Governing Board of Trustees Regular Meeting
Wednesday, August 24, 2022

Members present
Erica Halpern, Scott Wooden, Katherine Fitzpatrick

Members not present
Gee Wah Mok and Doug Rafner

Meeting called to order at 5:15 PM

1. CALL TO ORDER OPEN SESSION

Procedural: 1.1 CALL TO ORDER OPEN SESSION
Governing Board President Halpern called the Board of Trustees Meeting to order at 5:15 PM.

Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA
No public requests to address the Governing Board of Trustees regarding items on the Closed Session agenda.

Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION
Governing Board President Halpern adjourned into Closed Session at 5:16 PM.

2. CLOSED SESSION

Procedural: 2.1 CONFERENCE WITH LEGAL COUNSEL – Existing Litigation (Gov. Code § 54956.9(a))Student v. Del Mar Unified School District, OAH Case No 2022060848

3. RECONVENE OPEN SESSION

Procedural: 3.1 CALL TO ORDER OPEN SESSION
Governing Board President Halpern reconvened Open Session at 5:46 PM.

Procedural, Report: 3.2 REPORT OF ACTION TAKEN IN CLOSED SESSION
In closed session, by unanimous vote with members Scott Wooden, Erica Halpern, and Katherine Fitzpatrick, the Board voted to approve a compromise agreement and release with Student in OAH Case No. 2022060848. The agreement includes special education services and attorneys' fees in exchange for a waiver of claims against the District.

Board members Gee Wah Mok and Doug Rafner were not present.

Procedural: 3.3 PLEDGE OF ALLEGIANCE
Superintendent McClurg led the Pledge of Allegiance.

Action: 3.4 APPROVAL OF THE AGENDA
Approve agenda for the August 24, 2022 Regular Meeting of the Governing Board of Trustees.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

4. CORRESPONDENCE/COMMUNICATIONS
Report: 4.1 CORRESPONDENCE
Superintendent's Office received the following correspondence regarding District business:

DMUSD Health and Safety Plan, Protocols, Guidelines, and Practices
School and Class Inquiries
Del Mar Heights School
Universal Meals

Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS
No public requests to address the Governing Board of Trustees regarding non-agenda items.

5. REPORTS, RECOGNITIONS AND HEARINGS

Information, Report: 5.1 BOARD REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)
DMCTA President, Kevin Cunha, shared a report with the Board, including:

Strategic Planning
Staff Feedback

Report: 5.2 BOARD REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)
DMSEF President, Will Rhett, provided a DMSEF report to the Board, including:

Welcoming Families Back
STEAM+ Staff Highlights
DMSEF Historical Contributions and STEAM+ Funding
Why Give To DMSEF?
Fall Giving Campaign

Report: 5.3 BOARD REPORT: GOVERNING BOARD OF TRUSTEES MEMBERS

Member Wooden: Attended Welcome Back Event on August 9.
Member Halpern: Attended Welcome Back Event on August 9.
Member Fitzpatrick: Attended Welcome Back Event on August 9 and Back To School Night.

Report: 5.4 BOARD REPORT: SUPERINTENDENT
Superintendent McClurg reported on current District activities, including:

Area Superintendents' Meeting
Great Beginnings
Welcome Back Staff Events
First Day of School
Pacific Sky School Opened for the First Day of School
Universal Meals Started on the First Day of School
Back to School Night

Procedural: 5.5 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS
No public requests to address the Governing Board of Trustees regarding agenda items.

Action, Minutes, Procedural: 5.6 BOARD APPROVAL OF MINUTES
Approve Minutes:
July 27, 2022
August 4, 2022

Motion by Katherine Fitzpatrick, second by Scott Wooden.
Final Resolution: Motion Carries
6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS
Resolution: Approve Purchase Orders and Ratification of Commercial Warrant Payments, Revolving Cash Disbursements and Purchase Card Transactions.
Approve Consent Items 6.1 - 6.17.
Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick
Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.2 BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO THE DEL MAR UNION SCHOOL DISTRICT
Resolution: Approve and accept donations to the Del Mar Union School District.
Approve Consent Items 6.1 - 6.17.
Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick
Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.3 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS
Resolution: Approve and ratify Del Mar Union School District agreements and amendments.
Approve Consent Items 6.1 - 6.17.
Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick
Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.4 BOARD APPROVAL, 2022-2023 CONSOLIDATED APPLICATION FOR FUNDING CATEGORICAL PROGRAMS
Resolution: Approve 2022-2023 Consolidated Application for Funding Categorical Aid Programs
Approve Consent Items 6.1 - 6.17.
Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick
Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.5 BOARD APPROVAL, RESOLUTION NO. 2022-23 ADOPTING THE "GANN LIMIT" PURSUANT TO GOVERNMENT CODE 7902.1
Resolution: Approve Resolution No. 2022-23 Adopting the "Gann Limit" pursuant to government code 7902.1
Approve Consent Items 6.1 - 6.17.
Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick
Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.6 BOARD APPROVAL, ATTENDANCE AT JAMF NATION USER CONFERENCE
Staff responded to questions from the Board.

