# DEL MAR UNION SCHOOL DISTRICT COUNTY OF SAN DIEGO SAN DIEGO, CALIFORNIA

**AUDIT REPORT** 

**JUNE 30, 2013** 

Wilkinson Hadley King & Co. LLP CPAs and Advisors 218 W. Douglas Ave El Cajon, CA 92020



# Del Mar Union School District Audit Report For The Year Ended June 30, 2013

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### Wilkinson Hadley King & Co. LLP

CPAs and Advisors 218 W. Douglas Ave El Cajon, CA 92020

# **Independent Auditor's Report**

To the Board of Trustees
Del Mar Union School District
San Diego, California

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of Del Mar Union School District ("the District") as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

# Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of Del Mar Union School District as of June 30, 2013, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Emphasis of Matter**

As described in Note A to the financial statements, in 2013, Del Mar Union School District adopted new accounting guidance, Government Accounting Standards Board Statement No. 63, *Financial Reporting of Deferred Outflows of Resources*, *Deferred Inflows of Resources*, and *Net Position*. Our opinion is not modified with respect to this matter.

#### **Other Matters**

### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, budgetary comparison information and schedule of funding progress for OPEB benefits identified as Required Supplementary Information in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the Required Supplementary Information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Del Mar Union School District's basic financial statements. The combining financial statements are presented for purposes of additional analysis and are not required parts of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U. S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is also not a required part of the basic financial statements. The accompanying other supplementary information is presented for purposes of additional analysis as required by the State's audit guide, Standards and Procedures for Audits of California K-12 Local Education Agencies 2012-13, published by the Education Audit Appeals Panel, and is also not a required part of the basic financial statements.

The combining financial statements and other supplementary information and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining financial statements and other supplementary information and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

# Other Reporting Required by Government Auditing Standards

Wilkinson Hadley King & Co., LLP

In accordance with *Government Auditing Standards*, we have also issued our report dated December 4, 2013 on our consideration of Del Mar Union School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Del Mar Union School District's internal control over financial reporting and compliance.

El Cajon, California December 4, 2013

This section of the Del Mar Union School District's annual financial reports presents the management discussion and analysis of the District's financial performance during the fiscal year that ended June 30, 2013. It is intended to provide a clear and concise analysis of the activities, financial results, and financial position during the fiscal year, and is a required element of the reporting model established by the Governmental Accounting Standards Boards (GASB) in Statement Number 34. This management discussion and analysis (MD&A) should be read in conjunction with the District's financial statements, which immediately follow this section.

#### USING THESE FINANCIAL STATEMENTS

This report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the Del Mar Union School District as a complex financial entity. The Del Mar Union School District operates governmental, business-type, and internal service activities.

The Statement of Net Position and Statement of Activities provide information about the activities of the whole district, presenting both an aggregate view of the District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail.

#### FINANCIAL HIGHLIGHTS

### Key financial highlights for Fiscal Year 2012-2013 are as follows:

- -Total net position (including Business Type Activities) for the District are \$107,488,716.
- -Outstanding Capital Lease-Purchase Debt decreased from \$398,970 to \$246,937 during 2012-2013.
- -The District student enrollment is 4,260.30 in 2012-2013.
- -Property tax revenue increased by 1% in 2012-2013 over 2011-2012.

### **OVERVIEW OF THE FINANCIAL STATEMENTS**

This annual report consists of three parts – management discussion and analysis (this section), the basic financial statements, and required supplementary information. The basic financial statements include different kinds of statements that present both a view of the District as a whole, and individual fund statements that focus on various parts of the District's operations in more detail. The financial statements also include notes that explain some of the information presented in the statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the financial statements.

#### REPORTING THE DISTRICT AS A WHOLE FINANCIAL ENTITY

# Statement of Net Position and Statement of Activities

While this document contains several funds used by the District to provide programs and activities, the view of the District as a whole looks at all financial transactions and asks the question, "How did we do financially this year?" The Statement of Net Position and the Statement of Activities answers this question. These statements include all assets and all liabilities using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting takes into accounts all of the current year's revenues and expenses regardless of when cash is received or disbursed.

