

## **Governing Board of Trustees Regular Meeting Wednesday, November 16, 2016**

### **Members present**

Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

**Meeting called to order at 5:02pm.**

### **1. CALL TO ORDER OPEN SESSION**

#### **Procedural: 1.1 CALL TO ORDER OPEN SESSION**

Board President Rafner called the meeting to order at 5:02pm.

#### **Information, Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA**

Board President Rafner reported the following action taken in Closed Session:

The Governing Board of Trustees discussed Item 2.1

The Governing Board of Trustees discussed Items 2.2 - 2.5 relating to goal progress for:

- Holly McClurg, Superintendent
- Jason Romero, Assistant Superintendent of Human Resources
- Shelley Petersen, Assistant Superintendent of Instructional Services
- Cathy Birks, Assistant Superintendent of Business Services

The Board has determined that goal progress, as required by employment agreements for the Superintendent and Assistant Superintendents, has been met. As specified in the employment agreements, the Board approved goals-related performance compensation.

#### **Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION**

### **2. CLOSED SESSION**

**Discussion: 2.1 CONFERENCE RE: EXISTING LITIGATION (Paragraph (1) of Subdivision (D) of Government Code 54956.9) Case: San Diego Gas & Electric 2016 General Rate Case, CPUC A.15-04-012**

**Discussion: 2.2 EVALUATION OF EMPLOYEE: Evaluation of performance of a public employee – 54957(b)(1). Evaluation of performance of Holly McClurg, Ph.D., Superintendent, in accordance with the contractual obligation for evaluation**

**Discussion: 2.3 EVALUATION OF EMPLOYEE: Evaluation of performance of a public employee – 54957(b)(1). Evaluation of performance of Jason Romero, Assistant Superintendent of Human Resources, in accordance with the contractual obligation for evaluation**

**Discussion: 2.4 EVALUATION OF EMPLOYEE: Evaluation of performance of a public employee – 54957(b)(1). Evaluation of performance of Shelley Petersen, Assistant Superintendent of Instructional Services, in accordance with the contractual obligation for evaluation**

**Discussion: 2.5 EVALUATION OF EMPLOYEE: Evaluation of performance of a public employee – 54957(b)(1). Evaluation of performance of Cathy Birks, Assistant Superintendent of Business Services, in accordance with the contractual obligation for evaluation**

### **3. RECONVENE OPEN SESSION**

#### **Procedural: 3.1 CALL TO ORDER OPEN SESSION**

Board President Rafner called the meeting to order at 5:45pm.

#### **Procedural, Report: 3.2 WELCOME AND REPORT OF ACTION TAKEN IN CLOSED SESSION**

Board President Rafner reported the following action taken in Closed Session:

The Governing Board of Trustees discussed Items 2.2 - 2.5 relating to goal progress for Holly McClurg, Superintendent, Jason Romero, Assistant Superintendent of Human Resources, Shelley Petersen, Assistant Superintendent of Instructional Services, and Cathy Birks, Assistant Superintendent of Business Services. The Board has determined that goal progress, as required by employment agreements for the Superintendent and Assistant Superintendents, has been met. As specified in the employment agreements, the Board approved goals-related performance compensation.

**Procedural: 3.3 PLEDGE OF ALLEGIANCE/ROLL CALL**

**Action, Procedural: 3.4 APPROVAL OF THE AGENDA**

Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Motion by Kristin Gibson, second by Darren Gretler.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

**4. CORRESPONDENCE/COMMUNICATIONS**

**Report: 4.1 CORRESPONDENCE**

Superintendent's Office received the following correspondence from the community:

- (1) community member regarding the Del Mar Heights Road Enhancement Project - Caltrans Sustainable Transportation Planning Grant.

**Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS**

No public input.

**5. REPORTS, RECOGNITIONS AND HEARINGS**

**Recognition: 5.1 BOARD RECOGNITION: DMUSD EMPLOYEES OF THE MONTH, NOVEMBER/DECEMBER 2016**

Superintendent McClurg congratulated the DMUSD certificated employees of the month, November/December 2016.

