Governing Board of Trustees Regular Meeting - Video/Telephonic Conference
Wednesday, May 27, 2020

Members present
Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Meeting called to order at 4:45 PM

1. CALL TO ORDER OPEN SESSION

Procedural: 1.1 CALL TO ORDER OPEN SESSION
Governing Board President Halpern called the meeting to order at 4:45pm.

Procedural: 1.2 ROLL CALL
Governing Board President Halpern took roll call:
Member Fitzpatrick
Member Mok
Member Rafner
Member Wooden
Member Halpern
All Members present.

Procedural: 1.3 PLEDGE OF ALLEGIANCE

Action: 1.4 APPROVAL OF THE AGENDA
Approve agenda for the Regular Meeting of the Governing Board of Trustees.
Governing Board President Halpern took a roll call vote:
Member Wooden
Member Rafner
Member Mok
Member Fitzpatrick
Member Halpern

Motion by Katherine Fitzpatrick, second by Doug Rafner.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Information, Procedural: 1.5 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA
No requests for public input concerning items on the Closed Session agenda.

Procedural: 1.6 ADJOURNMENT INTO CLOSED SESSION
Governing Board President Halpern adjourned Closed Session at 4:48pm.

2. CLOSED SESSION
Discussion: 2.1 CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Gov. Code Section 54956.9: One (1) matter - Case No. 19-cv-00132-AJB-MSB

Discussion: 2.2 CONFERENCE WITH LABOR NEGOTIATOR (G.C. 54957.6) Agency Designated Representatives: Holly McClurg, Ph.D., Superintendent, and Jason Romero, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association

3. RECONVENE OPEN SESSION
Procedural: 3.1 RECONVENE OPEN SESSION
Governing Board President Halpern reconvened Open Session at 6:56pm.
Procedural, Report: 3.2 REPORT OF ACTION TAKEN IN CLOSED SESSION
Governing Board President Halpern reported no action taken in Closed Session.

4. CORRESPONDENCE/COMMUNICATIONS
Report: 4.1 CORRESPONDENCE
Superintendent’s Office received the following correspondence regarding District business:

Inquires related to COVID-19, including:
- (2) regarding public use of school fields during COVID-19
- (3) regarding student relocation
- (2) inquiries regarding summer school
- (2) regarding ECDC reopening

Several regarding Distance learning & the distance learning survey
- (1) Re-opening of schools
- (2) HVAC systems in schools
- (2) regarding the school “parades”
- (1) praising the incredible teachers implementing distance learning
- (3) regarding the Del Mar Heights rebuild project
- (1) regarding restroom accommodations at schools
- (1) regarding the Greatschools rating system.

Principal selection for vacant position at Ashley Falls School

Information, Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS
Public requests to address the Governing Board of Trustees concerning items not on the agenda:
Dana Kizlahtis, regarding various districts’ use of private law firms
Marianne Grosner, regarding Brown Act requirements for board meeting link to agenda.
Rita Loef, regarding various districts’ use of private law firms
Jennifer Hill, regarding dismissal of teacher
Eduardo Dunayevich, regarding students’ educational needs through distance learning
Becky Ferdman, regarding dismissal of teacher
Jessica Martinez, regarding various districts’ use of private law firms
Sandip Patel, regarding reopening of schools during COVID-19
Maria Arias, regarding various districts’ use of private law firms

5. REPORTS, RECOGNITIONS AND HEARINGS
Recognition: 5.1 BOARD RECOGNITION, DMUSD 2020 SITE TEACHERS OF THE YEAR
The Governing Board of Trustees and District Administration recognized the DMUSD 2020 Site Teachers of the Year.

Ashley Falls School – Katy Kirby, Special Education Teacher
Carmel Del Mar School – Ashley Whipple, Fifth/Sixth Grade Teacher
Del Mar Heights School – Paige Rollins, Second Grade Teacher
Del Mar Hills Academy – Arah Allard, Fourth Grade Teacher
Ocean Air School – Kelli Hillerud, Speech Language Pathologist
Sage Canyon School – Trent Tracy, STEAM + Physical Education Teacher
Sycamore Ridge School – Erik Blenke, STEAM+ Technology Teacher
Torrey Hills School – Rebecca Hoy, Kindergarten Teacher

Recognition: 5.2 BOARD RECOGNITION, DMUSD 2020 DISTRICT TEACHER OF THE YEAR
The Governing Board of Trustees and District Administration recognized Arah Allard as the DMUSD 2020 Teacher of the Year. The Del Mar Union School District announced Arah Allard, 4th grade teacher at Ashley Falls School, as the 2021 District Teacher of the Year candidate for the San Diego County Teacher of the Year Program.

