

## **Governing Board of Trustees Regular Meeting Wednesday, February 27, 2019**

### **Members present**

Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

### **Meeting called to order at 4:45pm**

## **1. CALL TO ORDER OPEN SESSION**

### **Procedural: 1.1 CALL TO ORDER OPEN SESSION**

Governing Board President Halpern called the meeting to order at 4:45pm.

**Information, Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA**  
No public input.

### **Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION**

Governing Board President Halpern adjourned the meeting to Closed Session at 4:46pm.

## **2. CLOSED SESSION**

**Discussion: 2.1 CONFERENCE WITH LEGAL COUNSEL AND SETTLEMENT AGREEMENT: Existing Litigation Special Education Matter(1) and Settlement Agreement (1) OAH Case #2018110518**

**Discussion: 2.2 CONFERENCE WITH LABOR NEGOTIATOR (G.C. 54957.6) Agency Designated Representatives: Holly McClurg, Ph.D., Superintendent, and Jason Romero, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association**

## **3. RECONVENE OPEN SESSION**

### **Procedural: 3.1 CALL TO ORDER OPEN SESSION**

Governing Board President Halpern reconvened the meeting to order at 5:53pm.

### **Procedural, Report: 3.2 WELCOME AND REPORT OF ACTION TAKEN IN CLOSED SESSION**

Governing Board President Halpern reported no action taken in Closed Session.

### **Procedural: 3.3 PLEDGE OF ALLEGIANCE/ROLL CALL**

### **Action: 3.4 APPROVAL OF THE AGENDA**

Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Motion by Doug Rafner, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

## **4. CORRESPONDENCE/COMMUNICATIONS**

### **Report: 4.1 CORRESPONDENCE**

Superintendent's Office received the following correspondence regarding District business:

- (1) parent regarding crossing guards at school sites.
- (1) parent questioning cell receptor near school site.
- 1) parent inquiry regarding bilingual education program.
- (1) parent inquiry regarding school calendar.

Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS  
No public input on non-agenda items.

## 5. REPORTS, RECOGNITIONS AND HEARINGS

Recognition: 5.1 BOARD RECOGNITION: DMUSD EMPLOYEES OF THE MONTH, FEBRUARY 2019

Report: 5.2 REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)

The 2018-2019 DMCTA President, Erik Bienke, introduced Ocean Air School DMCTA site representative, Sandra Duclo. Sandra Duclo introduced the 1st Grade Team, Katie Sullivan, Monica Tech, and Kathy Johnstone.

Ocean Air School first grade students shared a presentation showing the implementation of Next Generation Science Standards study of the moon, sun, and stars, including the Thinking Routine "I Used to Think, Now I Think."

Report: 5.3 REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)

The 2018-2019 DMSEF President, Samantha Madhosingh provided a report on DMSEF activities to date, including:

- Six jog-a-thons at school sites in March.
- Upcoming STEAM+ Family Night events in March and April.
- As of February 26th, the DMSEF has raised close to \$700,000.
- DMSEF met with Sycamore Ridge School and Del Mar Heights School parents to share regarding fundraising and allocation of teachers in order to help the community understand funding distinctions.

Report: 5.4 REPORT: PARENT TEACHER ASSOCIATION (PTA)

The Del Mar Heights School PTA President, Mireille Barnard, provided a report to the Board on Embracing Diversity.

Report: 5.5 REPORT: BOARD REPORTS/COMMENTS

Member Halpern reported on member activity, including:

- Members attended Community Brainstorming Sessions on Facilities at Ashley Falls School, Carmel Del Mar School, and Del Mar Hills Academy.
- Attended the Governing Board of Trustees Visitation to Del Mar Hills Academy.
- Members Cochrane and Halpern toured the Maintenance, Operations and Facilities Department.
- Attended the Governing Board of Trustees Governance Workshop to discuss best practices, which was facilitated by CSBA representative.
- Attended the Governing Board of Trustees Special Budget Workshop #1.

Member Wooden:

- Attended the Regional Science Olympiad Competition where 110 teams of 32 schools competed at Carlsbad High School. Students from Ocean Air, Sage Canyon, and Torrey Hills School participated. Ocean Air School participants will compete at the State level.

