

**Governing Board of Trustees Regular Meeting  
Wednesday, January 22, 2020**

**Members present**

Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

**Meeting called to order at 5:01 PM**

**1. CALL TO ORDER OPEN SESSION**

**Procedural: 1.1 CALL TO ORDER OPEN SESSION**

Governing Board President Halpern called the meeting to order at 5:01pm.

**Information, Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA**

No public input concerning items on the Closed Session agenda.

**Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION**

Governing Board President Halpern adjourned the Governing Board to Closed Session at 5:01pm.

**2. CLOSED SESSION**

**Discussion: 2.1 CONFERENCE WITH LEGAL COUNSEL AND SETTLEMENT AGREEMENT (1): OAH CASE #2019080702**

**Discussion: 2.2 REAL PROPERTY TRANSACTION – Government Code Section 54956.8 Real Property: 10.5 acre usable lot, Carmel Valley Road in the City of San Diego, within Pacific Highlands Ranch, to be used as potential elementary school site Conference with Real Property Negotiator: Chris Delehanty Negotiating Parties: Jimmy Ayala (Pardee Homes) and Chris Delehanty Under Negotiation: Price and terms for purchase**

**3. RECONVENE OPEN SESSION**

**Procedural: 3.1 CALL TO ORDER OPEN SESSION**

Governing Board President Halpern reconvened Open Session at 5:46pm.

**Procedural, Report: 3.2 REPORT OF ACTION TAKEN IN CLOSED SESSION**

Governing Board President Halpern reported the following action taken in Closed Session:

In a unanimous vote, the Board voted to approve a compromise agreement and release in OAH Case No. 2019080702. The agreement includes funds for special education services in exchange for a waiver of claims against the District.

**Procedural: 3.3 PLEDGE OF ALLEGIANCE/ROLL CALL**

**Action: 3.4 APPROVAL OF THE AGENDA**

Governing Board President Halpern recommended amending the motion to approve the agenda to reflect a change in the order on the agenda, addressing Items 9.1 and 9.2 following Item 5.9.

Governing Board Member Rafner recommended amending the motion to approve the agenda to reflect a change in the order on the agenda, addressing Item 10.2 following Item 5.9.

Approve agenda for the Regular Meeting of the Governing Board of Trustees, with amendment to reflect a change in the order on the agenda, addressing Items 9.1, 9.2, and 10.2 following Item 5.9.

Motion by Doug Rafner, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

**4. CORRESPONDENCE/COMMUNICATIONS**

**Report: 4.1 CORRESPONDENCE**

Superintendent's Office received the following correspondence regarding District business:

- Numerous regarding Del Mar Heights facilities.
- Several parents regarding the District's new *Take 2* videos.

## Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS

No public requests to address the Board regarding non-agenda items.

## 5. REPORTS, RECOGNITIONS AND HEARINGS

### Recognition: 5.1 BOARD RECOGNITION: DMUSD EMPLOYEES OF THE MONTH, JANUARY 2020

Superintendent McClurg and the Governing Board recognized the DMUSD January 2020 Employees of the Month:

Ashley Falls School: Grace Goossen, Fifth Grade Teacher  
Carmel Del Mar School: Roz Gibson, School Psychologist  
Del Mar Heights School: Rachel Johnson, Speech Language Pathologist  
Del Mar Hills Academy: Michael Massa, Sixth Grade Teacher  
Ocean Air School: Stephanie Roccon, STEAM+ Science Teacher  
Sage Canyon School: Jessica Jackson, Third Grade Teacher  
Sycamore Ridge School: Ashli Hansen, Fifth Grade Teacher  
Torrey Hills School: Julie Karcsay, Fourth Grade Teacher  
District Office: Audrey Shepard, Program Assistant Student Services  
Special Education Preschool: Jeanine McCullough, Special Education Preschool Aide

### Report: 5.2 REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)

2019-2020 DMCTA President David Skinner provided a report to the Board, including:

- Expressed appreciation to the Governing Board for the time taken to visit schools and make personal connections with staff.
- Introduced Del Mar Heights Integrated Art Specialist Nathaniel Cardoso and his students, who shared a presentation on visual and performing arts in classrooms at Del Mar Heights School. Students shared projects with the Governing Board Members and staff.

