

Governing Board of Trustees Regular Meeting Wednesday, September 28, 2016

Members present

Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Meeting called to order at 5:15pm

1. CALL TO ORDER OPEN SESSION

Procedural: 1.1 CALL TO ORDER OPEN SESSION

Board President Rafner called the meeting to order at 5:15pm.

Information, Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

No public input.

Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION

Board President Rafner adjourned to Closed Session at 5:16pm.

2. CLOSED SESSION

Discussion: 2.1 CONFERENCE WITH LABOR NEGOTIATOR (G.C. 54957.6) Agency Designated Representatives: Holly McClurg, Ph.D., Superintendent and Jason Romero, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association

Discussion: 2.2 CONSIDER PERSONNEL ISSUES (Government Code Sections 11126 and 54957); limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session

3. RECONVENE OPEN SESSION

Procedural: 3.1 CALL TO ORDER OPEN SESSION

Board President Rafner reconvened to Open Session at 5:55pm.

Procedural, Report: 3.2 WELCOME AND REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Rafner reported no action taken in Closed Session.

Procedural: 3.3 PLEDGE OF ALLEGIANCE/ROLL CALL

Action, Procedural: 3.4 APPROVAL OF THE AGENDA

Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Motion by Kristin Gibson, second by Darren Gretler.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

4. CORRESPONDENCE/COMMUNICATIONS

Report: 4.1 CORRESPONDENCE

Superintendent's Office received the following correspondence from the community:

(1) Parent inquiry regarding the enrollment process.

Inquiry regarding the congestion before school in Pacific Highlands Ranch.

Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS

No public input.

5. REPORTS, RECOGNITIONS AND HEARINGS

Recognition: 5.1 BOARD RECOGNITION: DMUSD EMPLOYEES OF THE MONTH, SEPTEMBER
 Superintendent McClurg congratulated the DMUSD Employees of the Month, September 2016:

Ashley Falls School: Ed Cruz, Plant Manager
 Carmel Del Mar School: Alfonso Gomez, Plant Manager
 Del Mar Heights School: Becky Young, Health Aide Tech
 Del Mar Hills Academy: Jason Billings, Special Education Aide
 Ocean Air School: Tanya Lubomudrov, Fourth Grade Teacher
 Sage Canyon School: Nicole Ortega, Third Grade Teacher
 Sycamore Ridge School: Erik Lima, Fifth Grade Teacher
 Torrey Hills School: Amy Tan-Zamora, Second Grade Teacher
 Early Childhood Education Program: Kaitlyn Gerdes, Instructional Assistant, Infants
 District Office: Holly Roth, Human Resources Assistant

Report: 5.2 BOARD REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)
 The 2016-2017 DMCTA President, Erik Bienke, provided a brief report on DMCTA activities to date, including:

Introduced DMCTA Vice President, Meg Money, 4th grade teacher at Sycamore Ridge School.
 Attended the SDCOE meeting.
 DMCTA held the first Professional Relations Committee meeting with district administration.
 DMCTA voted to endorse Governing Board of Trustee candidates, incumbent Erica Halpern and incumbent Darren Gretler, for re-election.
 DMCTA is campaigning in favor of Proposition 55 and will be submitting a board resolution in October requesting the Board to take action.
 STEAM+ team met with the Del Mar Schools Education Foundation to discuss the roles of the Foundation and the DMCTA.
 Re-elected for a 2nd term to the California Teachers Association State Council.
 Hopeful the Board will vote to approve the Collective Bargaining Agreement.

Report: 5.3 BOARD REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)
 No report.

Report: 5.4 BOARD REPORT: GOVERNING BOARD MEMBERS

Member Gretler:

Attended numerous school & PTA events, including:
 Back to School Night at Sage Canyon School
 Ice Cream Social at Sage Canyon School
 Carmel Del Mar School Principal's Coffee
 Ashley Falls School PTA meeting
 Stallion Stampede Sycamore Ridge School PTA event
 Torrey Hills School PTA Meeting and Taco Night

Member Halpern:

Attended numerous school and PTA event, including:
 Harvest Fest at Del Mar Heights School
 Stallion Stampede Sycamore Ridge School PTA event
 Torrey Hills School PTA Meeting and Taco Night
 Principals Coffees at Ocean Air School and Carmel Del Mar School

Member Wooden:

Attended Back to School Night at Ocean Air School.
 Checked out the Haiku Learning pilot program.

