

**Governing Board of Trustees Regular Meeting
Wednesday, October 25, 2017**

Members present

Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Meeting called to order at 5:00 PM

1. CALL TO ORDER OPEN SESSION

Procedural: 1.1 CALL TO ORDER OPEN SESSION
Board President Rafner called the meeting to order at 5:00pm.

2. CLOSED SESSION

Discussion: 2.1 SETTLEMENT AGREEMENT: Settlement Agreement (1) - Student ID #11000351

3. RECONVENE OPEN SESSION

Procedural: 3.3 PLEDGE OF ALLEGIANCE/ROLL CALL

Action, Procedural: 3.4 BOARD APPROVAL, OCTOBER 25, 2017 MEETING AGENDA
Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Motion by Kristin Gibson, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

4. CORRESPONDENCE/COMMUNICATIONS

Report: 4.1 CORRESPONDENCE

Superintendent's Office received the following correspondence from the community:

- (3) parent regarding the After School language classes.
- (1) parent regarding Caltrans 1-5/56 Expansion and the impact on Del Mar Hills Academy.
- (2) community members regarding interdistrict transfer requests.
- (1) family regarding potential move from Japan to Del Mar.

Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS

Public request to address the Governing Board regarding non-agenda item:

Lisa Berg, parent of Sage Canyon student, gave input regarding Sage Canyon School facilities.

5. REPORTS, RECOGNITIONS AND HEARINGS

Recognition: 5.1 BOARD RECOGNITION: DMUSD EMPLOYEES OF THE MONTH, OCTOBER 2017

Governing Board and Superintendent McClurg congratulated the DMUSD October 2017 Classified Employees of the Month:

Ashley Falls School: Ana Lopez, Special Education Aide

Carmel Del Mar School: Lori Whitley, Instructional Aide

Del Mar Heights School: Dana Dale, Administrative Assistant

Del Mar Hills Academy: Tamara Radford, Library Media Specialist

Ocean Air School: Pilar Kellenbarger, Special Education Aide

Sage Canyon School: Isauro Lopez, Night Custodian

Sycamore Ridge School: Eileen Randall, Office Assistant

Torrey Hills School: Johnny Mills, Special Education Aide

Early Childhood Education Program: Joie Addenbrooke, Preschool Special Day Class Teacher

District Office: Eve Vance, Program Assistant, Student Services

Report: 5.3 BOARD REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)

The 2017-2018 DMCTA President, Erik Bienke, provided a brief report on DMCTA activities to date, including:

- Expressed appreciation for the feedback from Lori Cummins and Shelley Petersen at the first Professional Relations Committee meeting of the 2017-2018 school year.
- This year's monthly board reports will highlight each of the eight school and the work being done.
- Introduced Sage Canyon DMCTA representatives and teachers, Kelly Arthur & Michelle Chavez. The Sage Canyon Mascot, Cody the Coyote, and Student Council Representatives, Ava, Aedan, Spencer, Sydney, and Christian, showcased how they are building community and character throughout their school.

Report: 5.4 BOARD REPORT: DEL MAR PARENT TEACHERS ASSOCIATION (PTA)

The Carmel Del Mar School PTA President, Sarah Buzi, provided a brief report to the Board regarding fundraising for events, programs, and school site needs.

Report: 5.5 BOARD REPORT: BOARD MEMBERS

Member Rafner shared a report on behalf of Governing Board Members:

- Board met October 23, 2017 for a Special Workshop: Facilities and Funding.

Member Halpern:

- Members attended the Governing Board of Trustees Visitation to Torrey Hills School.
- Attended Del Mar Heights School site meeting on facilities.
- Attended L'Aberge DMSEF event.
- Attended (SF)2 Regional 2017 Fall Meeting with Member Wooden and Superintendent McClurg.
- Attended several Parent Workshops.
- Will be attending the Berlitz Workshop.
- Will be attending full day CSBA Masters in Governance Workshop on Finance.

Member Gibson:

- Met with Solana Beach School District and San Dieguito Union High School District Board Members to share governance standards.
- Attended Education Forum offered by SDUHSD.
- Visited Sage Canyon School as a guest reader at their Read-a-thon.

