

**Governing Board of Trustees Regular/Organizational Meeting
Wednesday, December 14, 2016**

Members present

Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Member Stephen Cochrane joined the Governing Board following Item 3.5 Oath of Office.

Meeting called to order at 5:30pm.

1. CALL TO ORDER OPEN SESSION

Procedural: 1.1 CALL TO ORDER OPEN SESSION

Board President Rafner called the meeting to order at 5:30pm.

Information, Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

No input.

Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION

Board President Rafner adjourned to Closed Session at 5:31pm.

2. CLOSED SESSION

Discussion: 2.1 CONFERENCE WITH LEGAL COUNSEL – Existing Litigation (Subdivision(a) of Section 54956.9) Doe 1 v. Del Mar Union School District, Case No. 37-2016-00001911-CU-WM-CTL.

3. RECONVENE OPEN SESSION / HOLD ORGANIZATIONAL MEETING 2016

Procedural, Report: 3.1 WELCOME AND REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Rafner reported the following action taken in Closed Session:

Approval of Full Mutual Release of All Claims Agreement in Doe 1 v. Del Mar Union School District, Case No. 37-2016-00001911-CU-WM-CTL, with no money being paid by Del Mar Union School District.

Procedural: 3.2 CALL TO ORDER OPEN SESSION

Board President Rafner called the meeting to order at 5:46pm

Procedural: 3.3 PLEDGE OF ALLEGIANCE/ROLL CALL

Action: 3.4 APPROVAL OF THE AGENDA

Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Motion by Kristin Gibson, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden

Procedural: 3.5 CALL TO ORDER ORGANIZATIONAL MEETING 2016

Education Code requires the Governing Board of Trustees hold its annual organizational meeting on a date between December 2, 2016 and December 16, 2016. The purposes of the organizational meeting are:

To conduct the Oath of Office Ceremony for newly elected and/or re-elected Board members.

To elect Board officers for the 2017 calendar year.

To appoint Board members to external committees.

To adopt the dates, time and place of regular meetings of the Governing Board of Trustees for the calendar year 2017.

OATH OF OFFICE ADMINISTERED TO BOARD MEMBERS STEPHEN COCHRANE AND ERICA HALPERN:

The Superintendent conducted the Oath of Office Ceremony for Stephen Cochrane and Erica Halpern.

Oath of Office:

"I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter".

New Member Stephen Cochrane took his seat with the Governing Board of Trustees for the remainder of the meeting.

Action: 3.6 ELECTION OF PRESIDENT OF THE GOVERNING BOARD OF TRUSTEES

The Board selected Member Doug Rafner to serve as the President of the Governing Board of Trustees for the 2017 calendar year.

Approve the selection of the President of the Governing Board of Trustees to serve in 2017.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action: 3.7 ELECTION OF CLERK OF THE GOVERNING BOARD OF TRUSTEES

The Board selected Member Kristin Gibson to serve as the Clerk of the Governing Board of Trustees for the 2017 calendar year.

Approve the selection of the Clerk of the Governing Board of Trustees to serve in 2017.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action: 3.8 SELECTION OF THE GOVERNING BOARD OF TRUSTEES 2017 APPOINTMENTS

The Board of Trustees made the following appointments for the 2017 calendar year:

Secretary to the Board of Trustees – Holly McClurg, Ph.D., Superintendent

Board Representative to the North Coastal Consortium for Special Education (NCCSE)

Representative: Governing Board Member Cochrane

Board Representative to the North City West School Facilities Finance Authority (CFD)

Representative: Governing Board Member Rafner

Alternate: Holly McClurg, Ph.D., Superintendent

Board Liaison to the Del Mar Schools Education Foundation (DMSEF)

Representative: Alternating Board Members

Board Representative to the Legislative Action Network (LAN)

Representative: Governing Board Member Wooden

Representative: Governing Board Member Halpern

Approve the selection of the Governing Board of Trustees 2017 appointments for Secretary to the Board, Representative to the North Coastal Consortium for Special Education (NCCSE), Representative to the North City West (NCW) School Facilities Finance Authority (CFD), Liaison to the Del Mar Schools Education Foundation (DMSEF), and Representative to the Legislative Action Network (LAN).

Motion by Kristin Gibson, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action: 3.9 ADOPTION OF DATES, TIMES, AND LOCATIONS OF THE 2017 REGULAR BOARD OF TRUSTEES MEETINGS
Adopt proposed dates, times, and locations for 2017 Board of Trustees Regular Meetings.

Motion by Scott Wooden, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action, Procedural: 3.10 ADJOURN ORGANIZATIONAL MEETING

Motion to adjourn Organizational Meeting.

Motion by Erica Halpern, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Procedural: 3.11 RECONVENE REGULAR MEETING

Board Member Rafner reconvened the Regular Meeting.

4. CORRESPONDENCE/COMMUNICATIONS

Report: 4.1 CORRESPONDENCE

Superintendent's Office received the following correspondence from the community:

- Received approval from the California Department of Education regarding the District's request for Allowance of Attendance Because of Emergency Conditions - emergency day at Sage Canyon School resulting in school closure on May 27, 2016 due to the flu epidemic.

Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS

No input.

5. REPORTS, RECOGNITIONS AND HEARINGS

Recognition: 5.1 STUDENT RECOGNITION: NORTH COASTAL COUNCIL PTA 2016-2017 REFLECTIONS AWARD RECIPIENTS
Shelley Petersen, Assistant Superintendent of Instructional Services, introduced 2016-2017 North Coastal Council PTA Reflections award recipients. The Governing Board of Trustees and the District recognized the recipients.

Report: 5.2 REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)

- The 2016-2017 DMCTA President, Erik Bienke, provided a brief DMCTA report to the Board.
- Thanked families, staff, teachers, administration, and Board members for all they do for students.
- Congratulated Board Member Erica Halpern for her 2nd term and welcomed Dr. Stephen Cochrane to the Governing Board of Trustees.
- Extended invitation to members to meet with DMCTA members to meet informally with DMCTA members throughout the year.
- CTA San Diego Service Center is holding a brunch for school board members - invitations to follow.
- The DMCTA Executive Board met with the District at the Professional Relations Committee Meeting and value the strong working relationship.
- Beginning at the January Governing Board Meeting, the DMCTA report will be shared by site representatives.
- January 10 will be the first Negotiations Team meeting with the District.

Report: 5.3 REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)

No report.

Report: 5.4 REPORT: BOARD REPORTS/COMMENTS**Member Halpern:**

- Thanked Darren Gretler for his service to our District.
- Welcomed Stephen to the Governing Board team.
- Attended California School Boards Association Annual Education Conference 2016 with Superintendent and Board Members.
- Attended CSBA/AEC presentation given by Superintendent McClurg.
- Attended Governing Board of Trustees Special Visitation to Carmel Del Mar School.
- Volunteered and attended performances of Aladin at Del Mar Heights School.
- Will attend the Screenagers video being shared with parents at Del Mar Hills Academy. Invited families to join.

Member Cochrane:

- Thanked Governing Board Members for their welcome to Board and looks forward to working with Governing Board, teachers, and administration.

Member Wooden:

- Attended Governing Board of Trustees Special Visitation to Carmel Del Mar School.
- Attended California School Boards Association Annual Education Conference 2016 with Superintendent and Board Members.

Member Gibson:

- Thanked Darren Gretler for his service to our District.
- Welcomed Stephen Cochrane to the Governing Board.
- Attended California School Boards Association Annual Education Conference 2016 with Superintendent and Board Members.

Member Rafner:

- Attended North City West meeting.
- Attended Governing Board of Trustees Special Visitation to Carmel Del Mar School.
- Welcomed Stephen Cochrane to the Governing Board.

Report: 5.5 REPORT: SUPERINTENDENT

Superintendent McClurg will report on current District activities, including:

- Welcomed and congratulated new Governing Board Member Steve Cochrane.
- Congratulated Member Erica Halpern on her election and return as a Governing Board Member.
- Attended California School Boards Association/Annual Education Conference 2016 with Board Members.
 - Presenter at Workshop: Building an Effective Governance Team from a Superintendent's Perspective
 - Attended (SF)2 Board Member Meeting
- Met with Area Superintendents:
 - Planned Legislative Action Network (LAN) Meeting for Friday, February 3, 2017
- Shared District's Leadership Team focus and work with the Governing Board.
- Attended PTA Meetings at:
 - Del Mar Hills Academy
 - Sycamore Ridge School
 - Torrey Hills School
- Introduced Debbie Sigal, Ashley Falls School PTA President, who reported on the topic of Fundraising.

Procedural: 5.6 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS**Action, Minutes: 5.7 BOARD APPROVAL, GOVERNING BOARD OF TRUSTEES MEETING MINUTES**

Board Member Cochrane abstained from voting, as he was not a Governing Board Member at previous meetings.

Approve Minutes:

- November 14, 2016 Special Workshop: Facilities
- November 16, 2016 Regular
- December 14, 2016 Special Visitation

Motion by Scott Wooden, second by Erica Halpern.
Final Resolution: Motion Carries
Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden
Abstain: Steve Cochrane

Action, Procedural: 5.8 BOARD INFORMATION AND APPROVAL, OPEN THE PUBLIC HEARING FOR THE SUBMISSION OF THE INITIAL PROPOSALS FOR THE REOPENERS OF 2016-2017 DMUSD AND DMCTA LABOR AGREEMENT
The California Government Code, Article 8, Section 3547 stipulates that a reasonable time elapse after the submission of the initial proposal for the public to have the opportunity to comment.

Public Hearing Procedure:

- Hearing Opened at 6:32pm by Board President Rafner

- Public Comments

The public hearing will be closed at the next regular Board meeting in January.

Approve opening of the Public Hearing for the submission of the initial proposals for the reopeners of 2016-2017 DMUSD and DMCTA Labor Agreement. 6.32pm

Motion by Kristin Gibson, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c).

Resolution: Approve action to declare district personal property as obsolete and surplus to be disposed of per Education Code 17540 and 17546(a)(b)(c).

Approve Consent Items 6.1 - 6.8.