Member Gibson:

Attended the September DMSEF meeting.
 Attended events at Pacific Trails Middle School.
 Will be coaching at the Science Olympiad this year.
 October 24 - 28 is Say Something Week. Encouraged community to check out the San Diego Promise Group.

Member Rafner:

Attended North City West Financial Planning Board Meeting Closed Session.

Report: 5.5 BOARD REPORT: SUPERINTENDENT

Thanked DMCTA President Eric Bienke for establishing open lines of communication, and welcomed Meg Money to new position as Vice President.

Attended, with staff, the Equity Symposium 2016 in San Diego.

Congratulations to Rebecca Jones, finalist for Presidential Award in Teaching Mathematics.

Attended the Del Mar Schools Education Foundation meeting and shared a report from the District.

Staff is exploring various options in order to address the excessive traffic families are experiencing in the Pacific Highlands Ranch area.

Procedural: 5.6 PUBLIC HEARING TO REVIEW SUFFICIENCY OF INSTRUCTIONAL MATERIALS FOR THE 2016-2017 SCHOOL YEAR, AS REQUIRED BY EDUCATION CODE SECTION 60119

Hearing opened at 6:18pm by Board President Rafner.

No public comment.

Action, Procedural: 5.7 BOARD APPROVAL, RESOLUTION NO. 2016-15 REGARDING THE SUFFICIENCY OF INSTRUCTIONAL MATERIALS FOR THE 2016-2017 SCHOOL YEAR, AS REQUIRED BY EDUCATION CODE SECTION 60119

Hearing closed at 6:19pm by Board President Rafner.

Approve Resolution No. 2016-15 regarding the Sufficiency of Instructional Materials for the 2016-2017 school year, as required by Education Code Section 60119.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Procedural: 5.8 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS

No public input.

Action, Minutes, Procedural: 5.9 BOARD APPROVAL OF MINUTES: August 24, 2016 Regular

Approve Minutes:

August 24, 2016 Regular

Motion by Darren Gretler, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL, RESOLUTION 2016-13 OF THE BOARD OF TRUSTEES OF THE DEL MAR UNION SCHOOL DISTRICT PROCLAMATION SUPPORTING INTERNATIONAL WALK TO SCHOOL DAY ON OCTOBER 5, 2016

Resolution: Approve Resolution No. 2016-13 of the Board of Trustees of the Del Mar Union School District proclamation supporting International Walk to School Day on October 5, 2016.

Approve Consent Items 6.1 - 6.17

Motion by Darren Gretler, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Action (Consent): 6.2 BOARD APPROVAL, RESOLUTION 2016-14 OF THE BOARD OF TRUSTEES OF THE DEL MAR UNION SCHOOL DISTRICT PROCLAMATION ENDORSING RED RIBBON WEEK, OCTOBER 23, 2016 - OCTOBER 31, 2016

Resolution: Approve Resolution No. 2016-14 of the Board of Trustees of the Del Mar Union School District proclamation endorsing Red Ribbon Week, October 23-31, 2016.

Approve Consent Items 6.1 - 6.17

Motion by Darren Gretler, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Action (Consent): 6.3 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c).

Resolution: Approve action to declare district personal property as obsolete and surplus to be disposed of per Education Code 17540 and 17546(a)(b)(c).

Approve Consent Items 6.1 - 6.17

Motion by Darren Gretler, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Action (Consent): 6.4 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Resolution: Approve the purchase orders, ratify the commercial warrant payments, revolving cash disbursements and purchase card transactions as listed.

Approve Consent Items 6.1 - 6.17

Motion by Darren Gretler, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Action (Consent): 6.5 BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO THE DEL MAR UNION SCHOOL DISTRICT

Resolution: Approve and accept donations to the Del Mar Union School District

Approve Consent Items 6.1 - 6.17

Motion by Darren Gretler, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Action (Consent): 6.6 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS

Resolution: Approve and ratify Del Mar Union School District agreements and amendments.