Recognition: 5.3 BOARD RECOGNITION, DMUSD 2020 CLASSIFIED EMPLOYEES OF THE YEAR
The Governing Board of Trustees and District Administration recognized the 2020 School Site and District Office Classified Employees of the Year.
Recognition: 5.4 BOARD RECOGNITION, DMUSD 2020 DISTRICT CLASSIFIED EMPLOYEE OF THE YEAR
The Governing Board of Trustees and District Administration recognized Margaret Mendenhall, District Office Payroll/Benefits Supervisor, as the Classified Employee of the Year.

Recognition: 5.5 BOARD RECOGNITION, DMUSD 2019-2020 PTA PRESIDENTS
The Governing Board of Trustees and District Administration recognized the 2019-2020 PTA Presidents and thanked them for their dedicated service to the DMUSD schools.

Ashley Falls School: Anya Springer
Carmel Del Mar School: Tamara Wells
Del Mar Heights School: Jenn Hasselmann
Del Mar Hills Academy: Jennifer Hill
Ocean Air School: Lisa Kradjian
Sage Canyon School: Cathy Patrick
Sycamore Ridge School: Gregory Reade
Torrey Hills School: Brigitte LaSala

Recognition: 5.6 BOARD RECOGNITION, DMUSD 2019-2020 DELAC MEMBERS
The Governing Board of Trustees and District Administration recognized the 2019-2020 District English Language Advisory Committee (DELAC) and thanked them for their dedicated service on behalf of children and families in the Del Mar Union School District.

Ashley Falls School: Tricia Huppert
Ashley Falls School: Ilse te Boome
Carmel Del Mar School: Conception Villar Blanco
Del Mar Hills Academy: Heather Shadley Tovar
Ocean Air School: Victoria Roig
Sage Canyon School: Eina Tamer
Sycamore Ridge School: Yi Tang
Torrey Hills School: Sofya Seitz

Recognition: 5.7 BOARD RECOGNITION, DMUSD 2019-2020 DMSEF BOARD REPRESENTATIVES
The Governing Board of Trustees and District Administration recognized each the Del Mar Schools Education Foundation (DMSEF) officers and directors and thanked them for their dedicated service to the DMUSD schools.

Officers:
Phoebe Gardiner Katse, President and Chairman (Ashley Falls School)
Laura Young, Treasurer (Ocean Air School)
James Jaconette, Secretary (Torrey Hills School)
Sonya Williams, VP of Administration (Del Mar Hills Academy)

Directors:
Ashley Falls School
Ryan Gordon

Carmel Del Mar School
David Evans
Veronica Ford
Del Mar Heights School
Jennifer Maggenti
Williams Rhett

Del Mar Hills Academy
Becky Ferdman
Jenny Galan

Ocean Air School
Annik Whittle
Megan Bijan

Sage Canyon School
Viva Elia
Wendy Hager

Torrey Hills School
Aracely Forrester
Rupas Singh
Millie Yi

Executive Administrator:
Kate Ditzler

Recognition: 5.8 BOARD RECOGNITION, DMUSD 2019-2020 RETIREES
The Governing Board of Trustees and District Administration recognized and honored the many years of outstanding service and dedication of the 2019-2020 DMUSD retiring employees.

