

**Governing Board of Trustees Regular Meeting  
Wednesday, August 28, 2019**

**Members present**

Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

**Meeting called to order at 4:45pm**

**1. CALL TO ORDER OPEN SESSION**

**Procedural: 1.1 CALL TO ORDER OPEN SESSION**

Governing Board President Halpern called the meeting to order at 4:45pm.

**Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA**

No public input concerning items on the Closed Session agenda.

**Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION**

Governing Board President Halpern adjourned to Closed Session at 4:46pm.

**2. CLOSED SESSION**

**Discussion: 2.1 CONFERENCE WITH LEGAL COUNSEL AND SETTLEMENT AGREEMENT: Settlement Agreements (2) OAH Case #201907006 and OAH Case #2018070786**

**Discussion: 2.2 REAL PROPERTY TRANSACTION – Government Code Section 54956.8 Real Property: 10.5 acre usable lot, Carmel Valley Road in the City of San Diego, within Pacific Highlands Ranch, to be used as potential elementary school site. Conference with Real Property Negotiator: Cathy Birks; Negotiating Parties: Pardee Homes and Cathy Birks; Under Negotiation: Price and terms for potential acquisition of future school site**

**3. RECONVENE OPEN SESSION**

**Procedural: 3.1 CALL TO ORDER OPEN SESSION**

Governing Board President Halpern reconvened Open Session at 5:54pm.

**Procedural, Report: 3.2 WELCOME AND REPORT OF ACTION TAKEN IN CLOSED SESSION**

Governing Board President Halpern reported the following action taken in Closed Session:

In a unanimous vote, the Board voted to approve a compromise agreement and release in OAH Case No. 2019070061. The agreement includes funds for special education services and fees in exchange for a waiver of claims against the District.

**Procedural: 3.3 PLEDGE OF ALLEGIANCE/ROLL CALL**

**Action: 3.4 APPROVAL OF THE AGENDA**

Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

**4. CORRESPONDENCE/COMMUNICATIONS**

**Report: 4.1 CORRESPONDENCE**

Superintendent's Office received the following correspondence regarding District business:

- (1) inquiry regarding Interdistrict attendance.
- (2) regarding traffic near schools.

## Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS

No public input regarding non-agenda items.

## 5. REPORTS, RECOGNITIONS AND HEARINGS

### Report: 5.1 BOARD REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)

2019-2020 DMCTA President David Skinner provided a DMCTA report to the Board, including:

- On behalf of the 280 teachers, they are excited about the start of the new school year.
- Staff appreciative of the Welcome Back All Staff event and the professional learning implemented throughout the week.
- Quoted one of our principals who shared one goal with staff for the first day of school - to make the kids want to come back on the second day of school, which they did.

### Report: 5.2 BOARD REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)

2019-2020 DMSEF President Phoebe Katsell provided a report on DMSEF activities to date, including:

- Excited to be a part of DMSEF as new president.
- Her children came home from the first day saying they "had the best first day, ever!"
- Record breaking year last year attributed to defined school goals, increased communication, donor outreach, and the Town Hall with DMSEF and District staff.
- Goal this year is to have more town hall meetings.
- WOW Festival helped build community, which is a goal this year for DMSEF.
- This year's contribution goal is \$1.8 million.
- New, friendly, and more modern Jog-a-thon platform.

### Report: 5.3 BOARD REPORT: GOVERNING BOARD OF TRUSTEES MEMBER

Governing Board President Halpern shared recent events including multiple Board Members:

- Members attended the Welcome Back All Staff Event.
- Excited to see the new language program underway and meet the new spanish teachers.
- Attended the August DMSEF meeting; going into the school year with great plans.
- Attended Back to School breakfast at Del Mar Heights School.
- Expressed appreciation to UT Reporter Karen Billings for publicizing the school facilities community meetings the district has scheduled regarding Del Mar Heights School and Pacific Highlands Ranch School #9.

#### Member Wooden:

- No report.

