

## **Governing Board of Trustees Regular Meeting Wednesday, March 22, 2017**

### **Members present**

Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

### **Meeting called to order at 5:45pm**

## **1. CALL TO ORDER OPEN SESSION**

### **Procedural: 1.1 CALL TO ORDER OPEN SESSION**

Governing Board President Rafner called the meeting to order at 5:45pm.

## **2. PLEDGE OF ALLEGIANCE**

### **Procedural: 2.1 PLEDGE OF ALLEGIANCE/ROLL CALL**

## **3. AGENDA APPROVAL**

### **Action: 3.1 BOARD APPROVAL, AGENDA FOR THE MARCH 22, 2017 GOVERNING BOARD MEETING**

Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

## **4. CORRESPONDENCE/COMMUNICATIONS**

### **Report: 4.1 CORRESPONDENCE**

Superintendent's Office received the following correspondence from the community:

- (1) Parent regarding the STEAM+ program at a school site.
- (1) Parent regarding the garden at a school site.
- Positive feedback regarding upcoming District Design Team Meetings.

### **Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS**

Hearing of the Public regarding non-agenda items:

- Amy Ramaker, Representative of *Moms Demand Action for Gun Sense in America*, addressed the Governing Board regarding support of AB 424 and distributed resolution draft to Governing Board.

## **5. REPORTS, RECOGNITIONS AND HEARINGS**

### **Recognition: 5.1 BOARD RECOGNITION: EXTERNAL PARTNERSHIPS**

Jason Romero, Assistant Superintendent of Human Resources, introduced Dr. Mary Oling-Sisay, Dean, Vice President for Student Affairs Policy Assurance at Alliant International University. On behalf of the Governing Board and District Administration, Mr. Romero formally recognized Alliant International University, Inc. for their ongoing commitment to our school, students and staff.

**Recognition: 5.2 BOARD RECOGNITION: DMUSD EMPLOYEES OF THE MONTH, MARCH 2017**  
 Superintendent McClurg recognized DMUSD Classified Employees of the Month, March 2017:

Ashley Falls School: Jen Whalen, Special Education Aide II  
 Carmel Del Mar School: Day Yantis-Joudrey, LVN/Special Education Aide  
 Del Mar Heights School: Sarah Jurewicz, Night Custodian  
 Del Mar Hills Academy: Jenna Ellis, Administrative Assistant  
 Ocean Air School: Karrie Beach, Office Assistant  
 Sage Canyon School: Samantha Scholten, Special Education Aide II  
 Sycamore Ridge School: Juan Rios, Plant Manager  
 Torrey Hills School: Angela Darrock, Administrative Assistant  
 Early Childhood Development Center (ECDC): Nicole Odwazny, Early Childhood Instructional Assistant-Preschool  
 District Office: Stephanie Tobin, ABA Behavior Specialist Assistant, Student Services

**Report: 5.3 REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)**  
 DMCTA President, Erik Bienke, provided a brief DMCTA report to the Board, including:

- Teachers completed parent/teacher conference week.
- Negotiations team met with the District for a productive meeting.
- Introduced DMCTA representatives and teachers from Torrey Hills School, Julie Karcsay and Kelly Lewis, who shared Second Grade Standards in Action.

**Report: 5.4 REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)**  
 The 2016-2017 DMSEF President, Ty Humes, provided a brief report on DMSEF activities to date, including:

- Status on Year-to-Date Campaign
- Upcoming Events: Jog-a-thons, Pajama Jam, Parent Coffees, and the Snooze Soiree
- Individual Campus Business Plans.
- Jersey Mike's Fundraising Event
- End-of-Year Projects

**Report: 5.5 REPORT: PARENT TEACHER ASSOCIATION (PTA)**  
 No report.

**Report: 5.6 REPORT: BOARD REPORTS/COMMENTS**

**Member Cochrane:**

- Attended Governing Board of Trustees Visitation to Ocean Air School.
- Attended Sage Canyon School PTA Meeting.

**Member Halpern:**

- Attended Governing Board of Trustees Visitation to Ocean Air School.
- Attended Enhancements to the After School Enrichment Program meeting with district staff and parents.
- Thanked staff for the DMUSD *We Teach the Future Now* newsletter, March 2017 edition.