These two statements report the District's net position and changes in those assets. This change is important because it tells the reader whether, for the District as a whole, the financial position of the District has improved or diminished. In addition, non-financial factors such as changes in the District's property tax base and the condition of school buildings and other facilities must be considered.

In the Statement of Net Position and the Statement of Activities, the District's activities are divided into two categories; governmental activities and business type activities. All of the District's programs and services are reported here including instruction, support services, as well as operation and maintenance of facilities. Under the governmental activities column is where most of the District's basic services are included, such as regular and special education instruction, transportation, and administration. Property taxes and state categorical formulas finance most of these activities. Under the business-type activities column is where the District's Childcare Programs and activities are included. Tuition payments finance these activities.

### REPORTING THE DISTRICT'S MOST SIGNIFICANT INDIVIDUAL FUNDS

# **Fund Financial Statements**

The fund financial statements provide more detailed information about the District's most significant funds – not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs:

- -Some funds are required by State law and by bond covenants.
- -The District establishes other funds to control and manage money for particular purposes (like repaying its long-term debts) or to show that it is properly using certain revenues (like federal grants).

The District has three types of funds which are explained below. Later in this report a chart is provided that shows all of the District funds, balances, and fund types.

Governmental funds - Most of the District's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets can readily be converted to cash flow in and out, and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps the reader determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs.

Because this information does not encompass the additional long-term focus of the districtwide statements, additional information is provided at the bottom of the governmental funds statements that explains the relationship (or differences) between them.

The District maintains seven individual governmental funds: the General Fund (01), Cafeteria Fund (13), Deferred Maintenance Fund (14), Capital Facilities Fund (25), Special Reserve Fund for Capital Projects (40), and Community Facilities Districts 95-1 & 99-1 Fund (49) and Fund (52)

**Proprietary funds** – Services for which the District charges a fee are generally reported in proprietary funds. Proprietary funds are reported in the same way as the districtwide statements. Enterprise funds or internal service funds are the two types of proprietary funds. Enterprise funds are operated in a manner similar to private business where the determination of revenues earned, costs incurred and net income is necessary for management accountability. The District does operate an Other Enterprise Fund (63) which accounts for the activities related to all of the Childcare programs.

**Fiduciary funds** – In a fiduciary fund, the District is the trustee, or fiduciary, for assets that belong to others, such as the Foundation Trust Fund (73). The District is responsible for ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets belong. All of the District's fiduciary activities are reported in a separate statement of fiduciary net position and a statement of changes in fiduciary net position. Excluded are activities from the districtwide financial statements because the District cannot use these assets to finance its operations.

Major funds - Revenues, expenses, assets, or liabilities constitute 10 percent of the total for their fund category (governmental or enterprise), and at least 5 percent of the combined total of the governmental and enterprise funds. District major funds include the General Fund (01), Community Facilities Districts 95-1 & 99-1 Fund (49), and Other Enterprise Fund (63).

#### FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

#### **Net Position**

The District's net position was \$ 107,488,716 as of June 30, 2013. The Statement of Net Position (see Table A-1 below) provides a perspective of the District's net position as a whole. All of the data is from the District's governmental activities.