Member Rafner:

- No additional comments

Member Cochrane:

- Attended the February DMSEF Board Meeting, as DMUSD representative. Expressed appreciation to the DMSEF Board Members, acknowledging the shift toward being agents of fundraising.

Member Fitzpatrick:

- Attended the Legislative Action Committee Meeting with Member Wooden and the Superintendent. This was a good opportunity to meet with Superintendents and Board Members from other school districts, and representatives of legislators, to discuss pressing legislative issues.
- Will be attending the Legislative Action Day in March in Sacramento with Member Cochrane.

Report: 5.6 REPORT: SUPERINTENDENT

Superintendent McClurg reported on current District activities, including:

- Emphasized the importance of the Community Brainstorming Meetings on Facilities upcoming at Sycamore Ridge, Ocean Air, and Sage Canyon Schools. Del Mar Heights School and East Pacific Highlands Ranch School meetings will be held in April. Encouraged the community to attend these meetings.

Procedural: 5.7 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS

No public input on agenda items.

Action, Minutes: 5.8 BOARD APPROVAL OF GOVERNING BOARD OF TRUSTEES MEETING MINUTES

Approve Minutes:

January 23, 2019 Regular Meeting

February 6, 2019 Special Special Visitation

February 11, 2019 Special Governance Workshop

Motion by Katherine Fitzpatrick, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

## 6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL, REVISION TO BOARD OF TRUSTEES 2018-2019 SCHOOL SITE VISITATION SCHEDULE

Resolution: Approve revised Board of Trustees 2018-2019 School Site Visitation Schedule.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action (Consent): 6.2 BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO THE DEL MAR UNION SCHOOL DISTRICT

Resolution: Approve and accept donations to the Del Mar Union School District.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action (Consent): 6.3 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c).

Resolution: Approve action to declare district personal property as obsolete and surplus to be disposed of per Education Code 17540 and 17546(a)(b)(c).

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action (Consent): 6.4 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Resolution: Approve the purchase orders, ratify the commercial warrant payments, revolving cash disbursements and purchase card transactions as listed.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action (Consent): 6.5 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS

Resolution: Approve and ratify Del Mar Union School District agreements and amendments.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Information: 6.6 BOARD REVIEW OF SAN DIEGO COUNTY OFFICE OF EDUCATION OVERSIGHT LETTER REGARDING 2018-2019 FIRST INTERIM REPORT

Information only.

Action (Consent): 6.7 BOARD APPROVAL, SCHOOL-SPONSORED FIELD TRIPS

Resolution: Approve School-Sponsored Field Trips.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action (Consent): 6.8 BOARD APPROVAL, COMPREHENSIVE SCHOOL SAFETY PLANS (CSSP)

Resolution: Approve the Comprehensive School Safety Plans.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action: 6.9 BOARD APPROVAL, 2019-2020 EARLY CHILDHOOD DEVELOPMENT CENTER TUITION INCREASE

Resolution: Approve 2019-2020 Early Childhood Development Center Tuition Increase.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action (Consent): 6.10 BOARD APPROVAL, ATTENDANCE AT CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA), LEGISLATIVE ACTION DAY

Resolution: Approve Board Member attendance at California School Boards Association (CSBA), Legislative Action Day.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action (Consent): 6.11 BOARD APPROVAL, ATTENDANCE AT CUE 2019 SPRING CONFERENCE

Resolution: Approve attendance at the 2019 CUE Conference.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action (Consent): 6.12 BOARD APPROVAL, BOARD APPROVAL, ATTENDANCE AT CASH SCHOOL FACILITIES LEADERSHIP ACADEMY, COHORT

Resolution: Approve attendance at CASH School Facilities Leadership Academy, Cohort.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action (Consent): 6.13 BOARD AWARD OF REQUEST FOR PROPOSAL (RFP) Wireless Access Points (E-Rate)  
Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action (Consent): 6.14 BOARD APPROVAL, PARTICIPATION FOR CALIFORNIA'S COALITION FOR ADEQUATE SCHOOL HOUSING 2019-20 SCHOOL FACILITIES LEADERSHIP ACADEMY  
Resolution: Approve participation for California's Coalition for Adequate School Housing 2019-20 School Facilities Leadership Academy.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action (Consent): 6.15 BOARD APPROVAL, REVISIONS TO BOARD BYLAW 9400: BOARD SELF-EVALUATION  
Resolution: Approve revisions to Board Bylaw 9400: Board Self-Evaluation.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action (Consent): 6.16 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS  
Resolution: Approve recommended personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action (Consent): 6.17 CONSENT CALENDAR  
Resolution: Approve Consent Items 6.1 - 6.16.