### Report: 5.3 REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)

2019-2020 DMSEF President Phoebe Katsell provided a report on DMSEF activities, including:

- Planning for spring jog-a-thons at all eight schools to raise funds for DMSEF.
- To date have raised \$571,000; at 30% of 1.8 million goal due to amazing community support.
- DMSEF is non-profit started 20 years ago to support certain arts. This year's goal is \$1.8 million.
- Encouraged everyone to check the DMSEF website at [dmsef.org](http://dmsef.org).
- Looking forward to the One Paseo event in May.

### Report: 5.4 REPORT: PARENT TEACHER ASSOCIATION (PTA)

Sycamore Ridge School PTA President Gregory Reade provided a report on the impact of PTA on the school experience.

### Report: 5.5 REPORT: BOARD REPORTS/COMMENTS

Governing Board President Halpern shared recent events including all Board Members:

- Governing Board toured Carmel Del Mar School at the January Visitation.

#### Member Halpern:

- With Member Fitzpatrick, attended the School Board Book Club and toured San Dieguito Academy.
- Met with David Skinner and Erik Bienke, DMCTA representatives.
- Attended Del Mar Heights School PTA meeting.
- Congratulated Superintendent and Staff for the launch of *Take 2*, a new weekly video communication to the parent community.
- As a member of school site council at Carmel Valley Middle School, attended a recent meeting and learned of SDUHSD plans to change their school calendar.

#### Member Mok:

- Thanked Del Mar Heights School students for tonight's presentation.
- Met with a group of teachers and Erik Bienke, DMCTA representative.

#### Member Rafner:

- Thanked Del Mar Heights School students for tonight's presentations.
- Attended DMSEF January meeting and commended the DMSEF Board for their hard work and support of the STEAM+ program.

#### Member Fitzpatrick:

- Attended the recent Screenagers screening at the Speaker Series Parent Night.
- Attended Science Olympiad event at Canyon Crest Academy.

**Member Wooden:**

- Coordinated the Carmel Valley Science Olympiad where three teams from Sage Canyon School and three teams from Ocean Air School participated with primarily middle school students; a total of 51 teams from 18 different schools competed.

**Report: 5.6 REPORT: SUPERINTENDENT**

Superintendent McClurg reported on current District activities, including:

- Thanked Member Wooden for coordinating the Science Olympiad each year, which is a great benefit to our students.
- Joined the Governing Board of Trustees at the Visitation at Carmel Del Mar School.
- Joined Member Rafner and Shelley Petersen at the January DMSEF Board Meeting.
- District held a Parent Speaker Series night where topic was "Screenagers: Growing Up in the Digital Age." On February 10th the topic will be "Screenagers Next Chapter: Uncovering Skills for Stress Resilience." Encouraged adults in our community to attend this event to learn about helping children navigate through a digital world. Thanked Jenni Huh, Director of Student Services, for coordinating these events.
- Harvard researcher Edward Clapp spent several days with staff and in classrooms; met with two student focus groups and two teacher focus groups; then met with staff about his observations.

**Procedural: 5.7 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS**

Public requests to address the Governing Board regarding Item 9.2 Del Mar Heights School Rebuild Project (reference Item 9.2).

**Action, Minutes: 5.8 BOARD APPROVAL OF GOVERNING BOARD OF TRUSTEES MEETING MINUTES**

Approve Minutes:

December 18, 2019 Regular Meeting

January 8, 2020 Special Visitation

Motion by Scott Wooden, second by Gee Wah Mok.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

**Procedural: 5.9 6:30PM TIME CERTAIN / ITEM 10.1: BOARD REVIEW AND ACCEPTANCE OF THE ANNUAL AUDIT REPORT FOR THE 2018-2019 FISCAL YEAR PREPARED BY WILKINSON, HADLEY, KING & COMPANY, CERTIFIED PUBLIC ACCOUNTANTS (Reference Item 10.1)**

**6. CONSENT**

**Action (Consent): 6.1 BOARD APPROVAL, DEL MAR UNION SCHOOL DISTRICT'S UNIFORM COMPLAINT QUARTERLY REPORT FOR OCTOBER 1, 2019 - DECEMBER 31, 2019**

**Resolution: Approve Del Mar Union School District's Uniform Complaint Quarterly Report for October 1, 2019 - December 31, 2019.**

Approve Consent Items 6.1 - 6.14.

