Governing Board of Trustees Regular Meeting  
Wednesday, November 18, 2020

Members present  
Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Meeting called to order at 4:47 PM

1. CALL TO ORDER OPEN SESSION

Procedural: 1.1 CALL TO ORDER OPEN SESSION  
Governing Board President Halpern called Governing Board of Trustees Meeting to order at 4:47pm.

Governing Board President Halpern took roll call:  
Member Rafner - Present  
Member Mok - Present  
Member Fitzpatrick - Present  
Member Halpern - Present  
Member Wooden - Present

Information, Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA  
No Public requests to address the Governing Board of Trustees regarding items on the Closed Session Agenda.

Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION  
Governing Board President Halpern adjourned into Closed Session at 4:50pm.

2. CLOSED SESSION

Discussion: 2.3 EVALUATION OF EMPLOYEE: Evaluation of performance of a public employee – 54957(b)(1). Evaluation of performance of Holly McClurg, Ph.D., Superintendent, in accordance with the contractual obligation for evaluation

Discussion: 2.4 EVALUATION OF EMPLOYEE: Evaluation of performance of a public employee – 54957(b)(1). Evaluation of performance of Cathy Birks, Assistant Superintendent of Business Services, in accordance with the contractual obligation for evaluation

Discussion: 2.5 EVALUATION OF EMPLOYEE: Evaluation of performance of a public employee – 54957(b)(1). Evaluation of performance of Shelley Petersen, Assistant Superintendent of Instructional Services, in accordance with the contractual obligation for evaluation


3. RECONVENE OPEN SESSION

Procedural: 3.1 CALL TO ORDER OPEN SESSION  
Governing Board President Halpern reconvened Open Session at 5:54pm.

Procedural, Report: 3.2 REPORT OF ACTION TAKEN IN CLOSED SESSION  
The Governing Board met in Closed Session and reported the following action taken:  
In a unanimous vote, the Board voted to approve a compromise agreement and release OAH case 2020080946.  
In a unanimous vote, the Board voted to approve a compromise agreement and release OAH case 2020090572.  
The Governing Board determined that goal progress for Superintendent Holly McClurg and Assistant Superintendents Cathy Birks, Shelley Petersen, and Jason Romero have been met as specified in contracts.
Procedural: 3.3 PLEDGE OF ALLEGIANCE

Action, Procedural: 3.4 APPROVAL OF THE AGENDA
Governing Board President Halpem took a roll call vote:
Member Fitzpatrick
Member Rafner
Member Wooden
Member Mok
Member Halpem

Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Motion by Katherine Fitzpatrick, second by Doug Rafner.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpem, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

4. CORRESPONDENCE/COMMUNICATIONS

Report: 4.1 CORRESPONDENCE
Superintendent's Office received the following correspondence regarding District business, including:

Inquiries regarding:
Launch
ECDC
Addressing Racial Awareness in Schools
Opening Schools
Del Mar Heights Rebuild
Board Meeting Recordings
Thanking the District for Opening Schools
Thanking the District for the Parent Webinar

Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS

Public requests to address the Governing Board of Trustees regarding non-agenda items:

Dr. Burhan Mohamedali, regarding special education program in DMUSD.
Marianne Grosner, regarding special education settlement agreements and employment contracts.
Sammuel Arias, regarding the Brown Act, special education settlement agreements and employment contracts.

5. REPORTS, RECOGNITIONS AND HEARINGS

Recognition: 5.1 BOARD RECOGNITION: DMUSD EMPLOYEES OF THE MONTH, NOVEMBER/DECEMBER 2020
Superintendent McClurg recognized the DMUSD November/December 2020 Employees of the Month.

Ashley Falls School: Beth Folketh, Education Specialist
Carmel Del Mar School: Eric Osicki, Second Grade Launch Teacher
Del Mar Heights School: Nicki Waldal, Second Grade Teacher
Del Mar Hills Academy: Jacqueline Scholz, Fifth Grade Teacher
Ocean Air School: Rebecca Jones, Second Grade Teacher
Sage Canyon School: Nicole Britton, Sixth Grade Teacher
Sycamore Ridge School: Kristin Bonaguidi, Second Grade Launch Teacher
Torrey Hills School: Sarah Grosso, First and Second Grade Combo Teacher
Early Childhood Education: Gabby Vizzaino, Instructional Assistant
District Office: Holly Arber, Administrative Assistant, Launch

Report: 5.2 BOARD REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)
No DMCTA report this month.
Report: 5.3 BOARD REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)
DMSEF President, Phoebe Katsell, provided a DMSEF report to the Board, including:

Thanking STEAM+ Teachers
DMSEF Fall Campaign Update

Report: 5.4 BOARD REPORT: DEL MAR PARENT TEACHERS ASSOCIATION (PTA)
Del Mar Hills Academy PTA President, Libby Hellmann, provided a report to the Board regarding Building Community.