Ashley Falls School: Lauren Markarian, Second Grade Teacher

Carmel Del Mar School: Sharon Moody, Kindergarten Teacher

Del Mar Heights School: Kathy Minarik, Science Teacher

Del Mar Hills Academy: Erin Harback, Fifth Grade Teacher

Ocean Air School: Leandra Kalt, Second Grade Teacher

Sage Canyon School: Gina Abbamonte, Fourth Grade Teacher

Sycamore Ridge School: Julie Cunningham, First Grade Teacher

Torrey Hills School: Laurel Zitko, Kindergarten Teacher

Early Childhood Education Program: Megan Perry, Instructional Assistant

District Office: Karen Harris, Accounting Technician, Business Services

**Report: 5.2 BOARD REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)**

The 2016/2017 DMCTA President, Erik Bienke, will provide a brief report on DMCTA activities to date, including:

Teachers are currently preparing for student assessments and parent conferences.

Pleased that Prop 51 was passed in the election.

**Report: 5.3 BOARD REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)**

The 2016/2017 Del Mar Schools Education Foundation President, Ty Humes, provided a brief report on DMSEF activities to date, including:

- Welcomed newest Ocean Air Director, Mark McGarry.
- Shared fundraising report, including:
  - Plans for fundraising campaign, January, 2017 to April 2017
  - Jog-a-thons
  - Giving Tuesday on November 29, 2016
- Invited all to the STEAM+ Family Night on January 12, 2017.
- Shared new campus events.

**Report: 5.4 BOARD REPORT: GOVERNING BOARD MEMBERS****Member Gretler:**

- Thanked DMSEF & DMCTA for kind remarks.
- Attended Sage Canyon Coyote Halloween Parade.
- Attended November PTA Presidents' Advisory Committee Meeting.
- Attended Governing Board of Trustees Special Visitation to Ashley Falls School.
- Attended PTA Parent HillsFest at Del Mar Hills Academy.
- Attended Family Fun Bash at Sage Canyon School.
- Attended Dads' Club Lunch at Sage Canyon School.
- Attended Governing Board of Trustees Special Workshop: Facilities.
- Attended parent/teacher conference.

**Member Halpern:**

- Volunteered at BizTown.
- Thanked those who supported her campaign as Governing Board Member, including DMCTA, Darren Gretler, and family.

**Member Wooden:**

- Attended SF(2) Fall Regional Meeting with the Superintendent.

**Member Gibson:**

- Attended Governing Board of Trustees Special Visitation to Ashley Falls School.
- Attended Pacific Trail Middle School events in San Dieguito Union School District and is serving on the School Site Council.
- Thanked the district for the opportunity to attend the upcoming California School Boards Association 2016 Annual Education Conference.

**Member Rafner:**

- Attended Governing Board of Trustees Special Visitation to Ashley Falls School.
- Wished everyone a happy Thanksgiving.

**Report: 5.5 BOARD REPORT: SUPERINTENDENT****Superintendent McClurg reported on current district activities, including:**

- Met with PTA Presidents and appreciated feedback regarding Parent Mathematics Nights.
- Attended Torrey Hills & Del Mar Hills PTA Meetings.
- Thanked Del Mar Hills Academy PTA President, Jeannie Thomas for attending tonight's meeting to share the PTA report.
- Governing Board held the Governing Board of Trustees Special Workshop: Facilities at Carmel Del Mar School on Monday. Thanked Board for direction given at Workshop.
- This is Parent/Conference Week at all schools.
- Attended the (SF)2 Fall Regional Meeting with Member Scott Wooden; share update on the SF(2) Budget Report and Propositions 51 and 52.

**Report: 5.6 BOARD REPORT: DEL MAR PARENT TEACHERS ASSOCIATION (PTA)**

Del Mar Hills Academy PTA President, Jeannie Thomas, presented a report on character development.

**Procedural: 5.7 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS**

No public input.

**Action, Minutes, Procedural: 5.8 BOARD APPROVAL, MINUTES****Approve Minutes:**

October 26, 2016 Regular

November 2, 2016 Special Visitation

Motion by Darren Gretler, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

## 6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL, ACCEPTANCE OF DONATION FROM ARTCOBELL

Resolution: Accept donation of training room furniture from Artcobell.

Approve Consent Items 6.1 - 6.8.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Action (Consent): 6.2 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Resolution: Approve the purchase orders, ratify the commercial warrant payments, revolving cash disbursements and purchase card transactions as listed.