#### Member Rafner:

- Commended Jason Romero and staff for the outstanding WOW Family Festival event.
- Appreciated the Welcome Back All Staff Event and excited about the new spanish teachers and Before School Care.

#### Member Fitzpatrick:

- Attended informal gathering with board members from surrounding counties regarding a new website that is being launched. "Gra8ful Connections" is a resource for parents and students addressing social and emotional wellness.

#### Member Mok:

- WOW Festival was very helpful in integrating new families into the district.
- Son began kindergarten this year.
- Attended Ashley Falls School Welcome Back Breakfast.

### Report: 5.4 BOARD REPORT: SUPERINTENDENT

Superintendent McClurg reported on current District activities, including:

- Welcomed David Skinner and Phoebe Katsell to their new positions as DMCTA president and DMSEF president.
- District held its First Annual WOW Family Festival to welcome families to the district as a community builder.
- Expressed appreciation for all staff members during their first weeks back and all the preparation it takes to get ready for students.
- Welcomed 793 new students and 54 new staff members to our DMUSD family.
- Shared that DMUSD lost a valued After School Programs staff member, Norma Costanzino, and offered condolences to her family.

## Procedural: 5.5 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS

No public input regarding agenda items.

## Action, Minutes, Procedural: 5.6 BOARD APPROVAL, MINUTES

Approve Minutes:

July 29, 2019

July 31, 2019

Motion by Gee Wah Mok, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

#### 6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Approve Consent Items 6.1 - 6.10.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.2 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS

Approve Consent Items 6.1 - 6.10.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.3 BOARD APPROVAL, RESOLUTION NO. 2019-22 ADOPTING THE "GANN LIMIT" PURSUANT TO GOVERNMENT CODE 7902.1

Resolution: Approve Resolution No. 2019-11 Adopting the "Gann Limit" pursuant to government code 7902.1

Approve Consent Items 6.1 - 6.10.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.4 BOARD APPROVAL, RESOLUTION NO. 2019-23, RESOLUTION NO. 2019-24, RESOLUTION NO. 2019-25, AUTHORIZING AGENTS TO RECEIVE MAIL, DESIGNATED SIGNATURES, AND THE REPLACEMENT OF LOST, DAMAGED OR EXPIRED WARRANTS

Resolution: Approve Resolution No. 2019-23, Resolution No. 2019-24, Resolution No. 2019-25, Authorizing Agents to Receive Mail, Designated Signatures, and the Replacement of Lost, Damaged, or Expired Warrants for July 26, 2019 through June 30, 2020.

Approve Consent Items 6.1 - 6.10.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.5 BOARD APPROVAL, ATTENDANCE AT CALIFORNIA'S COALITION FOR ADEQUATE SCHOOL HOUSING 2019 FALL CONFERENCE ON SCHOOL FACILITIES

Resolution: Approve attendance at California's Coalition for Adequate School Housing 2019 Fall Conference.

Approve Consent Items 6.1 - 6.10.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.6 BOARD APPROVAL, REVISIONS TO BOARD POLICY 0450 COMPREHENSIVE SAFETY PLAN

Resolution: Approve revisions to Board Policy 0450 Comprehensive Safety Plan.

Approve Consent Items 6.1 - 6.10.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.7 BOARD APPROVAL, UPDATED JOB DESCRIPTION: AFTER SCHOOL PROGRAM SITE TEAM LEADER  
Resolution: Approve updated job description: After School Program Site Team Leader

Approve Consent Items 6.1 - 6.10.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.8 BOARD APPROVAL, CHANGES TO CLASSIFIED SALARY SCHEDULES: GROUP 1 AND GROUP 7  
Resolution: Approve changes to Classified salary schedules; Group 1, and Group 7.

Approve Consent Items 6.1 - 6.10.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.9 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS  
Resolution: Recommended Action Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.10.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.10 BOARD APPROVAL, CONSENT CALENDAR  
Resolution: Approve Consent Items 6.1 - 6.10.

