation to Ocean Air School in January.
- Excited about STEAM+ Premier Family Night.
- Attended Professional Development sessions in the district.

Member Rafner:

- Attended the Governing Board of Trustees Special Visitation to Ocean Air School in January.
- Attended the North City West School Facilities Financing Authority, Special Board Meeting.

## 5.6 REPORT: SUPERINTENDENT

- Joined Shelley Petersen, Assistant Superintendent of Instructional Services, and three STEAM+ teachers, to visit Washington Elementary School in San Diego to observe their STEAM Magnet Program.
- Attended the SSC Governor's January Budget Workshop with Staff:
  - LCFF
  - One-time Funding
  - Facilities Program & Funding
  - Early Childhood Education
  - Reserve Cap
- Attended the North City West School Facilities Financing Authority, Special Board Meeting.
- Reminder: Thursday Night is the district-wide STEAM+ Premier Family Night.
- Reminder: Sunday is the Carmel Valley 5K & Family Fun Run to support DMSEF.

## 5.7 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS

No input.

5.8 BOARD APPROVAL OF GOVERNING BOARD OF TRUSTEES MEETING MINUTES: December 16, 2015, Regular Meeting; January 6, 2016, Special Visitation; January 12, 2016, Special Meeting

Approve Minutes:

- December 16, 2015 Regular Meeting
- January 6, 2016 Special Visitation
- January 12, 2016 Special Meeting

Motion by Kristin Gibson, second by Scott Wooden.

Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

## 6. CONSENT

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6.1 BOARD APPROVAL, DEL MAR UNION SCHOOL DISTRICT'S UNIFORM COMPLAINT QUARTERLY REPORT FOR OCTOBER 1, 2015 - DECEMBER 31, 2015

Resolution: Approve Del Mar Union School District's Uniform Complaint Quarterly Report for October 1, 2015 - December 31, 2015.

Approve Consent Items 6.1 - 6.9.

Motion by Darren Gretler, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

**6.2 BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO THE DEL MAR UNION SCHOOL DISTRICT**

**Resolution:** Approve and accept donations to the Del Mar Union School District.

**Approve Consent Items 6.1 - 6.9.**

**Motion by Darren Gretler, second by Erica Halpern.**

**Final Resolution:** Motion Carries

**Aye:** Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

**6.3 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c).**

**Resolution:** Approve action to declare district personal property as obsolete and surplus to be disposed of per Education Code 17540 and 17546(a)(b)(c).

**Approve Consent Items 6.1 - 6.9.**

**Motion by Darren Gretler, second by Erica Halpern.**

**Final Resolution:** Motion Carries

**Aye:** Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

**6.4 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS**

**Resolution:** Approve the purchase orders, ratify the commercial warrant payments, and purchase card transactions as listed.

**Approve Consent Items 6.1 - 6.9.**

**Motion by Darren Gretler, second by Erica Halpern.**

**Final Resolution:** Motion Carries

**Aye:** Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

**6.5 BOARD APPROVAL, RESOLUTION 2016-01 APPROVING THE ANNUAL AND FIVE YEAR REPORTABLE FEES REPORTS FOR FISCAL YEAR 2014-2015 IN COMPLIANCE WITH GOVERNMENT CODE SECTION 66006 AND 66001**

**Resolution:** Approve Resolution 2016-01 approving the annual and five year reportable fees reports for fiscal year 2014-2015 in compliance with government code section 66006 and 66001.

**Approve Consent Items 6.1 - 6.9.**

**Motion by Darren Gretler, second by Erica Halpern.**

**Final Resolution:** Motion Carries

**Aye:** Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

**6.6 BOARD APPROVAL, ATTENDANCE AT CALIFORNIA'S COALITION FOR ADEQUATE SCHOOL HOUSING 2016 ANNUAL CONFERENCE ON SCHOOL FACILITIES**

**Resolution: Approve attendance at California's Coalition for Adequate School Housing 2016 Annual Conference.**

**Approve Consent Items 6.1 - 6.9.**

**Motion by Darren Gretler, second by Erica Halpern.**

**Final Resolution: Motion Carries**

**Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden**

**6.7 BOARD APPROVAL, SCHOOL-SPONSORED FIELD TRIP**

**Resolution: Approve the school-sponsored field trip.**

**Approve Consent Items 6.1 - 6.9.**

**Motion by Darren Gretler, second by Erica Halpern.**

**Final Resolution: Motion Carries**

**Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden**

**6.8 BOARD APPROVAL, SCHOOL ACCOUNTABILITY REPORT CARDS 2014-2015**

**Resolution: Approve 2014-2015 School Accountability Report Cards (SARCs).**

**Approve Consent Items 6.1 - 6.9.**

**Motion by Darren Gretler, second by Erica Halpern.**

**Final Resolution: Motion Carries**

**Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden**

**6.9 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS**

**Resolution: Approve recommended personnel actions, employment, resignations, dismissals, leaves of absence, and change of status.**

**Approve Consent Items 6.1 - 6.9.**

**Motion by Darren Gretler, second by Erica Halpern.**

**Final Resolution: Motion Carries**

**Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden**

## 6.10 CONSENT CALENDAR

Resolution: Approve Consent Items 6.1 - 6.9.