Report: 5.5 BOARD REPORT: GOVERNING BOARD MEMBERS
Governing Board of Trustees reported on current activities.

Board Member Fitzpatrick:
Attended both the PTA Presidents' Meeting and DMSEF Meeting and is so happy to see everyone making the best of things and bringing normalcy to kids by getting them in school and having regular activities.
Visited Del Mar Hills Academy, Remote Del Mar Heights and Launch classes. The Launch class was able to do a virtual field trip to the Monterey Bay Aquarium.
Attended a Principal's coffee as a Kindergarten parent.
Attending a Board Book Club tomorrow.

Board Member Rafner:
Thanked everyone at DMUSD for making all of the activities and virtual field trips and experiences happen during this time.
Wished everyone health and a very happy Thanksgiving.

Board Member Wooden:
Wished everyone a great Thanksgiving. We can be grateful for having our schools open.

Board Member Mok:
Wished everyone a happy Thanksgiving.

Board Member Halpem:
Congratulated Member Halpem on winning the election.
Thanked the community for being involved in the campaign and is happy to be part of a Board that is so collaborative and is a great Leadership team.

Report: 5.6 BOARD REPORT: SUPERINTENDENT
Superintendent McClurg reported on current District activities, including:

Thanking the Board Members for all of their dedication and thanked the community for being a part of the election.
Continuing to work on District priority actions: creating cultures of thinking, world language program, Launch program, reopening schools, environment, addressing racial awareness.
Ron Richhart Trainings for teachers
Ongoing meetings with DMSEF, PTA and DMCTA
Parent Webinar with Dr. Michele Ritter as part of the Parent Webinar Series.

Procedural: 5.7 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS
Public requests to address the Governing Board of Trustees regarding agenda items:

Reference agenda item: 6.4.

Action, Minutes, Procedural: 5.8 BOARD APPROVAL, MINUTES

Governing Board President Halpem took a roll call vote:
Member Fitzpatrick
Member Rafner
Member Wooden
Member Mok
Member Halpem
Approve Minutes:
October 28, 2020 Regular
November 10, 2020 Special

Motion by Katherine Fitzpatrick, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

6. CONSENT
Action (Consent): 6.1 BOARD APPROVAL, ATTENDANCE AT THE CALIFORNIA SCHOOL BOARDS ASSOCIATION/ANNUAL EDUCATION CONFERENCE (CSBA/AEC) 2020
Resolution: Approve attendance at California School Boards Association/Annual Education Conference 2020.

Governing Board President Halpern took a roll call vote:
Member Fitzpatrick
Member Rafner
Member Wooden
Member Mok
Member Halpern

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.2 BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO THE DEL MAR UNION SCHOOL DISTRICT
Resolution: Approve and accept donations to the Del Mar Union School District.

Governing Board President Halpern took a roll call vote:
Member Fitzpatrick
Member Rafner
Member Wooden
Member Mok
Member Halpern

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.3 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c)
Resolution: Approve action to declare District personal property as obsolete and surplus and to dispose per Education Code 17540 and 17546(a)(b)(c).

Governing Board President Halpern took a roll call vote:
Member Fitzpatrick
Member Rafner
Member Wooden
Member Mok
Member Halpern

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok
Action (Consent): 6.4 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS
Marianne Grosner, regarding District purchase orders.
Samuel Arias, regarding District funds.

Resolution: Approve Purchase Orders and Ratification of Commercial Warrant Payments, Revolving Cash Disbursements and Purchase Card Transactions.

Governing Board President Halpern took a roll call vote:
Member Fitzpatrick
Member Rafner
Member Wooden
Member Mok
Member Halpern

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.5 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS
Resolution: Approve and ratify Del Mar Union School District agreements and amendments.