Resolution: Approve attendance at JAMF Nation User Conference, September 2022.

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick
Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.7 BOARD APPROVAL, AGREEMENT BETWEEN AMS.NET AND THE DEL MAR UNION SCHOOL DISTRICT FOR HOURLY PRODUCTION TECHNICAL SUPPORT
Resolution: Approve agreement between AMS.net and the Del Mar Union School District for hourly production technical support.

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick
Not Present at Vote: Doug Rafner, Gee Wah Mok

Action: 6.8 BOARD APPROVAL, MUNICIPAL STORM WATER MANAGEMENT PLAN ANNUAL IMPLEMENTATION UPDATE

Action (Consent): 6.9 BOARD APPROVAL, ATTENDANCE AT 2022 LEARNINGSCAPES CONFERENCE
Staff responded to questions from the Board.

Resolution: Approve attendance at the 2022 LearningScapes Conference.

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick
Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.10 BOARD APPROVAL, ATTENDANCE AT 2022 SYNERGY CONNECT CONFERENCE
Staff responded to questions from the Board.

Resolution: Approve attendance at the 2022 Synergy Connect Conference.

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick
Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.11 BOARD APPROVAL: EXPANDED LEARNING OPPORTUNITIES PROGRAM PLAN
Resolution: Approve the Expanded Learning Opportunities Program Plan.

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick
Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.12 BOARD APPROVAL, OUTDOOR EDUCATION FIELD TRIPS 2022-2023
Resolution: Approve Outdoor Education Field Trips 2022-2023.

Approve Consent Items 6.1 - 6.17.
Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick
Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.13 BOARD APPROVAL, ATTENDANCE AT CALIFORNIA SCHOOL COUNSELORS FALL CONFERENCE
Resolution: Approve attendance at the California School Counselors Fall Conference

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick
Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.14 BOARD APPROVAL, REVISIONS TO BOARD POLICY 4158, 4258, 4358: EMPLOYEE SECURITY
Resolution: Approve revisions to Board Policy 4158, 4258, 4358: Employee Security

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick
Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.15 BOARD APPROVAL, ATTENDANCE AT 2022 PERSONNEL INSTITUTE
Resolution: Approve attendance at the 2022 Personnel Institute.

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick
Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.16 BOARD APPROVAL, REVISED JOB DESCRIPTION DISTRICT PROGRAM SPECIALIST
Resolution: Approve revised District Program Specialist job description.

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick
Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.17 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS
Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick
Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.18 BOARD APPROVAL, CONSENT CALENDAR
Staff responded to clarifying questions from the Board.

Resolution: Approve Consent Items 6.1 - 6.17.

Approve Consent Items 6.1 - 6.17.
Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick
Not Present at Vote: Doug Rafner, Gee Wah Mok

7. CURRICULUM AND INSTRUCTION

Report: 7.1 BOARD REPORT, SPECIAL EDUCATION: CONTINUUM OF SERVICES
Nadine Schick, Director of Student Support Services, shared a report with the Board regarding Special Education: Continuum of Services, including:

- What is Special Education?
- We Provide
- Eligibility
- Services
- Special Education and the Extraordinary School Experience
- Elements of Extraordinary
- DMUSD Continuum, K-6
- Early Childhood Special Education, Ages 3-5
- Program Information is Available on Our Website

Staff responded to clarifying questions from the Board.

Report: 7.2 BOARD REPORT, AFTER SCHOOL PROGRAMS AND EARLY CHILDHOOD DEVELOPMENT CENTER
Vanessa Carroll, Director of After School Programs and Early Child Development Center, shared a report with the Board regarding After School Programs and Early Childhood Development Center, including:

- DMUSD Summer Camps
- Summer Camp Enrollment
- After School Program
- After School Program Enrollment
- Interviewing Weekly
- Partnerships with Local Colleges and High Schools
- Early Childhood Development Center
- Early Childhood Enrollment

Staff responded to clarifying questions from the Board.

8. ADMINISTRATION AND POLICY

Report: 8.1 BOARD REPORT, 2022-2023 PRIORITY ACTIONS
Holly McClurg, Superintendent, provided a report to the Board regarding 2022-2023 Priority Actions, including:

- Priority Actions 2022-2023
- Lever 1: Strong Academic Core/High Quality Instruction
- Lever 2: The Skills That Matter Most
- Lever 3: Environment
- Supporting Priority Actions

Report: 8.2 BOARD REPORT, STRATEGIC PLANNING PROCESS
Holly McClurg, Superintendent, provided a report to the Board regarding the Strategic Planning Process, including:

- Priority Action - DD2022
- Strategic Planning
- Next Steps
Staff responded to clarifying questions from the Board.