Approve Consent Items 6.1 - 6.16.

Motion by Scott Wooden, second by Steve Cochrane.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

## 7. CURRICULUM AND INSTRUCTION

Information, Report: 7.1 BOARD REPORT, LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) PROGRESS REVIEW AND INPUT  
Shelley Petersen, Assistant Superintendent of Instructional Services, presented a report of progress review on the implementation of the 2018-2019 Local Control Accountability Plan (LCAP), including:

What is the LCAP

LCAP Goals Mirror our Goals in District Design 2022

LCAP: Goal 1: Students will experience high quality standards-based learning applied to real-world context using multi-modal methods to create, communicate, and think critically. Students' experiences will build upon their passions, interest, and strength.

LCAP: Goal 2: Students will demonstrate compassion and empathy by engaging with a sense of purpose in a collaborative school community that embraces diversity and promotes meaningful relationships.

LCAP: Additional Actions

Local Control Funding Formula - 8 State Priorities

LCAP Input Survey Beginning March 11, 2019 - April 30, 2019 for Feedback

**Report: 7.2 BOARD REPORT, SECOND LANGUAGE PROGRAM DEVELOPMENT**

Shelley Petersen, Assistant Superintendent of Instructional Services, presented information regarding implementation of a second language program in DMUSD, including process, timeline, options, budgetary and instructional considerations.

**District Design 2022****Three Levers****Why Learn a Second Language****Global California 2030: Number of Dual Immersion Schools****Language Program Attributes****Types of Language Programs****DMUSD Language Program Options****Process****Action, Report: 7.3 BOARD APPROVAL, LOW PERFORMING STUDENTS BLOCK GRANT PLAN**

Shelley Petersen, Assistant Superintendent of Instructional Services, presented the Del Mar Union School District plan for the use of Low Performing Students Block Grant and the proposed use of those funds.

Approve Low Performing Students Block Grant Plan.

Motion by Scott Wooden, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

**8. ADMINISTRATION AND POLICY****Action: 8.1 BOARD APPROVAL, CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA) 2019 DELEGATE ASSEMBLY ELECTION AND BALLOT**

Approve up to seven (7) candidates for the 2019 CSBA Delegate Assembly.

Members voted for candidates Stephen Cochrane, Beth Hergesheimer, and Dawn Perfect, on the 2019 Delegate Assembly Ballot, Region 17, San Diego.

Motion by Katherine Fitzpatrick, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

**Report: 8.2 BOARD REPORT, DISTRICT DESIGN 2022: PERSONALIZATION AND AGENCY**

Dr. Laura Spencer, Executive Director of Innovation and Design, presented regarding District Design 2022: Personalization and Agency, including findings from the action research, as well as implications for future teacher hub study teams.

**Personalization & Agency Hubs/Fall 2018:****Developmental Evaluation Model****Student Agency**

-6th Grade Ocean Air School

-5th Grade Sycamore Ridge School

**Personalization**

-4th Grade Ashley Falls School

**Hub Team Commitments****Personal Sharings****Findings****Implications****Next Steps**

**Report: 8.3 BOARD REPORT, SUPERINTENDENT REPORT ON DISTRICT GOALS**

Superintendent McClurg provided an update to the Board regarding 2018-2019 District Goals, including:

Our Vision

Our Mission

Superintendent Governance Goals

-Educational Leadership

-Staff and Personnel

-Business, Finance, and Facilities Matters

-Community and External Relations

-Student Safety and Well-being

December 2018 – February 2018

Caring Relationships/High Expectations/Pedagogical Expertise

**9. OPERATIONS AND FACILITIES****Action, Report: 9.1 BOARD APPROVAL, SELECTION OF CONSTRUCTION MANAGEMENT FIRMS**

Chris Delehanty, Executive Director of Capital Programs and Technology, provided an overview of the process and selected construction management firms to be included in the group of pre-qualified firms, for approval.