Shirley Bales, Program Assistant, Instructional Services
Caroline Draper, Third Grade Teacher, Carmel Del Mar School
Travis Gordon, Maintenance Worker III, Maintenance, Operations and Facilities
Greg Jordan, Plant Manager, Sage Canyon School
Peg LaRose, Principal, Sycamore Ridge School
Jennifer Luce, STEAM + Art Teacher, Ocean Air School
Gall Moran, STEAM + Technology Teacher, Del Mar Heights School
Cynthia Nicoll, Sixth Grade teacher, Sage Canyon School
Holly Palmer, Executive Assistant to the Superintendent
Trudi Smith, Health Aide Technician, Ocean Air School
Janese Swanson, STEAM + Technology Teacher, Torrey Hills School
Linda Tucker, Office Assistant, Del Mar Heights School
Victoria Wehrley, Office Assistant, Ashley Falls School

Report: 5.9 REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)
The 2019-2020 DMCTA President David Skinner will provide a DMCTA report to the Governing Board, including:

- Proud of the Sight Teachers of the Year, District Teacher of the Year, and retiring teachers.
- DMCTA recently held their general meeting; teachers are anxious to share with the District their successes and challenges during the pandemic.
- Thanked the District for their leadership during the pandemic.

Report: 5.10 REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)
The 2019-2020 DMSEF President Phoebe Katsell will provide a report on DMSEF activities to date, including:

- Unable to go forward with five of the eight jog-a-thons due to the pandemic.
- Very grateful for continued contributions and thanked the community and business partners that have continued to support.
- Spoke of the value in supporting local schools.
Report: 5.11 REPORT: BOARD MEMBER REPORT/COMMENTS

Member Halpern:
- Due to COVID-19 pandemic, there have been no Governing Board of Trustees joint activities.

Member Wooden:
- Regrets not being able to visit schools and join in the 6th grade promotion exercises.
- Looking forward to seeing students return to the classrooms in the fall.
- Looking forward to a regular board meeting.

Member Rafner:
- Shared thoughts about civility and reminded public of the concept addressed by former Superintendent Jim Peabody - “If we keep the kids at the forefront of any decisions we make and make decisions that are best for those kids, we cannot be steered wrong.”
- Congratulated all who are retiring.

Member Gee Wah:
- Looking forward to a recognition meeting in person.

Member Fitzpatrick:
- Congratulated retirees recognized this evening.

Report: 5.12 REPORT: SUPERINTENDENT

- Thanked all honored this evening and shared gratitude for all they do.
- Shared that some facilities are opening, including fields for recreation based on public health guidelines.
- Early Childhood Development Center reopened this week following public health requirements, providing childcare to parents returning to the workforce.
- Planning for the new school year and currently engaged in a multi-step process of determining how to safely open schools and provide an option for distance learning.
- The first day of school is August 24, 2020.
- Recent survey was sent to all current families requesting thoughts on a traditional in-school experience or a distance learning program for the 2020-2021 school year.


Public Hearing for the submission of the initial proposals for the amending articles to the 2019-2022 DMUSD and DMCTA Labor Agreement related to the Classified Occupational Therapists being represented by the Del Mar California Teachers Association.

The public hearing was opened at the May 12, 2020 Governing Board of Trustees Special Meeting.

No public comment.

Hearing Closed at 6:59 p.m. by Governing Board President Halpern.

Approve closing of the Public Hearing for the submission of the initial proposals for the amending articles to the 2019-2022 DMUSD and DMCTA Labor Agreement related to the Classified Occupational Therapists being represented by the Del Mar California Teachers Association.

Governing Board President Halpern took a roll call vote:
Member Wooden
Member Rafner
Member Mok
Member Fitzpatrick
Member Halpern

Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action, Information, Procedural: 5.14 PUBLIC HEARING TO REVIEW THE PROPOSED 2020-2021 BUDGET AND BALANCES IN EXCESS OF MINIMUM RESERVE REQUIREMENTS; Reference Item 10.1

Public Hearing Procedure

Hearing Opened at 6:59pm by Board President Halpern.
No public comment.
Hearing Closed at 7:00pm by Board President Halpern

Approve opening and closing of the Public Hearing to review the proposed 2020-2021 budget and balances in excess of minimum reserve requirements.
Governing Board President Halpern took a roll call vote:
Member Wooden
Member Rafner
Member Mok
Member Fitzpatrick
Member Halpern

Motion by Doug Rafner, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Information, Procedural: 5.15 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS
No public requests to address the Governing Board of Trustees regarding items on the agenda.