	2011-2012 2012-2013		Variance
Assets			
Cash	20,581,583	20,795,713	214,130
Receivables	2,626,578	3,350,894	724,316
Due From (To) Other Funds	些	-	( <b>a</b> )
Prepaid Expenses	1,034,977	853,521	(181,456)
Other Current Assets	8,032	•	(8,032)
Capital Assets:			-
Land	36,813,151	36,813,151	
Site Improvements	2,427,808	2,427,808	
Buildings	100,014,838	100,524,185	509,347
Equipment	3,404,181	3,529,305	125,124
Work in Progress	285,694	50,915	(234,779)
Less Accumulated Depreciation	(23,915,790)	(26,317,824)	(2,402,034)
Total Assets	143,281,052	142,027,668	(1,253,384)
Liabilities			
Accounts Payable & Liabilities	934,823	1,397,953	463,130
Current Loans	-	3=3	100
Deferred Revenue	1,217,843	2,266,957	1,049,114
Long-Term Liabilities	30,823,787	30,874,042	50,255
Due within one year	769,686	966,067	196,381
Due in more than one year	30,054,101	29,907,975	(146,126)
Total Liabilities	32,976,453	34,538,952	1,562,499
Net Position			
Invested in Capital Assets	90,418,656	88,930,660	(1,487,996)
Restricted:			
Capital Projects	7,397,079	9,364,770	1,967,691
Debt Service	=		
Educational Purposes	222,871	143,192	(79,679)
Other Purposes (expendable)	500,576	504,940	4,364
Other Purposes (nonexpendable)	25,000	25,000	:=X
Unrestricted	11,740,417	8,520,154	(3,220,263)
Total Net Position	110,304,599	107,488,716	(2,815,883)

#### **Governmental Activities**

Revenue in the governmental funds is divided into general revenue, which funds the basic on-going instructional programs and related support services, and program revenue, which funds specific program activities that support the children, enrolled in Del Mar schools. Revenues from the District's governmental activities were \$48,586,582 (see Table A-2) while expenditures were \$50,876,455 (see Table A-3).

Table A-2
Revenue for Governmental Activities

	2011-2012	2012-2013
Program Revenue	\$ 4,116,683	\$ 4,880,802
General Revenue	42,880,096	43,705,780
	\$ 46,996,779	\$ 48,586,582

The primary sources of general revenue are state revenue and local property taxes and represent approximately 99.9% of general revenues. The remaining .1% consists of interest earnings and other agency transfers. The primary sources of program revenues are the State of California and the Federal Government which fund many of the programs operated by the District.

The table below presents the cost of each of the District's largest functions by expenditure total.

Table A-3
Expenditure for Governmental Activities

	2011-2012	2012-2013
Classroom Instruction	\$ 33,344,259	\$ 33,638,577
Instructional Services	4,222,219	3,167,522
Pupil Services	2,449,304	2,026,045
General Administration	2,159,329	2,777,756
Plant Services	4,249,746	4,669,948
Other Services & Activities	4,977,912	4,596,607
	\$ 51,402,769	\$ 50,876,455

### FINANCIAL ANALAYSIS OF THE DISTRICT'S FUNDS

The financial performance as a whole is reflected in the District's governmental funds. As the District completed the year, the governmental funds reported a combined fund balance of over \$20 million. Below in Table A-4 is a list of all the various District fund balances at the end of the 2011-2012 and 2012-2013 fiscal years. The variance between years is also listed. The fund types are described in the Fund Financial Statements section of this report.

Table A-4
Ending Fund Balances by Type

	2	011-2012	2	012-2013	Variance
General Fund	\$ 1	3,022,586	\$ 1	0,501,753	(\$2,520,833)
Cafeteria		43,805		66,829	23,024
Deferred Maintenance		456,771		438,112	(18,659)
Capital Facilities		333,910		417,590	83,680
Special Reserve for Capital Projects		1,276,135		1,132,756	(143,379)
Community Facilities District 95-1, 99-1		5,787,033		7,814,424	2,027,391
Total Governmental Funds	\$ 20,920,240		\$ 20,371,464		(\$548,776)
	ф	(20.274	Ф	722.044	<b>#02.700</b>
Other Enterprise	\$_	639,264	\$	733,044	\$93,780
Total Proprietary Funds	\$	639,264	\$	733,044	\$93,780
Foundation Trust	\$	43,547	\$	42,740	(\$807)
Total Fiduciary Funds	\$	43,547	\$	42,740	(\$807)
Total All Funds	\$ 21,603,051		\$ 2	1,147,248	(\$455,803)

### **Long-Term Debt**

At year end, the District had over \$30 million in special tax bonds, capital leases payable, and other long-term debt outstanding. More detail about the District's long-term debt is detailed in Table A-5 below. Additional information regarding the long-term liabilities is presented in the notes to the financial statements.