**Construction Management Selection Process****Construction Management Pool:**

-Balfour Beatty

-CW Driver

-Erickson-Hall

-McCarthy

**Next Steps**

Mr. Delehanty responded to clarifying questions from Board Members.

Approve selection of construction management firms.

Motion by Steve Cochrane, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

**10. BUSINESS AND FINANCE****Action: 10.1 BOARD APPROVAL RESOLUTION 2019-02, RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES OF THE DEL MAR UNION SCHOOL DISTRICT CANVASSING THE RESULTS OF GENERAL OBLIGATION BOND ELECTION HELD WITHIN THE DISTRICT ON NOVEMBER 6, 2018**

Mark Pong, Director of Finance of Business Services, presented Resolution No. 2019-02, Resolution of the Governing Board of Trustees of the Del Mar Union School District Canvassing the Results of General Obligation Bond Election Held Within the District on November 6, 2018, for approval.

Approve Resolution No. 2019-02, Resolution of the Governing Board of Trustees of the Del Mar Union School District Canvassing the Results of General Obligation Bond Election Held Within the District on November 6, 2018.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

**Action: 10.2 BOARD APPROVAL RESOLUTION NO. 2019-01, RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES OF THE DEL MAR UNION SCHOOL DISTRICT DECLARING INTENTION TO REIMBURSE EXPENDITURES FROM PROCEEDS OF ISSUED DEBT AND SECURITIES**

Mark Pong, Director of Finance of Business Services, presented Resolution No. 2019-01, Resolution of the Governing Board of Trustees of the Del Mar Union School District Declaring Intention to Reimburse Expenditures from Proceeds of Issued Debt and Securities, for approval.

Chris Delehanty, Executive Director of Capital Programs and Technology, shared the timeline on the selection of the architects.

Approve Resolution No. 2019-01, Resolution of the Governing Board of Trustees of the Del Mar Union School District Declaring Intention to Reimburse Expenditures from Proceeds of Issued Debt and Securities.

Motion by Steve Cochrane, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

Action, Presentation: 10.3 BOARD REVIEW AND APPROVAL, 2018-2019 SECOND INTERIM BUDGET REPORT

Mark Pong, Director of Finance, Business Services, presented the 2018-2019 Second Interim Budget Report, discussing variances from first interim to second interim and the multiyear projection, for approval.

Presentation included:

First Interim vs. Second Interim

Revenue and Expenditure Variances

Ending Fund Balance

General Fund Summary

2018-2019 Revenue Summary

2018-2019 Expenditures Summary

Multi-year Projection

Required Revenue Growth for Stability

Multi-Year Projection

Looking Ahead

Approve the 2018-2019 Second Interim Budget Report as of January 31, 2019

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick

## 11. PERSONNEL

## 12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DMSEF AND PTA EVENTS

Information: 12.3 PRELIMINARY ITEMS FOR THE MARCH 2019 REGULAR BOARD MEETING

Preliminary items for the March 2019 Regular Board Meeting:

Board Approval, Minutes of Special Board Budget Workshop #1, February 25, 2019

Board Approval, Minutes of Regular Board Meeting, February 27, 2019

Board Approval, Minutes of the Special Visitation, March 6, 2019

Board Approval, Minutes of the Special Visitation, March 20, 2019

Action: 12.4 ADJOURNMENT OF MEETING

Governing Board President Halpern adjourned the meeting at 8:17pm.

Motion to Adjourn meeting.

Motion by Doug Rafner, second by Scott Wooden.


Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane, Katherine Fitzpatrick



Minutes of February 27, 2019 Adopted:

Signature of Governing Board Clerk:

  
\_\_\_\_\_  
Scott Wooden, Ph.D.

3-27-2019  
\_\_\_\_\_  
Date

Signature of Superintendent:

  
\_\_\_\_\_  
Holly McClurg, Ph.D.

3-28-2019  
\_\_\_\_\_  
Date

Generated by Holly Palmer, Executive Assistant to the Superintendent