Report: 5.6 REPORT: SUPERINTENDENT

- Followed up on September Board Meeting member request to share an update on the Caltrans 1-5/56 Expansion.
- Met with Pardee regarding Pacific Highlands Ranch; shared update on dwelling unit permits; will be meeting regarding possible land purchase.
- Attended (SF)2 Fall 2017 Regional Meeting with Members Halpern and Wooden.
- Met at SDCOE with other superintendents and SDCOE Superintendent Gothold for the Legislative Analyst's Office (LAO) meeting where main topics were related to Special Education Equalization and Facilities.
- With Shelley Petersen, Cathy Birks, met with SDCOE Superintendent Gothold and SDCOE staff for the 2017-2018 LCAP After Action Meeting.
- DMUSD received the California School Boards Association/Golden Bell Award. Our program, Improving Student Mathematical Understanding Through Sustained Professional Learning, received a successful on-site validation and is now an Official 2017 Golden Bell Award Winner. Receiving the award at CSBA/Annual Education Conference will be Shelley Petersen, Dinah Brown and Rachel Matteson.
- Del Mar Union School District received an award from SDCOE honoring DMUSD as a Common Sense Certified School District.
- DMUSD has been selected as one of 12 districts nationwide to receive the Speak Up Shout Out Award for 2017.
- Dinah Brown and seven teachers presented at the CMC 2017 Math Conference.
- Mike Galis, Director of Maintenance, Operations and Facilities shared the update on Sage Canyon School air quality, per Board Member's request from the September Governing Board Meeting.

Procedural: 5.7 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS
No public input.

Action, Minutes, Procedural: 5.8 BOARD APPROVAL, MINUTES
Approve Minutes:
September 27, 2017 Regular
October 4, 2017 Special Visitation

Motion by Kristin Gibson, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL, DEL MAR UNION SCHOOL DISTRICT'S UNIFORM COMPLAINT QUARTERLY REPORT FOR JULY 1, 2017 - SEPTEMBER 30, 2017
Resolution: Approve Del Mar Union School District's Uniform Complaint Quarterly Report for July 1, 2017 - September 30, 2017

Approve Consent Items 6.1 - 6.14.

Motion by Kristin Gibson, second by Erica Halpern.
Final Resolution: Motion Carries
Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.2 BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO THE DEL MAR UNION SCHOOL DISTRICT
Resolution: Approve and accept donations to the Del Mar Union School District.

Approve Consent Items 6.1 - 6.14.

Motion by Kristin Gibson, second by Erica Halpern.
Final Resolution: Motion Carries
Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.3 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS
Resolution: Approve the purchase orders, ratify the commercial warrant payments, revolving cash disbursements and purchase card transactions as listed.

Approve Consent Items 6.1 - 6.14.

Motion by Kristin Gibson, second by Erica Halpern.
Final Resolution: Motion Carries
Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.4 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS
Resolution: Approve and ratify Del Mar Union School District agreements and amendments.

Approve Consent Items 6.1 - 6.14.

Motion by Kristin Gibson, second by Erica Halpern.
Final Resolution: Motion Carries
Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.5 BOARD APPROVAL, SPECIAL EDUCATION NON-PUBLIC SCHOOLS AND NON-PUBLIC AGENCIES MASTER CONTRACTS FOR THE 2017-2018 SCHOOL YEAR

Resolution: The Superintendent recommends approval of Non-Public Schools and Non-Public Agencies for Special Education Services for the 2017-2018 school year.

Approve Consent Items 6.1 - 6.14.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.6 BOARD APPROVAL, AWARD PROJECT(S) THROUGH THE CUPCCAA INFORMAL BID PROCESS

Resolution: Approve award of the CUPCCAA informal project(s) as presented.

Approve Consent Items 6.1 - 6.14.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.7 BOARD APPROVAL, FACILITIES PROJECTS OVER \$5,000

Resolution: Approve facilities projects over \$5,000 for period of August 1, 2017 through October 31, 2017.

Approve Consent Items 6.1 - 6.14.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.8 BOARD APPROVAL, PROFESSIONAL SERVICE AGREEMENTS FOR THE DEL MAR UNION SCHOOL DISTRICT AFTER SCHOOL ENRICHMENT PROGRAM

Resolution: Approve Professional Service Agreements for the Del Mar Union School District After School Enrichment Program.

Approve Consent Items 6.1 - 6.14.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.9 BOARD APPROVAL, SCHOOL-SPONSORED FIELD TRIP

Resolution: Approve school-sponsored field trip.

Approve Consent Items 6.1 - 6.14.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.10 BOARD APPROVAL, ATTENDANCE AT CALIFORNIA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS (CASBO) CBO SYMPOSIUM 2017

Resolution: Approve attendance at CASBO CBO Symposium 2017.

Approve Consent Items 6.1 - 6.14.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.11 BOARD APPROVAL, ATTENDANCE AT ORTON-GILLINGHAM TRAINING

Resolution: Approve attendance at Orton-Gillingham training.