Approve Consent Items 6.1 - 6.17

Motion by Darren Gretler, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Information, Report: 6.7 BOARD REPORT, 2016-2017 MUNICIPAL STORM WATER MANAGEMENT PLAN ANNUAL IMPLEMENTATION UPDATE

Action (Consent): 6.8 BOARD APPROVAL, INDIVIDUAL SERVICE CONTRACTS FOR PUBLIC, NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES FOR SPECIFIED STUDENTS FOR THE 2016-17 SCHOOL YEAR

Resolution: Approve Individual Service Contracts for Public, Nonpublic, Nonsectarian School/Agency Services for Specified Students for the 2016-17 School Year.

Approve Consent Items 6.1 - 6.17

Motion by Darren Gretler, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Action (Consent): 6.9 BOARD APPROVAL, ATTENDANCE AT INSTITUTE FOR MULTI-SENSORY EDUCATION (IMSE) ORTON-GILLINGHAM TRAINING

Resolution: Approve attendance at Institute for Multi-sensory Education (IMSE) Orton-Gillingham Training.

Approve Consent Items 6.1 - 6.17

Motion by Darren Gretler, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Action (Consent): 6.10 BOARD APPROVAL, GUIDED READING AND LITERACY CONTINUUM ON-SITE TEACHER SEMINARS

Resolution: Approve Guided Reading and Literacy Continuum On-Site Teacher Seminars.

Approve Consent Items 6.1 - 6.17

Motion by Darren Gretler, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Action (Consent): 6.11 BOARD APPROVAL, SCHOOL SPONSORED FIELD TRIP

Resolution: Approve School-Sponsored Field Trip.

Approve Consent Items 6.1 - 6.17

Motion by Darren Gretler, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Action (Consent): 6.12 BOARD APPROVAL, REVISIONS TO BOARD POLICY 1230 AND ADMINISTRATIVE REGULATION TO BOARD POLICY 1230: SCHOOL-CONNECTED ORGANIZATIONS

Resolution: Approve revisions to Board Policy 1230, School-Connected Organizations.

Approve Consent Items 6.1 - 6.17

Motion by Darren Gretler, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Action (Consent): 6.13 BOARD APPROVAL, REVISIONS TO BOARD POLICY 1321: SOLICITATION OF FUNDS FROM AND BY STUDENTS

Resolution: Approve revisions to Board Policy 1321: Solicitation of Funds from and by Students.

Approve Consent Items 6.1 - 6.17

Motion by Darren Gretler, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Action (Consent): 6.14 BOARD APPROVAL, REVISIONS TO BOARD POLICY 3290: GIFTS, GRANTS AND BEQUESTS
Board approved pulling Item 6.14 Consent Items, for purpose of discussion.

Motion by Darren Gretler, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Cathy Birks responded to clarifying questions from the Board. The Board directed the revision be made to the language, as follows:
The Board shall ensure that the reserves discretion regarding acceptance of the gift, grant or bequest which may not involves creation of a program which the Board would be unable to sustain when the donation is exhausted

Following discussion, Item 6.14 was included in Consent for Board approval.

Resolution: Approve revisions to Board Policy 3290: Gifts, Grants and Bequests.

Approve Consent Items 6.1 - 6.17

Motion by Darren Gretler, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Action (Consent): 6.15 BOARD APPROVAL, REVISED JOB DESCRIPTION FOR THE POSITION OF WAREHOUSE/MAINTENANCE WORKER

Resolution: Approve revised job description for the position of Warehouse/Maintenance Worker.

Approve Consent Items 6.1 - 6.17

Motion by Darren Gretler, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Action (Consent): 6.16 BOARD APPROVAL, REVISED JOB DESCRIPTION FOR THE POSITION OF COORDINATOR, EARLY CHILDHOOD/DISTRICT PROGRAM SPECIALIST

Resolution: Approve revised job description for the position of Coordinator, Early Childhood/District Program Specialist.

Approve Consent Items 6.1 - 6.17

Motion by Darren Gretler, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Action (Consent): 6.17 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS

Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.17

Motion by Darren Gretler, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Action (Consent): 6.18 BOARD APPROVAL, CONSENT CALENDAR

Resolution: Approve Consent Items 6.1 - 6.17.