Approve Consent Items 6.1 - 6.8.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Action (Consent): 6.3 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c).

Resolution: Approve action to declare district personal property as obsolete and surplus to be disposed of per Education Code 17540 and 17546(a)(b)(c).

Approve Consent Items 6.1 - 6.8.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Action (Consent): 6.4 BOARD APPROVAL, ATTENDANCE AT THE ASSOCIATION OF CALIFORNIA SCHOOL ADMINISTRATORS (ACSA) 2017 SUPERINTENDENTS' SYMPOSIUM

Resolution: Approve attendance at the Association of California School Administrators (ACSA) 2017 Superintendents' Symposium.

Approve Consent Items 6.1 - 6.8.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Action (Consent): 6.5 BOARD APPROVAL, ATTENDANCE AT THE CALIFORNIA SCHOOL BOARDS ASSOCIATION/ANNUAL EDUCATION CONFERENCE (CSBA/AEC) 2016

Resolution: Approve attendance at California School Boards Association/Annual Education Conference 2016.

Approve Consent Items 6.1 - 6.8.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Action (Consent): 6.6 BOARD APPROVAL, ATTENDANCE AT SOUTHWEST EDUCATION (SXSWedu) CONFERENCE & FESTIVAL

Resolution: Approve attendance at Southwest Education (SXSWedu) Conference & Festival

Approve Consent Items 6.1 - 6.8.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Action (Consent): 6.7 BOARD APPROVAL, SCHOOL-SPONSORED FIELD TRIP

Resolution: Approve School-Sponsored Field Trip.

Approve Consent Items 6.1 - 6.8.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Action (Consent): 6.8 BOARD APPROVAL OF RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS

Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.8.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Action (Consent): 6.9 BOARD APPROVAL, CONSENT CALENDAR

Resolution: Approve Consent Items 6.1 - 6.8.

Approve Consent Items 6.1 - 6.8.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

## 7. CURRICULUM AND INSTRUCTION

Report: 7.1 BOARD REPORT, POWERSCHOOL LEARNING

Chris Delehanty, Director of Technology, presented PowerSchool Learning, including:

- Training is Key
  - Pilot teachers trained
  - Second group trained February 2016
  - Remaining 4th - 6th Grade
- Principals are using PowerSchool
- District Professional Learning
- SAMR
- PowerSchool in Action
  - Planning
  - Student Use
  - Parent Pilot
- Experience it Yourself
- The Tool for Technology Integration
  - Teachers
  - Students

## 8. ADMINISTRATION AND POLICY

Action: 8.1 BOARD APPROVAL, BLACKBOARD MOBILE COMMUNICATIONS APP

Chris Delehanty, Director of Technology, presented Blackboard Mobile Communications App for approval.

Board Approval of the Blackboard Mobile Communications app.

Motion by Kristin Gibson, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Action: 8.2 BOARD APPROVAL TO HOLD THE 2016 ORGANIZATIONAL MEETING OF THE GOVERNING BOARD OF TRUSTEES ON DECEMBER 14, 2016

Approve to hold the 2016 Organizational Meeting of the Board of Trustees on December 14, 2016.

Motion by Scott Wooden, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Information: 8.3 BOARD REVIEW, FIRST READING OF PROPOSED 2017 GOVERNING BOARD MEETING DATES AND LOCATION  
Board reviewed calendar and made one revision. The August meeting will be held on August 30, 2017, the 5th Wednesday in August.

## 9. OPERATIONS AND FACILITIES

## 10. BUSINESS AND FINANCE

## 11. PERSONNEL

## 12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DMUSD PTA EVENTS

Information: 12.3 PRELIMINARY ITEMS FOR THE DECEMBER REGULAR BOARD MEETING

Action, Procedural: 12.4 ADJOURNMENT OF MEETING

Board President Rafner adjourned the meeting at 6:57pm.

Motion to Adjourn meeting.

Motion by Darren Gretler, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Minutes of November 16, 2016 Adopted:

Signature of Board Clerk:

  
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12-14-2016

Date

Signature of Superintendent:

  
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Holly McClurg, Ph.D.

12-15-2016

Date

Generated by Holly Palmer, Executive Assistant to the Superintendent