Motion by Doug Rafner, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

**Action (Consent): 6.2 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c)**

**Resolution: Approve action to declare District personal property as obsolete and surplus and to dispose per Education Code 17540 and 17546(a)(b)(c).**

Approve Consent Items 6.1 - 6.14.

Motion by Doug Rafner, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

**Action (Consent): 6.3 BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO THE DEL MAR UNION SCHOOL DISTRICT**

**Resolution: Approve and accept donations to the Del Mar Union School District.**

Approve Consent Items 6.1 - 6.14.

Motion by Doug Rafner, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.4 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Resolution: Approve Purchase Orders and Ratification of Commercial Warrant Payments, Revolving Cash Disbursements and Purchase Card Transactions.

Approve Consent Items 6.1 - 6.14.

Motion by Doug Rafner, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.5 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS

Resolution: Approve and ratify Del Mar Union School District agreements and amendments.

Approve Consent Items 6.1 - 6.14.

Motion by Doug Rafner, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.6 BOARD APPROVAL, SUMMER CAMP 2020 EARLY CHILDHOOD DEVELOPMENT CENTER TUITION INCREASE

Resolution: Approve the Summer Camp 2020 Early Childhood Development Center tuition increase as described.

Approve Consent Items 6.1 - 6.14.

Motion by Doug Rafner, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.7 BOARD APPROVAL, SCHOOL-SPONSORED FIELD TRIP

Resolution: Approve School-Sponsored Field Trip.

Approve Consent Items 6.1 - 6.14.

Motion by Doug Rafner, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.8 BOARD APPROVAL, SCHOOL ACCOUNTABILITY REPORT CARDS 2018-2019

Resolution: Approve 2018-2019 School Accountability Report Cards (SARCs).

Approve Consent Items 6.1 - 6.14.

Motion by Doug Rafner, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.9 BOARD APPROVAL, ATTENDANCE AT CALIFORNIA ALL-STATE MUSIC EDUCATION CONFERENCE

Resolution: Approve attendance at the 2020 California All-State Music Education Conference.

Approve Consent Items 6.1 - 6.14.

Motion by Doug Rafner, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.10 BOARD APPROVAL, REVISION OF BOARD POLICY 1240: VOLUNTEER ASSISTANCE

Resolution: Approve revisions of Board Policy 1240: Volunteer Assistance.

Approve Consent Items 6.1 - 6.14.

Motion by Doug Rafner, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.11 BOARD APPROVAL, REVISION OF BOARD POLICY 1250: VISITORS / OUTSIDERS

Resolution: Approve revisions of Board Policy 1250: Visitor/Outsiders.

Approve Consent Items 6.1 - 6.14.

Motion by Doug Rafner, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.12 BOARD APPROVAL, RETIRE BOARD POLICY 1250.1: LEARNING ENVIRONMENT DISRUPTIONS

Resolution: Approve retirement of Board Policy 1250.1: Learning Environment Disruptions.

Approve Consent Items 6.1 - 6.14.

Motion by Doug Rafner, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.13 BOARD APPROVAL, RETIRE BOARD POLICY 1312: COMPLAINTS CONCERNING THE SCHOOLS

Resolution: Approve retirement of Board Policy 1312: Complaints Concerning the Schools.

Approve Consent Items 6.1 - 6.14.

Motion by Doug Rafner, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.14 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS

Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.14.

Motion by Doug Rafner, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.15 CONSENT CALENDAR

Resolution: Approve Consent Items 6.1 - 6.14.

Approve Consent Items 6.1 - 6.14.

Motion by Doug Rafner, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

## 7. CURRICULUM AND INSTRUCTION

Report: 7.1 BOARD REPORT, WORLD LANGUAGE UPDATE

Shelley Petersen, Assistant Superintendent of Instructional Services, presented an update on the World Language Program, including:

World Language Advisory Committee

Press Release

Application Process

Timeline

## 8. ADMINISTRATION AND POLICY

Action: 8.1 BOARD APPROVAL, ADOPTION OF BOARD POLICY 1312.1: COMPLAINTS CONCERNING DISTRICT EMPLOYEE

Approve adoption of Board Policy 1312.1: Complaints Concerning District Employee.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok

Not Present at Vote: Scott Wooden

## 9. OPERATIONS AND FACILITIES

Report: 9.1 BOARD REPORT, FACILITIES UPDATE

Chris Delehanty, Executive Director of Capital Programs and Technology, provided an update on school facilities to include information on community input and planning sessions, Pacific Highlands Ranch School #9, and district wide projects, including:

Pacific Highlands Ranch School #9

Community Engagement

District Projects

Report: 9.2 BOARD REPORT, DEL MAR HEIGHTS SCHOOL REBUILD PROJECT

Chris Delehanty, Executive Director of Capital Programs and Technology, reviewed the process of Del Mar Heights School rebuild. Rich Nowicki, Architect, BakerNowicki Design Studio, presented site plan updates. Assistant Superintendent of Instructional Services Shelley Petersen and Superintendent McClurg presented site information and educational vision. Staff responded to clarifying questions from the Governing Board.

Public requests to address the Governing Board of Trustees regarding Item 9.2 Board Report, Del Mar Heights Rebuild Project:

Ian Phillip

Katherine Sohn

Joel Holliday

Nicole Pentheroudakis

Tricia Dixon

John Reynolds

Becky Deller

Irene Young

Rolf Silbert

Julie Sunpt

Rosanna Martin

Jesse Ryan Barrick

Li Yang

Kelley Huggett

Wes Huggett

Coner Donnelley

Neelum Arya

Amy Hellenkamp

## 10. BUSINESS AND FINANCE

Action, Report: 10.1 TIME CERTAIN 6:30PM: BOARD REVIEW AND ACCEPTANCE OF THE ANNUAL AUDIT REPORT FOR THE 2018-2019 FISCAL YEAR PREPARED BY WILKINSON, HADLEY, KING & CO. LLP CPA'S AND ADVISORS

Brian Hadley, Partner, from the audit firm of Wilkinson, Hadley, King & Co. LLP CPA's and Advisors, presented the Annual Audit Report for the 2018-2019 fiscal year for review and acceptance.

Accept the Annual Audit Report for the 2018-2019 fiscal year prepared by Wilkinson, Hadley, King and Co. LLP CPA's and Advisors

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action: 10.2 BOARD APPROVAL, RESOLUTION NO. 2020-01 OF THE GOVERNING BOARD OF TRUSTEES OF THE DEL MAR UNION SCHOOL DISTRICT APPROVING AN AGREEMENT FOR PURCHASE OF PROPERTY FOR A SCHOOL SITE AND ESCROW INSTRUCTIONS BETWEEN DEL MAR UNION SCHOOL DISTRICT AND PARDEE CONSTRUCTION COMPANY  
Approve Resolution No. 2020-01, Resolution of the Governing Board of Trustees of the Del Mar Union School District Approving an Agreement for Purchase of School Site and Escrow Instructions Between Del Mar Union School District and Pardee Homes.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

## 11. PERSONNEL

Action: 11.1 BOARD APPROVAL, PROPOSED SALARY SCHEDULE FOR TEMPORARY/SUBSTITUTE, CERTIFICATED  
Staff presented the proposed salary schedule for temporary/substitute, certificated employees, for approval.

Approve proposed salary schedule for Temporary/Substitute, Certificated.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok

Not Present at Vote: Scott Wooden

## 12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DISTRICT DMSEF AND PTA EVENTS

Information: 12.3 PRELIMINARY ITEMS FOR THE FEBRUARY 2020 REGULAR BOARD MEETING

Preliminary Items for the February 2020 Regular Governing Board Meeting:

Board Approval, Minutes of Regular Board Meeting, January 22, 2020.

Board Approval, Minutes of the Special Visitation, February 5, 2020.

Action: 12.4 ADJOURNMENT OF MEETING

Governing Board President Halpern adjourned the meeting at 8:54pm.

Motion to Adjourn meeting.

Motion by Katherine Fitzpatrick, second by Gee Wah Mok.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Minutes of January 22, 2020 Adopted:

Signature of Governing Board Clerk:

*Gee Wah Mok*

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Gee Wah Mok, Esq.

*2-26-2020*

\_\_\_\_\_  
Date

Signature of Superintendent:

*Holly McClurg*

\_\_\_\_\_  
Holly McClurg, Ph.D.

*2-27-2020*

\_\_\_\_\_  
Date

Generated by Holly Palmer, Executive Assistant to the Superintendent