Approve Consent Items 6.1 - 6.17

Motion by Darren Gretler, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

7. CURRICULUM AND INSTRUCTION

Report: 7.1 BOARD REPORT, CAASPP SCORES REPORT

Superintendent Holly McClurg presented the district results from 2016 California Assessment of Student Performance and Progress (CAASPP), including:

- CAASPP Assessments
- Smarter Balanced Summative Assessments
- DMUSD-A High Performing District
- 2016 CAASPP Highlights
- Similar Schools Comparison - Meets and Exceeds Standard
 - All Students
 - English Language Arts
 - Mathematics
- Smarter Balances Assessment 2016 District, County, State Comparison - Students Who Meet or Exceed
 - English Language Arts Standards
 - Mathematics Standards
- District, County, State Comparison - Percent of Students Who Exceed
 - English Language Arts Standards
 - Mathematics Standards
- Percent of Students Not Meeting Standard
 - English Language Arts
 - Mathematics
- Meets and Exceeds Comparison
 - English Language Arts - 14-15 to 15-16
 - Mathematics 14-15 to 15-16
- Claim Level Performance
 - English Language Arts
 - Mathematics
- Del Mar Union School District - Percentage of Students Passing Fitness Tasks
- Smarter Balanced Results
- Next Steps
- DMUSD K-6 Assessments 2016-2017

8. ADMINISTRATION AND POLICY**Action: 8.1 BOARD APPROVAL, NEW BOARD POLICY 6158: SHORT TERM INDEPENDENT STUDY**

Cara Schukoske, Director of Pupil Services, presented the new Board Policy 6158, Short Term Independent Study, for approval.

Approve new Board Policy 6158, Short Term Independent Study.

Motion by Kristin Gibson, second by Darren Gretler.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

9. OPERATIONS AND FACILITIES**Report: 9.1 BOARD REPORT, FACILITIES SUMMER 2016 PROJECTS**

Cathy Birks, Assistant Superintendent of Business Services, presented Facilities Summer 2016 Projects, including:
Facilities

General Fund

Other Funds

Mike Galis, Director of Maintenance, Operations and Facilities, presented Facilities Summer 2016 Projects, including:

- Ashley Falls School
- Carmel Del Mar School
- Del Mar Heights School
- Del Mar Hills School
- Ocean Air School
- Sage Canyon School
- Sycamore Ridge School
- Torrey Hills School
- Early Childhood Development Center
- Additional Projects Around the District

DMUSD Energy Use Report - Energy Conservation Measures

10. BUSINESS AND FINANCE**Information: 10.1 BOARD INFORMATION, SAN DIEGO COUNTY OFFICE OF EDUCATION OVERSIGHT LETTER REGARDING 2016-2017 ADOPTED BUDGET**

Cathy Birks, Assistant Superintendent of Business Services, presented the San Diego County Office of Education Oversight Letter regarding the 2016-2017 Adopted Budget.

11. PERSONNEL**Action: 11.1 BOARD APPROVAL, MODIFICATIONS TO THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE DEL MAR TEACHERS ASSOCIATION AND THE DEL MAR UNION SCHOOL DISTRICT**

Jason Romero, Assistant Superintendent of Human Resources, presented the Collective Bargaining Agreement between the Del Mar Teachers Association and the Del Mar Union School District, with modifications, for approval.

Approve modifications to the Collective Bargaining Agreement between the Del Mar Teachers Association and the Del Mar Union School District.

Motion by Scott Wooden, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DMUSD PTA EVENTS

Information: 12.3 BOARD REVIEW, PRELIMINARY ITEMS FOR THE OCTOBER REGULAR BOARD MEETING

Action: 12.4 ADJOURNMENT OF MEETING

Board President Rafner adjourned the meeting at 7:20pm.

Motion to Adjourn meeting.

Motion by Kristin Gibson, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Darren Gretler, Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Minutes of October 5, 2016 Adopted:

Signature of Board Clerk:



Kristin Gibson

10-26-2016

Date

Signature of Superintendent:



Holly McClurg, Ph.D.

10-27-2016

Date

Generated by Holly Palmer, Executive Assistant to the Superintendent