Motion by Kristin Gibson, second by Erica Halpern.
Final Resolution: Motion Carries
Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.2 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, AND PURCHASE CARD TRANSACTIONS

Resolution: Approve the purchase orders, ratify the commercial warrant payments, and purchase card transactions as listed.

Approve Consent Items 6.1 - 6.8.

Motion by Kristin Gibson, second by Erica Halpern.
Final Resolution: Motion Carries
Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.3 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS

Resolution: Approve and ratify Del Mar Union School District agreements and amendments.

Approve Consent Items 6.1 - 6.8.

Motion by Kristin Gibson, second by Erica Halpern.
Final Resolution: Motion Carries
Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.4 BOARD APPROVAL, RESOLUTION 2016-16 APPROVING THE ANNUAL AND FIVE YEAR REPORTABLE FEES REPORTS FOR FISCAL YEAR 2015-2016 IN COMPLIANCE WITH GOVERNMENT CODE SECTION 66006 AND 66001
Resolution: Approve Resolution 2016-16, approving the annual and five year reportable fees reports for fiscal year 2015-2016 in compliance with government code section 66006 and 66001.

Approve Consent Items 6.1 - 6.8.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.5 BOARD APPROVAL, ATTENDANCE AT THE CALIFORNIA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS (CASBO) ANNUAL CONFERENCE AND SCHOOL BUSINESS EXPO

Resolution: Approve attendance at CASBO Annual Conference and School Business Expo

Approve Consent Items 6.1 - 6.8.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent), Information: 6.6 BOARD INFORMATION, CAL200 SETTLEMENT AGREEMENT REPORT

Resolution: No action. Informational only.

Approve Consent Items 6.1 - 6.8.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.7 BOARD APPROVAL, SPECIAL EDUCATION SERVICES NON-PUBLIC SCHOOLS MASTER CONTRACTS AND MEMORANDUMS OF UNDERSTANDING FOR THE 2016-2017 SCHOOL YEAR

Resolution: Approve NPS/NPA Contracts and Memorandums of Understanding for Special Education Services for the 2016-2017 school year.

Approve Consent Items 6.1 - 6.8.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.8 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS

Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.8.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.9 CONSENT CALENDAR
Resolution: Approve Consent Items 6.1 - 6.10.

Approve Consent Items 6.1 - 6.8.

Motion by Kristin Gibson, second by Erica Halpern.
Final Resolution: Motion Carries
Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

7. CURRICULUM AND INSTRUCTION

Action: 7.1 BOARD APPROVAL, 2016-2017 SINGLE PLANS FOR STUDENT ACHIEVEMENT
Shelley Petersen, Assistant Superintendent of Instructional Services, presented the 2016 Single Plans for Student Achievement, for approval.

Approve 2016-2017 Single Plans for Student Achievement.

Motion by Kristin Gibson, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

8. ADMINISTRATION AND POLICY

Discussion, Information: 8.1 BOARD RECOMMENDATION TO CONSIDER NOMINATIONS FOR THE CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA) DELEGATE ASSEMBLY
Board Member Rafner nominated Board Member Stephen Cochrane as a CSBA Delegate.

9. OPERATIONS AND FACILITIES

Action: 9.1 BOARD APPROVAL, FACILITIES PROJECTS OVER \$5,000
Mike Galis, Director of Maintenance, Operations and Facilities, presented the December 2016 facilities projects over \$5,000.00 and responded to clarifying questions from the Board.

Approve and ratify December 2016 facilities projects over \$5,000.

Motion by Kristin Gibson, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

10. BUSINESS AND FINANCE

Action, Presentation: 10.1 BOARD REVIEW AND APPROVAL, 2016-2017 FIRST INTERIM BUDGET REPORT
Cathy Birks, Assistant Superintendent of Business Services, presented the 2016-2017 First Interim Budget Report, including:

- Adopted Budget vs. First Interim
- Revenue and Expenditure Variances
- General Fund Summary
- 2016-2017 Revenues and Expenditures
- Historical Data
- Property Taxes
- Ending Fund Balance
- Multi-year Projection
- Looking Ahead

Ms. Birks responded to clarifying questions from the Board.

Approve the 2016-2017 First Interim Budget Report as of October 31, 2016.

Motion by Kristin Gibson, second by Steve Cochrane.
Final Resolution: Motion Carries
Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

11. PERSONNEL

12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DISTRICT PTA EVENTS

Information: 12.3 PRELIMINARY ITEMS FOR THE JANUARY 2017 REGULAR BOARD MEETING

Board Approval, Minutes of Regular Board Meeting, December 14, 2016

Board Approval, Minutes of the Special Visitation, January 4, 2017

Action: 12.4 ADJOURNMENT OF MEETING

Board President Rafner adjourned the meeting at 6:55pm.

Motion to Adjourn meeting.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Minutes of December 14, 2016 Adopted:

Signature of Board Clerk:



Kristin Gibson

1-25-2017

Date

Signature of Superintendent:



Holly McClurg, Ph.D.

1-26-2017

Date

Generated by Holly Palmer, Executive Assistant to the Superintendent