Approve Consent Items 6.1 - 6.9.

Motion by Darren Gretler, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

## 7. CURRICULUM AND INSTRUCTION

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## 8. ADMINISTRATION AND POLICY

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### 8.1 BOARD REPORT, UPDATE ON COMMUNITY FORUMS REGARDING FACILITIES

Cathy Birks, Assistant Superintendent of Business Services, and Jason Romero, Assistant Superintendent of Human Resources, presented a Community Forums and School Site Visits Update, including:

- Facilities Master Plan
  - Primary Goals of the FMP
- District Priorities
  - Address Increasing Enrollment and Capacity
  - Finish Construction of Facilities
  - Modernize Existing Facilities
- Presentations to Board (found on DMUSD website)
  - Facilities Master Plan and Five-Year Facility Plan Priorities
  - Facilities Master Plan and Funding Sources
  - Facilities Master Plan Update
  - School Facilities Improvement District
  - Strategic Plan Core Strategy #4 Facility Optimization
- Community Forums re: DMUSD Facilities and Plans for Future Improvement (4)
- School Site Visits with Community (8)
  - School Site Facility Condition and Needs Assessment Presentation
  - Feedback and Input from Community
- Summary of Input
- Conclusion
  - District differences in facilities needs throughout the District.
  - The Board of Trustees and District staff have been analyzing these needs and the potential options for addressing them.
  - Community Input is supportive of District priorities and varies in how to address these priorities regarding funding for facilities and the greater context impacting next steps.

## 9. OPERATIONS AND FACILITIES

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## 10. BUSINESS AND FINANCE

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### 10.1 6:00PM TIME CERTAIN / BOARD REVIEW AND ACCEPTANCE OF THE ANNUAL AUDIT REPORT FOR THE 2014/2015 FISCAL YEAR PREPARED BY WILKINSON, HADLEY, KING & COMPANY, CERTIFIED PUBLIC ACCOUNTANTS

Time Certain - 6:00pm: Representative Aubrey King from the audit firm of Wilkinson, Hadley, King & Co. presented the 2014/2015 fiscal year annual audit report, and responded to clarifying questions from the Board.

Accept the Annual Audit Report for the 2014/2015 fiscal year prepared by Wilkinson, Hadley, King and Company, Certified Public Accountants.

Motion by Scott Wooden, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

### 10.2 BOARD REPORT, EXPLORE FINANCING OPTIONS AND CONSIDERATIONS REGARDING POTENTIAL GENERAL OBLIGATION BOND

Mr. Adam Bauer, Chief Executive Officer and President of Fieldman, Rolapp and Associates, presented a report on financing options and considerations regarding General Obligation Bond and School Facilities Improvement District, including:

- General Obligation Bonds (GO Bonds)
- Proposition 39 General Obligation Bond Elections
- Historical District-wide Assessed Valuation
- Assessed Valuation Summary
- 2016 GO Bond Measure Assumptions
- Tax Rates
- Election of 2016 Bond Issuance - District-wide
- SFID Option 1 FY 2015-16 Assessed Valuation
- Election of 2016 Bond Issuance - SFID Option 1
- SFID Option 2 FY 2015-16 Assessed Valuation
- Election of 2016 Bond Issuance - SFID Option 2
- SFID Option 3 FY 2015-16 Assessed Valuation
- Election of 2016 Bond Issuance - SFID Option 3
- SFID Boundaries and Tax Rates Under Consideration
- Sample Tax Bill - CFD No. 95-1
- Sample Tax Bill - CFD No. 99-1
- Sample Tax Bill I- North City West No. 1
- Sample Tax Bill - No CFD
- Next Steps - if Bond Measure is Put on the November 2016 Election



**11. PERSONNEL**

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**12. CLOSING ITEMS**

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**12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS****12.2 BOARD REVIEW, REMINDER OF UPCOMING DISTRICT PTA EVENTS****12.3 PRELIMINARY ITEMS FOR THE FEBRUARY 2016 REGULAR BOARD MEETING**

- Board Approval, Minutes of Regular Board Meeting, January 20, 2016
- Board Approval, Minutes of the Special Visitation, February 3, 2016

**12.4 ADJOURNMENT OF MEETING**

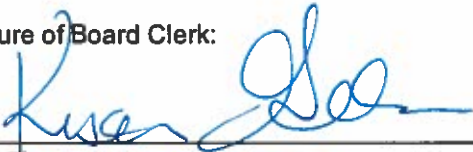
Board President Rafner adjourned the meeting at 7:44pm.

Motion to Adjourn meeting.

Motion by Kristin Gibson, second by Erica Halpern.

Minutes of January 20, 2016 Adopted:

Signature of Board Clerk:



Kristin Gibson

Date

2/24/2016

Signature of Superintendent:



Holly McClurg, Ph.D.

Date

2/25/2016

Generated by Holly Palmer, Executive Assistant to the Superintendent