Governing Board President Halpern took a roll call vote:
Member Fitzpatrick
Member Rafner
Member Wooden
Member Mok
Member Halpern

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.6 BOARD REVIEW OF EXISTING GOVERNING BOARD POLICIES: 1321: SOLICITATION OF FUNDS FROM AND BY STUDENTS; 1325: ADVERTISING AND PROMOTION
Resolution: Approve review of existing Governing Board Policies

Governing Board President Halpern took a roll call vote:
Member Fitzpatrick
Member Rafner
Member Wooden
Member Mok
Member Halpern

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.7 BOARD APPROVAL, REVISION TO BOARD POLICY 3100: BUDGET
Resolution: Approve revisions to Board Policy 3100: Budget

Governing Board President Halpern took a roll call vote:
Member Fitzpatrick
Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.8 BOARD REVIEW OF EXISTING GOVERNING BOARD POLICIES: BOARD POLICY 3000 CONCEPTS AND ROLES; BOARD POLICY 3110 TRANSFER OF FUNDS; BOARD POLICY 3220.1 LOTTERY FUNDS; BOARD POLICY 3230 FEDERAL GRANT FUNDS
Resolution: Approve review of existing Governing Board Policies

Governing Board President Halpern took a roll call vote:
Member Fitzpatrick
Member Rafner
Member Wooden
Member Mok
Member Halpern

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.9 BOARD APPROVAL, REVISION TO BOARD POLICY 3550: FOOD SERVICE/CHILD NUTRITION PROGRAM
Resolution: Approve revisions to Board Policy 3550: Food Service/Child Nutrition Program

Governing Board President Halpern took a roll call vote:
Member Fitzpatrick
Member Rafner
Member Wooden
Member Mok
Member Halpern

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.10 BOARD APPROVAL, REVISION TO BOARD POLICY 3553: FREE AND REDUCED PRICE MEALS
Resolution: Approve revision to Board Policy 3553: Free and Reduced Price Meals.

Governing Board President Halpern took a roll call vote:
Member Fitzpatrick
Member Rafner
Member Wooden
Member Mok
Member Halpern

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok
Action (Consent): 6.11 BOARD APPROVAL, REVISIONS TO BOARD BYLAW 4156.4 CHILD CARE PROGRAMS
Resolution: Approve revisions to Board Bylaw 4156.4: Childcare Programs.

Governing Board President Halpern took a roll call vote:
Member Fitzpatrick
Member Rafner
Member Wooden
Member Mok
Member Halpern

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.12 BOARD APPROVAL, RETIRE BOARD POLICY 5148: CHILD CARE AND DEVELOPMENT
Resolution: Approve retirement of Board Policy 5148: Child Care and Development

Governing Board President Halpern took a roll call vote:
Member Fitzpatrick
Member Rafner
Member Wooden
Member Mok
Member Halpern

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.13 BOARD APPROVAL, REVISIONS TO BOARD POLICY 5144.1: SUSPENSION AND EXPULSION/DUE PROCESS
Resolution: Approve revisions to Board Policy 5144.1: Suspension and Expulsion/Due Process

Governing Board President Halpern took a roll call vote:
Member Fitzpatrick
Member Rafner
Member Wooden
Member Mok
Member Halpern

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.14 BOARD APPROVAL, FIRM SELECTION FROM POOL FOR PACIFIC HIGHLANDS RANCH SCHOOL #9 PROJECT MATERIALS TESTING AND SPECIAL INSPECTIONS
Resolution: Approve selected firm from pool for Pacific Highlands Ranch School #9 Project Materials Testing and Special Inspection

Governing Board President Halpern took a roll call vote:
Member Fitzpatrick
Member Rafner
Member Wooden
Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.15 BOARD APPROVAL, DEL MAR UNION SCHOOL DISTRICT AGREEMENT WITH ZOOM VIDEO COMMUNICATIONS, INC. TO PROVIDE A DISTRICTWIDE EDUCATION LICENSE FOR VIRTUAL COMMUNICATIONS
Resolution: Approve the Del Mar Union School District agreement with Zoom Video Communications, Inc. to provide a Districtwide education license for virtual communications.