Table A-5
Outstanding Long-Term Debt

	2011-2012	2012-2013	
Special Tax Bonds	28,284,391	27,849,941	
Other General Long-Term Debt	) <b>*</b>	ž.	
Capital Lease Payable	398,970	246,937	
Net OPEB Obligation	2,029,907	2,602,839	
Compensated Absences	182,654	174,325	
Total	30,895,922	30,874,042	

#### CFD 95-1

On June 28, 2007 the Del Mar Community Facilities District (CFD) 95-1 issued \$19,955,000 Series 2007 Special Tax Bonds. Proceeds from the Bonds were used primarily to finance the acquisition and construction of Ocean Air School. In September 2009 the 1999 Certificates of Participation was paid in full. Interest on the Bonds was payable on September 1, 2007 and semi-annually thereafter on each September 1 and March 1.

#### CFD 99-1

The Community Facilities District 99-1 was established by the Board of Trustees on May 12, 1999. An election was held on September 28, 1999 which allowed the Community Facilities District 99-1 to finance the cost of public facilities by incurring bonded indebtedness. More than two-thirds of the votes cast were in favor of the "Series 2003 Special Tax Bonds". In October 2003 the Del Mar Community Facilities District 99-1 issued \$10,620,000 in Lease Revenue Bonds. Proceeds from the sale of the bonds were used to purchase the land and construct the Pacific Highlands Ranch School #7 named Sycamore Ridge.

The District recently refinanced the 2003 Bonds under the Series 2012 Special Tax Refunding Bonds in the amount of \$9,920,000. The first interest payment on the bonds was payable on March 1, 2013 and semi-annually thereafter on March 1 and September 1.

The debt service and interest payments for the Special Tax Bonds will be paid with revenues generated from the two CFD's. No District general operating funds will be used.

### General Fund Budgetary Highlights

Information about the District's major funds, including the General Fund, is shown later in this report. The General Fund is accounted for using the modified accrual basis of accounting. The District's budget is prepared according to California law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances.

During the course of the year, interim reports are used for each major budget revision and are presented to the Governing Board for review and approval at a regularly scheduled Board meeting in accordance with deadlines established by the California Department of Education.

#### **Capital Assets**

At the end of the fiscal year 2012-2013, the District had \$145,345,364 invested in land, land improvements, buildings and equipment. After accumulated depreciation of \$26,317,824 is applied, the value of net capital assets is \$117,027,540.

#### **Current Financial Related Activities**

Over the years, Del Mar Union School District has maintained a strong, financially responsible budget. Each year the district takes a careful look at revenue and expenditure projections on a multi-year basis and adjusts the budget accordingly. Adjustments are necessary in order to maintain an acceptable and safe reserve balance. As the preceding information shows, assets are substantial and the amount of debt paid from general revenues is a very small percentage of the overall budget. However, the financial future is still full of challenges. Prudent planning and conservative spending must be a priority as the uncertainty of basic aid funding will continue. The reserves will help to minimize the impact of any loss of revenue and will allow sufficient planning time to secure alternative funding sources and reduce programs if necessary.

### **Contacting the District**

The financial report is designed to provide our citizens, taxpayers, investors, and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Catherine J. Birks, Assistant Superintendent of Business Services, at the Del Mar Union School District, 11232 El Camino Real, San Diego, CA 92130.