Approve Consent Items 6.1 - 6.10.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

## 7. CURRICULUM AND INSTRUCTION

### 8. ADMINISTRATION AND POLICY

Report: 8.1 BOARD REPORT, 2019-2020 PRIORITY ACTIONS

Superintendent McClurg and Assistant Superintendent Petersen provided a presentation to the Board regarding work aligned with 2019-2020 priority actions for District Design 2022, including,

Lever 1: Strong Academic Core and High Quality Instruction

- Cultures of Thinking
- Essential Elements of Instruction
- STEAM+
- Learning Management System
- Spanish Language Program
- Special Education

Lever 2: The Skills that Matter Most

- Opportunities & Entrepreneurship
- Second Step Curriculum
- Personalization & Agency
- Feedback from Students
- Civic Literacy
- Industry Experts and Design Engineers

### Lever 3: Environment

- Research-Based Practices
- Libraries
- Computer Labs
- Visible Thinking

### Supporting Priority Actions

- External Relations
- Universities & Industry
- SDCOE - Future without boundaries
- Influencers
- Contemporary Thinking

### Funding:

- \*Local Control Accountability Plan
- District Design 2022
- DMSEF
- Proactive Fiscal Planning
- General Obligation Bond

### Facilities:

- Del Mar Heights School
- Pacific Highlands Ranch
- Capital Improvement Plan
- Measure MM Bond Funds & Projects
- Citizens Oversight Committee
- Demographic Data

### Communication:

- Targeted Audiences
- Stakeholder Input
- Focus Group Meetings

### Student Well-Being:

- Comprehensive School Safety Plan
- Training Module
- Parent Series
- Student Wellness Survey
- Multi-Tiered System of Support

## 9. MAINTENANCE, OPERATIONS AND FACILITIES

### Report: 9.1 BOARD REPORT, FACILITIES UPDATE

Chris Delehanty, Executive Director of Capital Programs & Technology, provided an update on school facilities to include information on community input and planning sessions, the Del Mar Heights School Rebuild, Pacific Highlands Ranch School #9, and other District projects.

### Action: 9.2 BOARD APPROVAL RESOLUTION 2019-26, RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES OF THE DEL MAR UNION SCHOOL DISTRICT TO APPROVE REQUEST FOR PROPOSALS FOR LEASE-LEASEBACK SERVICES FOR PROPOSED DEL MAR HEIGHTS REBUILD PROJECT

Chris Delehanty, Executive Director, Capital Programs & Technology, presented Approve Resolution No. 2019-26, Resolution of the Governing Board of Trustees of the Del Mar Union School District to Approve Request for Proposals for Lease-Leaseback Services for Proposed Del Mar Heights Rebuild Project.

Approve Resolution No. 2019-26, Resolution of the Governing Board of Trustees of the Del Mar Union School District to Approve Request for Proposals for Lease-Leaseback Services for Proposed Del Mar Heights Rebuild Project.

Motion by Katherine Fitzpatrick, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

### Action: 9.3 BOARD APPROVAL RESOLUTION 2019-27, RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES OF THE DEL MAR UNION SCHOOL DISTRICT TO APPROVE REQUEST FOR PROPOSALS FOR LEASE-LEASEBACK SERVICES FOR PROPOSED PACIFIC HIGHLANDS RANCH PROJECT

Chris Delehanty, Executive Director, Capital Programs & Technology, presented Resolution No. 2019-27, Resolution of the Governing Board of Trustees of the Del Mar Union School District to Approve Request for Proposals for Lease-Leaseback Services for Proposed Pacific Highlands Ranch Project, for approval.