Governing Board President Halpern took a roll call vote:
Member Fitzpatrick
Member Rafner
Member Wooden
Member Mok
Member Halpern

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.16 BOARD APPROVAL, SCOPE CHANGE AMENDMENT (ADDENDUM # 6) TO THE AGREEMENT FOR ARCHITECTURAL SERVICES BETWEEN THE DEL MAR UNION SCHOOL DISTRICT AND BAKER NOWICKI DESIGN STUDIOS REGARDING THE DEL MAR HEIGHTS REBUILD PROJECT
Resolution: Approve Scope Change Amendment (Addendum # 6) to the Agreement for Architectural Services between the Del Mar Union School District and Baker Nowicki Design Studios regarding the Del Mar Heights Rebuild Project

Governing Board President Halpern took a roll call vote:
Member Fitzpatrick
Member Rafner
Member Wooden
Member Mok
Member Halpern

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.17 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS; LEAVES OF ABSENCE, AND CHANGE OF STATUS
Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Governing Board President Halpern took a roll call vote:
Member Fitzpatrick
Member Rafner
Member Wooden
Member Mok
Member Halpern

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.18 BOARD APPROVAL, CONSENT CALENDAR

Governing Board President Halpern took a roll call vote:
Member Fitzpatrick
Member Rafner
Member Wooden
Member Mok
Member Halpern

Resolution: Approve Consent Items 6.1 - 6.17.

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

7. CURRICULUM AND INSTRUCTION

8. ADMINISTRATION AND POLICY

Action: 8.1 BOARD APPROVAL TO HOLD THE 2020 ORGANIZATIONAL MEETING OF THE GOVERNING BOARD OF TRUSTEES ON DECEMBER 16, 2020

Governing Board President Halpern took a roll call vote:
Member Fitzpatrick
Member Rafner
Member Wooden
Member Mok
Member Halpern

Approve to hold the 2019 Organizational Meeting of the Governing Board of Trustees on December 18, 2019.

Motion by Scott Wooden, second by Doug Rafner.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Information: 8.2 BOARD REVIEW, FIRST READING OF PROPOSED 2021 GOVERNING BOARD OF TRUSTEES MEETING DATES AND LOCATIONS
January 27, 2021
February 24, 2021
March 24, 2021
April 28, 2021
May 26, 2021
June 30, 2021
July 28, 2021
August 25, 2021
September 22, 2021
October 27, 2021
November 17, 2021
December 15, 2021

All Governing Board of Trustees Regular meetings to be held over Zoom or in the District Office Training Center with the exception of the May 26, 2021 meeting which will be held over Zoom or at the Ocean Air School MUR.
Report: 8.3 BOARD REPORT, SUPERINTENDENT UPDATE ON REOPENING SCHOOLS
Superintendent Holly McClurg and Jenni Huh, Director, Student Services, shared a presentation on Reopening Schools, including:

Update: Reopening Schools
County Reopening Data
Safe Reopening Plan
Daily Operations
Keeping Schools Open and Reducing Risk
Testing
Response to a Positive Case
We Can Do It, We Are Doing It
Take 2

Staff responded to clarifying questions from Board Members.

9. OPERATIONS AND FACILITIES

Report: 9.1 BOARD REPORT, FACILITIES UPDATE

Chris Delehanty, Executive Director of Capital Programs & Technology, shared facilities updates, including:
Pacific Highlands Ranch School #9
Del Mar Heights Rebuild
Del Mar Heights Rebuild - Litigation
Del Mar Heights Rebuild - CDP Update/Delay
Del Mar Hills Academy Modernization

Staff responded to clarifying questions from the Board.

10. BUSINESS AND FINANCE

11. PERSONNEL

12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DMSEF AND PTA EVENTS

Information: 12.3 PRELIMINARY ITEMS FOR THE DECEMBER REGULAR BOARD MEETING

Action, Procedural: 12.4 ADJOURNMENT INTO CLOSED SESSION

Governing Board President Halpern adjourned Open Session at 7:12pm.

Governing Board President Halpern took a roll call vote:
Member Fitzpatrick
Member Rafner
Member Wooden
Member Mok
Member Halpern

13. CLOSED SESSION

14. RECONVENE OPEN SESSION

Procedural, 14.1 RECONVENE OPEN SESSION
Governing Board President Halpern reconvened Open Session at 8:12pm.

15. ADJOURNMENT OF MEETING

Procedural, 15.1 ADJOURNMENT OF MEETING
Governing Board President Halpern adjourned the meeting at 8:13pm.
Governing Board President Halpern took a roll call vote.
Member Fitzpatrick
Member Rafner
Member Wooden
Member Mok
Member Halpern

Motion by Scott Wooden, second by Doug Rafner.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok
Minutes of November 18, 2020 Adopted:

Signature of Governing Board Clerk:

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Gee Wah Mok, Esq.

1/5/21

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Date

Signature of Superintendent:

______________________________
Holly McClurg, Ph.D.

January 5, 2021

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Date

Generated by Megan Bennett on Thursday, December 3, 2020