Approve Consent Items 6.1 - 6.14.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.12 BOARD APPROVAL, ATTENDANCE AT CALIFORNIA EDUCATIONAL TECHNOLOGY PROFESSIONALS ASSOCIATION (CETPA) ANNUAL CONFERENCE

Resolution: Approve attendance at CETPA Conference

Approve Consent Items 6.1 - 6.14.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.13 BOARD APPROVAL, MEMORANDUM OF UNDERSTANDING WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS.

Resolution: Approve Memorandum of Understanding with San Diego County Superintendent of Schools.

Approve Consent Items 6.1 - 6.14.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.14 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS

Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.14.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.15 BOARD APPROVAL, CONSENT CALENDAR

Member Halpern requested discussion regarding Item 6.7 Facilities Projects Over \$5,000, referencing emergency repairs, which become costly over time and the district will increasingly have these costs over time. Mike Galis reported results of the testing of moisture in the walls at Sage Canyon School in reference to this item.

Resolution: Approve Consent Items 6.1 - 6.14.

Approve Consent Items 6.1 - 6.14.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

7. CURRICULUM AND INSTRUCTION

Report: 7.1 BOARD REPORT, CAASPP SCORES REPORT

The Board received a report on district results from 2017 California Assessment of Student Performance and Progress (CAASPP) from Shelley Petersen

Assistant Superintendent of Instructional Services, including:

- California Assessment of Student Performance and Progress (CAASPP)
- CAASPP Assessments
- Smarter Balanced Summative Assessments
- DMUSD - A High Performing District
- 2017 CAASPP Highlights
- Smarter Balanced Results
- Next Steps

Report: 7.2 BOARD REPORT, DESIGN THINKING INSTITUTE AND PROJECT ZERO CLASSROOM

Holly McClurg, Superintendent, Shelley Petersen, Assistant Superintendent of Instructional Services, and Jessica Morales, Sage Canyon School Principal, shared a presentation on Design Thinking Institute and Project Zero Classroom, Harvard University, Impact on DMUSD, including:

- Transformative Practice in DMUSD
- What is Design Thinking?
- Design Thinking Institute Nueva School
- A Culture of Learning
- Design Thinking in Action
- Intentional Learning Environments
- Stepping into the Wild
- Project Zero Classroom Harvard
- Grounded in Research
- Throughlines
- DD 2022 in DMUSD
- Thinking Routines
- Design Thinking
- Flexible Learning Spaces
- A Culture of Thinking is Taking Root

8. ADMINISTRATION AND POLICY

Action: 8.1 BOARD APPROVAL, DATE CHANGE FOR GOVERNING BOARD OF TRUSTEES SPECIAL VISITATION TO OCEAN AIR SCHOOL

Approve date change to Governing Board of Trustees Special Visitation to Ocean Air School.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action, Report: 8.2 BOARD ACCEPTANCE, FACILITIES MASTER PLAN

Cathy Birks, Assistant Superintendent of Business Services, presented the next steps with the Facilities Master Plan, including prioritization and design, and responded to clarifying questions from the Board.

Accept Facilities Master Plan.

Motion by Kristin Gibson, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

9. OPERATIONS AND FACILITIES

Report: 9.1 BOARD REPORT, FACILITIES SUMMER 2017 PROJECTS

Mike Galis , Director of Maintenance, Operations and Facilities, presented an update on the facilities summer 2017 projects.

10. BUSINESS AND FINANCE

11. PERSONNEL

12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DMSEF AND PTA EVENTS

Information: 12.3 BOARD REVIEW, PRELIMINARY ITEMS FOR THE NOVEMBER REGULAR BOARD MEETING
Member Wooden requested a report at a future meeting regarding how to reserve funds annually for long term capitol.

Action: 12.4 ADJOURNMENT OF MEETING

Board President Rafner adjourned the meeting at 7:59pm.

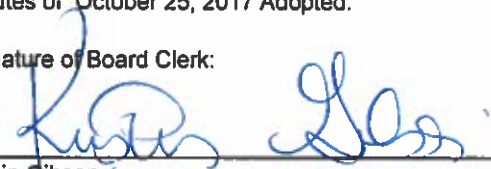
Motion by Kristin Gibson, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Minutes of October 25, 2017 Adopted:

Signature of Board Clerk:

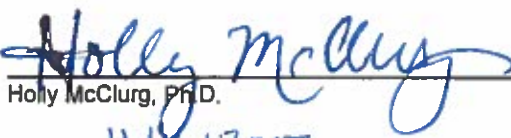


Kristin Gibson



Date

Signature of Superintendent:



Holly McClurg, Ph.D.



Date

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