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## **Governing Board of Trustees Regular Meeting Wednesday, August 24, 2022**

### **Members present**

Erica Halpern, Scott Wooden, Katherine Fitzpatrick

### **Members not present**

Gee Wah Mok and Doug Rafner

### **Meeting called to order at 5:15 PM**

#### **1. CALL TO ORDER OPEN SESSION**

##### **Procedural: 1.1 CALL TO ORDER OPEN SESSION**

Governing Board President Halpern called the Board of Trustees Meeting to order at 5:15 PM.

##### **Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA**

No public requests to address the Governing Board of Trustees regarding items on the Closed Session agenda.

##### **Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION**

Governing Board President Halpern adjourned into Closed Session at 5:16 PM.

#### **2. CLOSED SESSION**

**Procedural: 2.1 CONFERENCE WITH LEGAL COUNSEL – Existing Litigation (Gov. Code § 54956.9(a))Student v. Del Mar Unified School District, OAH Case No 2022060848**

#### **3. RECONVENE OPEN SESSION**

##### **Procedural: 3.1 CALL TO ORDER OPEN SESSION**

Governing Board President Halpern reconvened Open Session at 5:46 PM.

##### **Procedural, Report: 3.2 REPORT OF ACTION TAKEN IN CLOSED SESSION**

In closed session, by unanimous vote with members Scott Wooden, Erica Halpern, and Katherine Fitzpatrick, the Board voted to approve a compromise agreement and release with Student in OAH Case No. 2022060848. The agreement includes special education services and attorneys' fees in exchange for a waiver of claims against the District.

Board members Gee Wah Mok and Doug Rafner were not present.

##### **Procedural: 3.3 PLEDGE OF ALLEGIANCE**

Superintendent McClurg led the Pledge of Allegiance.

##### **Action: 3.4 APPROVAL OF THE AGENDA**

Approve agenda for the August 24, 2022 Regular Meeting of the Governing Board of Trustees.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

#### **4. CORRESPONDENCE/COMMUNICATIONS**

Report: 4.1 CORRESPONDENCE

Superintendent's Office received the following correspondence regarding District business:

- DMUSD Health and Safety Plan, Protocols, Guidelines, and Practices
- School and Class Inquiries
- Del Mar Heights School
- Universal Meals

Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS

No public requests to address the Governing Board of Trustees regarding non-agenda items.

5. REPORTS, RECOGNITIONS AND HEARINGS

Information, Report: 5.1 BOARD REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)

DMCTA President, Kevin Cunha, shared a report with the Board, including:

- Strategic Planning
- Staff Feedback

Report: 5.2 BOARD REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)

DMSEF President, Will Rhett, provided a DMSEF report to the Board, including:

- Welcoming Families Back
- STEAM+ Staff Highlights
- DMSEF Historical Contributions and STEAM+ Funding
- Why Give To DMSEF?
- Fall Giving Campaign

Report: 5.3 BOARD REPORT: GOVERNING BOARD OF TRUSTEES MEMBERS

Member Wooden: Attended Welcome Back Event on August 9.

Member Halpern: Attended Welcome Back Event on August 9.

Member Fitzpatrick: Attended Welcome Back Event on August 9 and Back To School Night.

Report: 5.4 BOARD REPORT: SUPERINTENDENT

Superintendent McClurg reported on current District activities, including:

- Area Superintendents' Meeting
- Great Beginnings
- Welcome Back Staff Events
- First Day of School
- Pacific Sky School Opened for the First Day of School
- Universal Meals Started on the First Day of School
- Back to School Night

Procedural: 5.5 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS

No public requests to address the Governing Board of Trustees regarding agenda items.

Action, Minutes, Procedural: 5.6 BOARD APPROVAL OF MINUTES

Approve Minutes:

July 27, 2022

August 4, 2022

Motion by Katherine Fitzpatrick, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick

Not Present at Vote: Doug Rafner, Gee Wah Mok

## 6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Resolution: Approve Purchase Orders and Ratification of Commercial Warrant Payments, Revolving Cash Disbursements and Purchase Card Transactions.

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick

Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.2 BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO THE DEL MAR UNION SCHOOL DISTRICT

Resolution: Approve and accept donations to the Del Mar Union School District.

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick

Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.3 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS

Resolution: Approve and ratify Del Mar Union School District agreements and amendments.

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick

Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.4 BOARD APPROVAL, 2022-2023 CONSOLIDATED APPLICATION FOR FUNDING CATEGORICAL PROGRAMS

Resolution: Approve 2022-2023 Consolidated Application for Funding Categorical Aid Programs

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick

Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.5 BOARD APPROVAL, RESOLUTION NO. 2022-23 ADOPTING THE "GANN LIMIT" PURSUANT TO GOVERNMENT CODE 7902.1

Resolution: Approve Resolution No. 2022-23 Adopting the "Gann Limit" pursuant to government code 7902.1

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick

Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.6 BOARD APPROVAL, ATTENDANCE AT JAMF NATION USER CONFERENCE

Staff responded to questions from the Board.