Action, Minutes, Procedural: 5.16 BOARD APPROVAL OF MINUTES
Approve Minutes:
April 22, 2020, Regular Meeting
May 12, 2020, Special Meeting
CANCELED May 6, 2020, Special Visitation - No Minutes
Governing Board President Halpern took a roll call vote:
Member Wooden
Member Rafner
Member Mok
Member Fitzpatrick
Member Halpern

Motion by Katherine Fitzpatrick, second by Doug Rafner.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

6. CONSENT
Action (Consent): 6.1 BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO THE DEL MAR UNION SCHOOL DISTRICT
Resolution: Approve and accept donations to the Del Mar Union School District.

Approve Consent Items 6.1 - 6.8.

Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.2 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS
Request to address the Governing Board regarding Consent Item 6.2 relating to firm selections for RFQ 1920-08 DSA Plan:
Marianne Grosner
Resolution: Approve Purchase Orders and Ratification of Commercial Warrant Payments, Revolving Cash Disbursements and Purchase Card Transactions.

Approve Consent Items 6.1 - 6.8.

Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.3 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS
Resolution: Approve and ratify Del Mar Union School District agreements and amendments.

Approve Consent Items 6.1 - 6.8.

Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.4 BOARD APPROVAL, RESOLUTION NO. 2020-05, RESOLUTION NO. 2020-06, RESOLUTION NO. 2020-07, RESOLUTION NO. 2020-08, AND RESOLUTION NO. 2020-09, AUTHORIZING DESIGNATED SIGNATURES, RELEASE OF CREDENTIAL HELD WARRANTS, PAYMENT ORDER, AND AUTHORIZING AGENTS TO RECEIVE MAIL FOR JULY 1, 2020 THROUGH JUNE 30, 2021

Approve Consent Items 6.1 - 6.8.

Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.5 BOARD APPROVAL, RESOLUTION NO. 2020-15 CALIFORNIA OFFICE OF EMERGENCY SERVICES FORM 130: DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES
Resolution: Approve Resolution No. 2020-15 California Office of Emergency Services Form 130: Designation of Applicant's Agent Resolution for Non-State Agencies

Approve Consent Items 6.1 - 6.8.

Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Information: 6.6 BOARD REVIEW, SAN DIEGO COUNTY OFFICE OF EDUCATION OVERSIGHT LETTER REGARDING 2019-2020 SECOND INTERIM REPORT

Action (Consent): 6.7 BOARD APPROVAL, CONSIDERATION OF AMENDMENT NO. 1 TO CONSTRUCTION SERVICES AGREEMENT FOR THE DEL MAR HEIGHTS REBUILD PROJECT
Resolution: Approve Amendment No. 1 to Construction Services Agreement for the Del Mar Heights School Rebuild Project.

Approve Consent Items 6.1 - 6.8.

Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.8 BOARD APPROVAL, CONSENT CALENDAR
Resolution: Approve Consent Items 6.1 - 6.7.

Approve Consent Items 6.1 - 6.8.

Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok
Governing Board President Halpern took a roll call vote for approval of all Consent Items:
Member Wooden
Member Rafner
Member Mok
Member Fitzpatrick
Member Halpern

7. CURRICULUM AND INSTRUCTION

8. ADMINISTRATION AND POLICY
Report: 8.1 BOARD REPORT, DISTRICT/SUPERINTENDENT GOALS, PROGRESS, AND ACCOMPLISHMENTS
Superintendent McClurg provided a report to the Board regarding work aligned with District goals, progress, and accomplishments for 2019-2020. Shelley Petersen, Assistant Superintendent of Instructional Services, discussed health and safety measures being taken during the re-opening of the Early Childhood Development Center.
9. MAINTENANCE, OPERATIONS AND FACILITIES
Report: 9.1 BOARD REPORT, FACILITIES PREPARATION FOR THE 2020-2021 SCHOOL YEAR
Chris Delehanty, Executive Director of Capital Programs & Technology, provided an update on work done during school closure and preparation for the 2020-2021 school year, including:
- Pacific Highlands Ranch School #9
- Torrey Hills School Field Upgrade
- Blacktop Resurfacing – Carmel Del Mar, Sage Canyon, Torrey Hills
- Summer Projects

Report: 9.2 BOARD REPORT, FACILITIES UPDATE ON PACIFIC HIGHLANDS RANCH SCHOOL #9
Chris Delehanty, Executive Director of Capital Programs & Technology, provided an update on Pacific Highlands Ranch School #9, including:
- McGonigle Park
- Meeting 6/16
- Community Workshops upcoming
- Potential school/park connection