Approve Resolution No. 2019-27, Resolution of the Governing Board of Trustees of the Del Mar Union School District to Approve Request for Proposals for Lease-Leaseback Services for Proposed Pacific Highlands Ranch Project.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

#### 10. BUSINESS AND FINANCE

Action: 10.1 BOARD APPROVAL RESOLUTION NO. 2019-21, RESOLUTION OF THE BOARD OF TRUSTEES OF THE DEL MAR UNION SCHOOL DISTRICT AUTHORIZING THE ISSUANCE AND SALE OF THE DEL MAR UNION SCHOOL DISTRICT GENERAL OBLIGATION BONDS, 2018 ELECTION, SERIES 2019 A, IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED FIFTY-SIX MILLION DOLLARS (\$56,000,000); PRESCRIBING THE TERMS OF THE BONDS AND THEIR SALE; APPROVING FORM OF SUCH BONDS; AUTHORIZING EXECUTION AND DELIVERY OF A BOND PURCHASE AGREEMENT; AUTHORIZING THE EXECUTION AND DELIVERY OF A PRELIMINARY OFFICIAL STATEMENT AND AN OFFICIAL STATEMENT FOR THE BONDS; AUTHORIZING EXECUTION OF CERTAIN DOCUMENTS AND AGREEMENTS IN CONNECTION WITH THE ISSUANCE, SALE AND DELIVERY OF THE BONDS; MAKING CERTAIN FINDINGS AND DETERMINATIONS AND TAKING RELATED ACTIONS

Adam S. Bauer, President and Chief Executive Officer of Fieldman, Rolapp & Associates, presented Resolution No. 2019-21 for approval, including:

- Municipal Market Update
- District Historical Assessed Valuation
- 2018 Measure MM
- Overview of the Series 2019 Bonds
- SB 450 Good Faith Estimates
- Measure MM Finance Plan (Four Bond Series)
- Financing Schedule

Approve Resolution No. 2019-21

Motion by Scott Wooden, second by Gee Wah Mok.

Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action, Report: 10.2 BOARD REVIEW AND APPROVAL OF THE 2018-2019 UNAUDITED ACTUALS FOR ALL DISTRICT FUNDS

Cathy Birks, Assistant Superintendent of Business Services, presented the 2018-2019 Unaudited Actuals for all District Funds for approval, including:

General Fund Summary:

- Revenues and Expenditures
- Components of Ending Fund Balance

Historical Data:

- Revenue and Expenditures
- Property Tax Revenue

Looking Towards 2019-2020 First Interim

Summary of Other Funds

Approve the 2018-2019 Unaudited Actuals for all District Funds.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

11. PERSONNEL

Report: 11.1 BOARD INFORMATION, STAFFING/ENROLLMENT UPDATE

Jason Romero, Assistant Superintendent of Human Resources, presented a staffing and enrollment update to the Governing Board, including:

District Enrollment and Staffing

Enrollment at all Schools

Inside the Numbers:

- Class Data by Grade Level
- Districtwide Average Class Size
- Combo Classes

Action: 11.2 BOARD APPROVAL, NEW JOB DESCRIPTION, COORDINATOR OF EDUCATIONAL AND INFORMATION TECHNOLOGY

Staff presented new job description, Coordinator of Educational and Information Technology, for approval.

Approve new job description, Coordinator of Educational and Information Technology

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DMSEF AND PTA EVENTS

Information: 12.3 PRELIMINARY ITEMS FOR THE SEPTEMBER REGULAR BOARD MEETING

Preliminary items for the September Regular Governing Board Meeting

- Board Approval, Minutes of Regular Board Meeting, August 28, 2019.
- Board Approval, Resolution Regarding the Sufficiency of Instructional Materials for the 2019-2020 School Year, as required by Education Code Section 60119.

Action: 12.4 ADJOURNMENT OF MEETING

Governing Board President Halpern adjourned the meeting at 7:21pm.

Motion to Adjourn meeting.

Motion by Scott Wooden, second by Gee Wah Mok.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Minutes of August 28, 2019 Adopted:

Signature of Governing Board Clerk:



Scott Wooden, Ph.D.

9-25-2019

Date

Signature of Superintendent:



Holly McClurg, Ph.D.

9-26-2019

Date