Resolution: Approve attendance at JAMF Nation User Conference, September 2022.

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick

Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.7 BOARD APPROVAL, AGREEMENT BETWEEN AMS.NET AND THE DEL MAR UNION SCHOOL DISTRICT FOR HOURLY PRODUCTION TECHNICAL SUPPORT

Resolution: Approve agreement between AMS.net and the Del Mar Union School District for hourly production technical support.

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick

Not Present at Vote: Doug Rafner, Gee Wah Mok

Action: 6.8 BOARD APPROVAL, MUNICIPAL STORM WATER MANAGEMENT PLAN ANNUAL IMPLEMENTATION UPDATE

Action (Consent): 6.9 BOARD APPROVAL, ATTENDANCE AT 2022 LEARNINGSAPES CONFERENCE

Staff responded to questions from the Board.

Resolution: Approve attendance at the 2022 LearningScapes Conference.

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick

Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.10 BOARD APPROVAL, ATTENDANCE AT 2022 SYNERGY CONNECT CONFERENCE

Staff responded to questions from the Board.

Resolution: Approve attendance at the 2022 Synergy Connect Conference.

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick

Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.11 BOARD APPROVAL: EXPANDED LEARNING OPPORTUNITIES PROGRAM PLAN

Resolution: Approve the Expanded Learning Opportunities Program Plan.

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick

Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.12 BOARD APPROVAL, OUTDOOR EDUCATION FIELD TRIPS 2022-2023

Resolution: Approve Outdoor Education Field Trips 2022-2023.

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick

Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.13 BOARD APPROVAL, ATTENDANCE AT CALIFORNIA SCHOOL COUNSELORS FALL CONFERENCE

Resolution: Approve attendance at the California School Counselors Fall Conference

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick

Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.14 BOARD APPROVAL, REVISIONS TO BOARD POLICY 4158, 4258, 4358: EMPLOYEE SECURITY

Resolution: Approve revisions to Board Policy 4158, 4258, 4358: Employee Security

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick

Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.15 BOARD APPROVAL, ATTENDANCE AT 2022 PERSONNEL INSTITUTE

Resolution: Approve attendance at the 2022 Personnel Institute.

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick

Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.16 BOARD APPROVAL, REVISED JOB DESCRIPTION DISTRICT PROGRAM SPECIALIST

Resolution: Approve revised District Program Specialist job description.

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick

Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.17 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS

Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick

Not Present at Vote: Doug Rafner, Gee Wah Mok

Action (Consent): 6.18 BOARD APPROVAL, CONSENT CALENDAR

Staff responded to clarifying questions from the Board.

Resolution: Approve Consent Items 6.1 - 6.17.

Approve Consent Items 6.1 - 6.17.

Motion by Scott Wooden, second by Katherine Fitzpatrick.  
Final Resolution: Motion Carries  
Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick  
Not Present at Vote: Doug Rafner, Gee Wah Mok

7. CURRICULUM AND INSTRUCTION

Report: 7.1 BOARD REPORT, SPECIAL EDUCATION: CONTINUUM OF SERVICES

Nadine Schick, Director of Student Support Services, shared a report with the Board regarding Special Education: Continuum of Services, including:

- What is Special Education?
- We Provide
- Eligibility
- Services
- Special Education and the Extraordinary School Experience
- Elements of Extraordinary
- DMUSD Continuum, K-6
- Early Childhood Special Education, Ages 3-5
- Program Information is Available on Our Website

Staff responded to clarifying questions from the Board.

Report: 7.2 BOARD REPORT, AFTER SCHOOL PROGRAMS AND EARLY CHILDHOOD DEVELOPMENT CENTER

Vanessa Carroll, Director of After School Programs and Early Child Development Center, shared a report with the Board regarding After School Programs and Early Childhood Development Center, including:

- DMUSD Summer Camps
- Summer Camp Enrollment
- After School Program
- After School Program Enrollment
- Interviewing Weekly
- Partnerships with Local Colleges and High Schools
- Early Childhood Development Center
- Early Childhood Enrollment

Staff responded to clarifying questions from the Board.

8. ADMINISTRATION AND POLICY

Report: 8.1 BOARD REPORT, 2022-2023 PRIORITY ACTIONS

Holly McClurg, Superintendent, provided a report to the Board regarding 2022-2023 Priority Actions, including:

- Priority Actions 2022-2023
- Lever 1: Strong Academic Core/High Quality Instruction
- Lever 2: The Skills That Matter Most
- Lever 3: Environment
- Supporting Priority Actions

Report: 8.2 BOARD REPORT, STRATEGIC PLANNING PROCESS

Holly McClurg, Superintendent, provided a report to the Board regarding the Strategic Planning Process, including:

- Priority Action - DD2022
- Strategic Planning
- Next Steps

Staff responded to clarifying questions from the Board.