**Member Wooden:**

- Attended Governing Board of Trustees Visitation to Ocean Air School.
- Attended the Torrey Hills School SCREENAGERS parent viewing.
- Attended PTA meeting and Principal's Coffee at Ocean Air School.

**Member Gibson:**

- Attended Governing Board of Trustees Visitation to Ocean Air School.

**Member Rafner:**

- Attended Governing Board of Trustees Visitation to Ocean Air School.
- Attended North City West Financial Planning Authority Meeting.
- Attended DMSEF board meeting as representative for the Governing Board.
- Discussion with long-term substitute who attended a DMUSD CGI Workshop and was extremely impressed with the training she received.

**Report: 5.7 REPORT: SUPERINTENDENT**

Superintendent McClurg reported on current District activities, including:

- Staff met with local administrators including Terry Decker, Superintendent of the Solana Beach School District, Eric Dill, Superintendent of SDUHSD, Kevin Calkins, Principal of Cathedral Catholic High School to discuss Pacific Highlands Ranch traffic congestion and school start times. They will meet again and will report back to the Governing Board.
- Attended the Culver Newlin Workshop: *Designing the Engaged Learning Environment*.
- DMUSD staff presented *The Modern Learning Studio* at the Achievement Gap Task Force Getting Smarter Conference.
- Attended North Coastal Council PTA, Superintendents' Forum, where Superintendents were able to share their district's vision.
- Attended CUE 2017 National Conference with Staff.
- Met with Ty Humes regarding the DMSEF Snooze Soiree, April 27 at 5:00pm.
- The District will hold workshops to plan District Design Through 2022.
- Scheduling visits with community and staff for the Superintendent's State of the District: District Design Through 2022 focus groups in April and May.
- Provided information about House Resolution 610 (H.R. 610) Vouchers for Public Education, in response to Board Members and community members inquiries.

**Procedural: 5.8 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS**

No input.

**Action, Minutes: 5.9 BOARD APPROVAL OF GOVERNING BOARD OF TRUSTEES MEETING MINUTES**

Approve Minutes:

- February 15, 2017, Regular Meeting
- March 1, 2017, Special Meeting

Motion by Kristin Gibson, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

**6. CONSENT**

Action (Consent): 6.1 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c).

Resolution: Approve action to declare district personal property as obsolete and surplus to be disposed of per Education Code 17540 and 17546(a)(b)(c).

Approve Consent Items 6.1 - 6.9.

Motion by Scott Wooden, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.2 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, AND PURCHASE CARD TRANSACTIONS

Resolution: Approve the purchase orders, ratify the commercial warrant payments, revolving cash disbursements and purchase card transactions as listed.

Approve Consent Items 6.1 - 6.9.

Motion by Scott Wooden, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

**Action (Consent): 6.3 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS**

**Resolution:** Approve and ratify Del Mar Union School District agreements and amendments.

Approve Consent Items 6.1 - 6.9.

Motion by Scott Wooden, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

**Action (Consent): 6.4 BOARD APPROVAL TO "PIGGYBACK" FROM SAN MARCOS UNIFIED SCHOOL DISTRICT REQUEST FOR PROPOSAL #P2016-09 CHROMEBOOK, CARTS & SERVICES**

**Resolution:** Approve the use of San Marcos Unified School District RFP #P2016-009 for the purchase of Asus Chromebooks and Operating Systems Software.

Approve Consent Items 6.1 - 6.9.

Motion by Scott Wooden, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

**Action (Consent): 6.5 BOARD APPROVAL FOR SPECIAL EDUCATION SERVICES INDEPENDENT CONTRACTORS FOR THE 2016-2017 SCHOOL YEAR**

**Resolution:** Board approval and ratification of contracts for Special Education Services for the 2016-2017 school year.

Approve Consent Items 6.1 - 6.9.

Motion by Scott Wooden, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

**Action (Consent): 6.6 BOARD AWARD OF REQUEST FOR PROPOSAL (RFP) 16-05A NETWORK SWITCHES**

Approve Consent Items 6.1 - 6.9.

Motion by Scott Wooden, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

**Action (Consent): 6.7 BOARD APPROVAL, 2016-2017 STORM WATER MANAGEMENT PLAN ANNUAL PROGRESS REPORT**

**Resolution:** Approve the 2016-17 Storm Water Management Plan Annual Progress Report.

Approve Consent Items 6.1 - 6.9.