9. MAINTENANCE, OPERATIONS AND FACILITIES

Report: 9.1 BOARD REPORT, FACILITIES UPDATE
Christopher Delehanty (Assistant Superintendent of Business Services) and Carlos Avalos (Director of Maintenance, Operations & Facilities) provided a Facilities Update, including:

Facilities Update
Del Mar Hills Academy Modernization
Pacific Sky School
Pacific Sky School Construction
Del Mar Heights School Rebuild
Summer Projects
Summer Projects - Field Renovation
Summer Projects - Modern Learning Studios
Summer Projects - Playgrounds
Summer Projects - Quick Cafe

10. BUSINESS AND FINANCE

Information: 10.1 BOARD REPORT, UNIVERSAL MEALS
Tiana Barton, Director of Business Support Services, shared a report with the Board regarding Universal Meals, including:

Universal Meals Background
Planning and Preparation
Implementation
Next Steps

Staff responded to clarifying questions from the Board.

Action, Presentation: 10.2 BOARD REVIEW AND APPROVAL OF THE 2021-2022 UNAUDITED ACTUALS FOR ALL DISTRICT FUNDS
Christopher Delehanty (Assistant Superintendent of Business Services) and Mark Pong (Director of Fiscal Services) shared a report with the Board regarding 2021-2022 Unaudited Actuals, including:

General Fund Summary
Revenues
Variance from Estimated Actuals
Expenditures
2021-2022 Unaudited Actuals
Components of the Ending Fund Balance
2021-2022 Revenue Summary
2021-2022 Expenditure Summary
Additional General Fund Highlights
Historical Data Summary
Revenues
Expenditures
Property Tax Revenue
Special Education Expenditures
Special Education Funding
Looking Towards 2022-2023 First Interim
Summary of Other Funds
Fund 13 Cafeteria Fund
Fund 14 Deferred Maintenance
Fund 17 Special Reserve
Fund 21 Measure MM, Series A & B

https://go.boarddocs.com/ca/dmusd/board.nsf/private?open&login#
Measure MM Projects
Fund 25 Capital Facilities
Fund 35 School Facilities
Fund 40 Special Reserve for Capital Outlay
Fund 49-01 CFD 95-1
Fund 49-02 CFD 99-1
Fund 63 Enterprise Fund
Fund 73 Trust Fund

Staff responded to questions from the Board.

Approve the 2021-2022 Unaudited Actuals for all District Funds.

Motion by Katherine Fitzpatrick, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick
Not Present at Vote: Doug Rafner, Gee Wah Mok

11. PERSONNEL

Report: 11.1 BOARD INFORMATION, STAFFING/ENROLLMENT UPDATE
Ryan Stanley, Assistant Superintendent of Human Resources, shared information with the Board regarding a Staffing/Enrollment Update, including:

K-6 School Enrollment
Enrollment by School Site
Staffing

Staff responded to questions from the Board.

Action: 11.2 BOARD APPROVAL TO UTILIZE VARIABLE TERM WAIVER FOR ADAPTED PHYSICAL EDUCATION
Approve Del Mar Union School District to utilize variable term waiver for Adapted Physical Education.

Motion by Katherine Fitzpatrick, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick
Not Present at Vote: Doug Rafner, Gee Wah Mok

Action: 11.3 BOARD APPROVAL TO UTILIZE VARIABLE TERM WAIVER FOR SPEECH LANGUAGE PATHOLOGY
Approve Del Mar Union School District to utilize variable term waiver for Speech Language Pathology.

Motion by Scott Wooden, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick
Not Present at Vote: Doug Rafner, Gee Wah Mok

12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DMSEF AND PTA EVENTS

Information: 12.3 PRELIMINARY ITEMS FOR THE SEPTEMBER REGULAR BOARD MEETING

Action: 12.4 ADJOURNMENT OF MEETING
Governing Board President Halpenn adjourned the meeting at 8:04 PM.

Motion to Adjourn meeting.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

https://go.boarddocs.com/ca/dmusd/board.nsf/private?open&login#
Final Resolution: Motion Carries
Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick
Not Present at Vote: Doug Rafner, Gee Wah Mok

Minutes of August 24, 2022 Adopted:

Signature of Governing Board Clerk:

Gee Wah Mok, Esq.

9/28/22

Date

Signature of Superintendent:

Holly McClurg, Ph.D.

9/28/22

Date

Generated by Molly Mcgregor on Thursday, September 1, 2022