STATEMENT OF NET POSITION JUNE 30, 2013

	Primary Government							
		Governmental Activities	E	Business-type Activities		Total	(	Component Unit
ASSETS:								
Cash	\$	19,733,532	\$	1,062,181	\$	20,795,713	\$	102,818
Receivables		3,350,336		558		3,350,894		95,090
Due from (to) Other Funds		81,158		(81,158)		Ħ		*
Prepaid Expenses		851,167		2,354		853,521		ā
Capital Assets:								
Land		36,813,151		-		36,813,151		9
Land Improvements		2,427,808		-		2,427,808		*
Buildings		100,524,185		<b>*</b> I		100,524,185		
Equipment		3,529,305		•		3,529,305		3
Work in Progress		50,915		12		50,915		2
Less Accumulated Depreciation		(26,317,824)		~		(26,317,824)		
Total Assets		141,043,733		983,935	=	142,027,668	_	197,908
LIABILITIES:								
Accounts Payable		1,348,083		49,870		1,397,953		108,407
Deferred Revenue		2,065,936		201,021		2,266,957		
Long-Term Liabilities:								
Due Within One Year		966,067		3		966,067		4
Due in More Than One Year		29,907,975		-		29,907,975		
Total Liabilities		34,288,061		250,891	_	34,538,952	=	108,407
NET POSITION:								
Net Investment in Capital Assets		88,930,660				88,930,660		=
Restricted for:								
Capital Projects		9,364,770		27		9,364,770		8
Educational Programs		143,192		3		143,192		2
Other Purposes (Expendable)		504,940		4		504,940		·
Other Purposes (Nonxpendable)		25,000		×		25,000		÷
Unrestricted		7,787,110		733,044		8,520,154		89,501
Total Net Position	\$	106,755,672	\$	733,044	\$_	107,488,716	\$	89,501

STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2013

Net (Expense) Revenue and Program Revenues Changes in Net Position Capital Operating Primary Government Business-type Charges for Grants and Grants and Governmental Component **Functions** Expenses Services Contributions Contributions Activities Activities Total Units Governmental Activities: Instruction 33,638,577 51,989 \$ 2,806,839 \$ \$ (30,779,749) \$ \$ (30,779,749) \$ Instruction-Related Services: Instructional Supervision and Administration 625,378 1,907 87,182 (536, 289)(536,289)Instructional Library, Media and Technology 265,100 (265, 100)(265, 100)School Site Administration 2,277,044 (2,277,044)(2,277,044)Pupil Services: Home-to-School Transportation 679,968 54,438 (625,530) (625,530)Food Services 226,094 118,606 124,169 16,681 16,681 All Other Pupil Services 1,119,983 1,017 26,855 (1,092,111)(1,092,111)General Administration: Centralized Data Processing (873,871) (873,871) 873,871 All Other General Administration 1,903,885 5,023 19,074 (1,879,788) (1,879,788)Plant Services 4,669,948 (4,609,023) (4,609,023) 60,925 Enterprise Activities 34,233 (34,233) (34,233)Interest on Long-Term Debt 1,279,801 (1,279,801)(1,279,801)Other Outgo 149,810 829 1,521,949 1,372,968 1,372,968 Business-Type Activities Enterprise Activities 3,132,763 (3,132,763)(3,132,763)50,876,455 \$ 179,371 4,701,431 \$ (42,862,890) \$ (3,132,763) \$ (45,995,653) Total Expenses Component Unit: Del Mar Schools Education Foundation Contributions to Del Mar Union School District 1,365,000 (1,365,000) (8,970) Direct Program Services 8,970 Fundraising Expenses 54,060 (54,060)Other Supporting Services (68,994)68.994 (1,497,024) Total Expenses 1,497,024 General Revenues: Taxes and Subventions: Taxes Levied for General Purposes 33,384,758 33,384,758 Taxes Levied for Debt Service 2,473,770 Taxes Levied for Other Specific Purposes 2.473.770 Federal and State Aid Not Restricted to Specific Programs 2,455,087 2,455,087 Interest and Investment Earnings 48,092 87 46,061 2.031 Interagency Revenues 1.819.561 3.224.512 5,044,073 1.479.602 Miscellaneous Total Revenues 40,179,237 3,226,543 43,405,780 1,479,689 Change in Net Position (2,683,653)93,780 (2,589,873)(17,335)106 836 Net Position Beginning 109,439,325 639 264 110,078,589 Net Position Ending \$ 106,755,672 733,044 \$ 107,488,716 89,501