## 9. MAINTENANCE, OPERATIONS AND FACILITIES

### Report: 9.1 BOARD REPORT, FACILITIES UPDATE

Christopher Delehanty (Assistant Superintendent of Business Services) and Carlos Avalos (Director of Maintenance, Operations & Facilities) provided a Facilities Update, including:

#### Facilities Update

Del Mar Hills Academy Modernization

Pacific Sky School

Pacific Sky School Construction

Del Mar Heights School Rebuild

Summer Projects

Summer Projects - Field Renovation

Summer Projects - Modern Learning Studios

Summer Projects - Playgrounds

Summer Projects - Quick Cafe

## 10. BUSINESS AND FINANCE

### Information: 10.1 BOARD REPORT, UNIVERSAL MEALS

Tiana Barton, Director of Business Support Services, shared a report with the Board regarding Universal Meals, including:

#### Universal Meals Background

Planning and Preparation

Implementation

Next Steps

Staff responded to clarifying questions from the Board.

### Action, Presentation: 10.2 BOARD REVIEW AND APPROVAL OF THE 2021-2022 UNAUDITED ACTUALS FOR ALL DISTRICT FUNDS

Christopher Delehanty (Assistant Superintendent of Business Services) and Mark Pong (Director of Fiscal Services) shared a report with the Board regarding 2021-2022 Unaudited Actuals, including:

#### General Fund Summary

Revenues

Variance from Estimated Actuals

Expenditures

2021-2022 Unaudited Actuals

Components of the Ending Fund Balance

2021-2022 Revenue Summary

2021-2022 Expenditure Summary

Additional General Fund Highlights

Historical Data Summary

Revenues

Expenditures

Property Tax Revenue

Special Education Expenditures

Special Education Funding

Looking Towards 2022-2023 First Interim

Summary of Other Funds

Fund 13 Cafeteria Fund

Fund 14 Deferred Maintenance

Fund 17 Special Reserve

Fund 21 Measure MM, Series A & B

- Measure MM Projects
- Fund 25 Capital Facilities
- Fund 35 School Facilities
- Fund 40 Special Reserve for Capital Outlay
- Fund 49-01 CFD 95-1
- Fund 49-02 CFD 99-1
- Fund 63 Enterprise Fund
- Fund 73 Trust Fund

Staff responded to questions from the Board.

Approve the 2021-2022 Unaudited Actuals for all District Funds.

Motion by Katherine Fitzpatrick, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick

Not Present at Vote: Doug Rafner, Gee Wah Mok

### 11. PERSONNEL

#### Report: 11.1 BOARD INFORMATION, STAFFING/ENROLLMENT UPDATE

Ryan Stanley, Assistant Superintendent of Human Resources, shared information with the Board regarding a Staffing/Enrollment Update, including:

- K-6 School Enrollment
- Enrollment by School Site
- Staffing

Staff responded to questions from the Board.

#### Action: 11.2 BOARD APPROVAL TO UTILIZE VARIABLE TERM WAIVER FOR ADAPTED PHYSICAL EDUCATION

Approve Del Mar Union School District to utilize variable term waiver for Adapted Physical Education.

Motion by Katherine Fitzpatrick, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick

Not Present at Vote: Doug Rafner, Gee Wah Mok

#### Action: 11.3 BOARD APPROVAL TO UTILIZE VARIABLE TERM WAIVER FOR SPEECH LANGUAGE PATHOLOGY

Approve Del Mar Union School District to utilize variable term waiver for Speech Language Pathology.

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick

Not Present at Vote: Doug Rafner, Gee Wah Mok

### 12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DMSEF AND PTA EVENTS

Information: 12.3 PRELIMINARY ITEMS FOR THE SEPTEMBER REGULAR BOARD MEETING

#### Action: 12.4 ADJOURNMENT OF MEETING

Governing Board President Halpern adjourned the meeting at 8:04 PM.

Motion to Adjourn meeting.

Motion by Scott Wooden, second by Katherine Fitzpatrick.



Final Resolution: Motion Carries


Aye: Erica Halpern, Scott Wooden, Katherine Fitzpatrick

Not Present at Vote: Doug Rafner, Gee Wah Mok

Minutes of August 24, 2022 Adopted:

Signature of Governing Board Clerk:

  
\_\_\_\_\_  
Gee Wah Mok, Esq.

  
\_\_\_\_\_  
Date

Signature of Superintendent:

  
\_\_\_\_\_  
Holly McClurg, Ph.D.

  
\_\_\_\_\_  
Date

Generated by Molly McGregor on Thursday, September 1, 2022