Motion by Scott Wooden, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.8 BOARD APPROVAL, STUDENT TEACHING AGREEMENT WITH CALIFORNIA STATE UNIVERSITY CAL STATE TEACH PROGRAM

Resolution: Approve Student Teaching Agreement with California State University CalStateTEACH Program.

Approve Consent Items 6.1 - 6.9.

Motion by Scott Wooden, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.9 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS

Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.9.

Motion by Scott Wooden, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.10 CONSENT CALENDAR

Resolution: Approve Consent Items 6.1 - 6.9.

Approve Consent Items 6.1 - 6.9.

Motion by Scott Wooden, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

## 7. CURRICULUM AND INSTRUCTION

Information: 7.1 BOARD UPDATE, THE CALIFORNIA SCHOOL DASHBOARD

Shelley Petersen, Assistant Superintendent of Instructional Services, provided the Governing Board of Trustees the opportunity to review the reports available on the California School Dashboard, including:

- Status and Change Report
- Dashboard - Overall Performance by State Indicator
- Student Group Report
- Dashboard - English Learners by State Indicator
- Dashboard - Special Education by State Indicator
- ELA Status and Change
- ELA Status and Change: Additional EL Data
- Math Status and Change
- Math Status and Change: Additional EL Data
- ELA School Five by Five Placement
- Math School Five by Five Placement

Action: 7.2 BOARD APPROVAL, ADOPTION OF ELA/ELD MATERIALS

Shelley Petersen, Assistant Superintendent of Instructional Services, presented the ELA/ELD Materials to the Governing Board of Trustees for adoption.

Approve adoption of ELA/ELD Materials.

Motion by Kristin Gibson, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

## 8. ADMINISTRATION AND POLICY

### Report: 8.1 BOARD REPORT, THE SCHOOL EXPERIENCE MUST CHANGE; WHY CHANGE?

Superintendent Holly McClurg, Assistant Superintendent of Human Resources Jason Romero, and Assistant Superintendent of Instructional Services Shelley Petersen, presented "The School Experience Must Change; Why Change," including:

- Education Needs to Change
- Future Innovators
- Steps Along the Way
- Expert Consultations and Professional Seminars, Conferences, Publications, Governing Board Meetings and Workshops, connections with students, teachers and parents
- Research-Based Implementation
- Environment: The 3rd Teacher
- Modern Learning Studio
- Next Steps: Facilities Master Plan Revision
- District Design Through 2022

## 9. OPERATIONS AND FACILITIES

### 10. BUSINESS AND FINANCE

#### Action: 10.1 BOARD APPROVAL, CONTRACT FOR ARCHITECTURAL SERVICES

Mike Galis, Director of Maintenance, Operations and Facilities introduced Garrick Oliver and Annie Rosenthal-Hall, Principals of OBR Architecture, Inc., who responded to clarifying questions from the Governing Board.

Approve contract with OBR ARCHITECTURE, INC.

Motion by Kristin Gibson, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

## 11. PERSONNEL

### 12. CLOSING ITEMS

#### Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

#### Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DISTRICT PTA EVENTS

Board President Rafner requested that the Del Mar Schools Education Foundation upcoming events be listed on future agendas.

#### Information: 12.3 PRELIMINARY ITEMS FOR THE APRIL 2017 REGULAR BOARD MEETING

- Board Approval, Minutes of Governing Board of Trustees Regular Meeting, March 22, 2017
- Board Approval, Minutes of the Governing Board of Trustees Special Governance Workshop, April 3, 2017
- Board Approval, Minutes of the Governing Board of Trustees Special Meeting, April 5, 2017

#### Action, Procedural: 12.4 ADJOURNMENT OF MEETING

Governing Board President Rafner adjourned the meeting at 7:25pm.

Motion to Adjourn meeting.

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Minutes of March 22, 2017 Adopted:

Signature of Board Clerk:

  
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Kristin Gibson

4/26/17  
\_\_\_\_\_

Date

Signature of Superintendent:

  
\_\_\_\_\_

Holly McClurg, Ph.D.

4/27/2017  
\_\_\_\_\_

Date

*Generated by Holly Palmer, Executive Assistant to the Superintendent*