Action: 9.3 BOARD APPROVAL, TORREY HILLS SCHOOL FIELD UPGRADE
Chris Delehanty, Executive Director of Capital Programs & Technology, provided an update on Torrey Hills School field upgrade, including:
- June 29th - preconstruction meeting
- June 30th - construction begins

Approve Torrey Hills School field upgrade.
Governing Board President Halpem took a roll call vote:
Member Wooden
Member Rafner
Member Mok
Member Fitzpatrick
Member Halpem

Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpem, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

10. BUSINESS AND FINANCE
Information, Presentation: 10.1 BOARD REVIEW, FIRST READING - PROPOSED 2020 - 2021 BUDGET AND ENDING FUND BALANCES
Cathy Birks, Assistant Superintendent of Business Services, and Mark Pong, Director of Finance, presented the first reading of the proposed 2020-2021 budget and ending fund balances. Final adoption of all funds will be at the June 24, 2020 Regular Board Meeting.
Presentation included:

2019-2020 General Fund Estimated Actuals Update
Budget Adjustments to Estimated Actuals
2020-2021 Proposed General Fund Budget
Revenue and Expenditure Assumptions
Looking Ahead
Monitor Contributions to Restricted Programs
May Revise
Basic Aid Reduction
Planning for COVID-19 Response
Other Funds Affected by COVID-19
June Adoption for All Funds

Staff responded to clarifying questions from the Governing Board.
Action: 10.2 BOARD APPROVAL, AWARD OF CONTRACT FOR RFP 1920-06 STUDENT TRANSPORTATION SERVICES
Cathy Birks, Assistant Superintendent of Business Services, presented the award of contract for RFP 1920-06 Student Transportation Services, for Board approval.

Approve award of contract for RFP 1920-06 Student Transportation Services.
Governor Board President Halpern took a roll call vote:
Member Wooden
Member Rafner
Member Mok
Member Fitzpatrick
Member Halpern

Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action: 10.3 BOARD APPROVAL, FIRM SELECTIONS FOR RFQ 1920-08 DSA PROJECT INSPECTION SERVICES POOL
Chris Delehanty, Executive Director of Capital Programs and Technology, presented selected firms for RFQ 1920-08 DSA Project Inspection Services POOL, for Board approval.

Approve selected firms for RFQ 1920-08 DSA Project Inspection Services POOL.
Governor Board President Halpern took a roll call vote:
Member Wooden
Member Rafner
Member Mok
Member Fitzpatrick
Member Halpern

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Action: 10.4 BOARD APPROVAL, FIRM SELECTION FOR RFP 1920-09 DEL MAR HEIGHTS REBUILD DSA PROJECT INSPECTION SERVICES
Chris Delehanty, Executive Director of Capital Programs and Technology, presented selected firm for RFP 1920-09 Del Mar Heights Rebuild DSA Project Inspection Services.

Approve selected firm for RFP 1920-09 Del Mar Heights Rebuild DSA Project Inspection Services.
Governor Board President Halpern took a roll call vote:
Member Wooden
Member Rafner
Member Mok
Member Fitzpatrick
Member Halpern

Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

11. PERSONNEL

12. CLOSING ITEMS
Information: 12.1 PRELIMINARY ITEMS FOR THE JUNE REGULAR BOARD MEETING
Preliminary items for the June Regular Governing Board Meeting:
Board Approval, Minutes of Regular Board Meeting, May 27, 2020
Action: 12.2 ADJOURNMENT OF MEETING
Motion to Adjourn meeting at 9:06 pm.
Governing Board President Halpern took a roll call vote:
Member Wooden
Member Rafner
Member Mok
Member Fitzpatrick
Member Halpern

Motion by Doug Rafner, second by Gee Wah Mok.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Minutes of the May 27, 2020 Adopted:

Signature of Governing Board Clerk:

__________________________
Gee Wah Mok, Esq.

__________________________
6/25/2020

Date

Signature of Superintendent:

__________________________
Holly McClung, Ph.D.

__________________________
6/25/2020

Date

Generated by Holly Palmer, Executive Assistant to the Superintendent