BALANCE SHEET - GOVERNMENTAL FUNDS JUNE 30, 2013

		General Fund	Fu	apital Project and for Blended omponent Unit	G	Other lovernmental Funds		Total Governmental Funds
ASSETS:				F.454.004		4 005 000		17.701.017
Cash in County Treasury	\$	8,744,127	\$	7,154,831	\$	1,895,389	\$	17,794,347
Cash in Bank		1,260,000				=		1,260,000
Cash in Revolving Fund		25,000		054.405		*		25,000
Cash with a Fiscal Agent/Trustee		0.005.550		654,185		40.000		654,185
Accounts Receivable		3,295,559		5,408		49,369		3,350,336
Due from Other Funds		97,747		-		136,028		233,775 200,718
Prepaid Expenditures	_	200,718		7.014.404	-	2 000 706	-	
Total Assets	=	13,623,151		7,814,424	=	2,080,786		23,518,361
LIABILITIES AND FUND BALANCE: Liabilities:								
Accounts Payable	\$	919,303	\$	er.	\$	9,040	\$	928,343
Due to Other Funds	Ψ	136,159	*	-	*	16,459	*	152,618
Deferred Revenue		2,065,936		-		ш.		2,065,936
Total Liabilities		3,121,398				25,499		3,146,897
Fund Balance:								
Nonspendable Fund Balances:								
Revolving Cash		25,000				€		25,000
Prepaid Items		200,718		191		÷.		200,718
Restricted Fund Balances		143,191		7,814,424		66,829		8,024,444
Committed Fund Balances		( <del>-</del>		3-1		438,112		438,112
Assigned Fund Balances		2,340,784		91		1,550,346		3,891,130
Unassigned:								
Reserve for Economic Uncertainty		1,293,963		-		<u>=</u>		1,293,963
Other Unassigned	_	6,498,097				*		6,498,097
Total Fund Balance	_	10,501,753		7,814,424	-	2,055,287	_	20,371,464
Total Liabilities and Fund Balances	\$	13,623,151	\$	7,814,424	\$	2,080,786	\$	23,518,361

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET POSITION JUNE 30, 2013

Total fund balances, governmental funds

\$ 20,371,464

Amounts reported for assets and liabilities for governmental activities in the statement of net position are different from amounts reported in governmental funds because:

Capital assets: In governmental funds, only current assets are reported. In the statement of net position, all assets are reported, including capital assets and accumulated depreciation.

Capital assets relating to governmental activities, at historical cost Accumulated depreciation 143,345,364 (26,317,824)

Net:

117,027,540

Unamortized costs: In governmental funds, debt issue costs are recognized as expenditures in the period they are incurred. In the government-wide statements, debt issue costs are amortized over the life of the debt. Unamortized debt issue costs included in prepaid expense on the statement of net position are:

650,449

Unmatured interest on long-term debt: In governmental funds, interest on long-term debt is not recognized until the period in which it matures and is paid. In the government-wide statement of activities, it is recognized in the period that it is incurred. The additional liability for unmatured interest owing at the end of the period was:

(419,739)

Long-Term Liabilities: In governmental funds, only current liabilities are reported. In the statement of net position, all liabilities, including long-term liabilities, are reported. Long-term liabilities relating to governmental activities consist of:

Special Tax Bonds Net OPEB Obligation Compensated Absences Payable Capital Leases Payable 27,849,941 2,602,839 174,325 246,937

\_

Total

(30,874,042)

Net position of governmental activities - statement of net position

\$ 106,755,672

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2013

		General Fund	F	Capital Project und for Blended component Unit	Other Governmental Funds	(	Total Governmental Funds
Revenues:							
Revenue Limit Sources:							
State Apportionments	\$	851,824	\$	-	\$ <del>∺</del>	\$	851,824
Local Sources		33,384,758		<b>3</b> 1	=		33,384,758
Federal Revenue		971,235		-	122,818		1,094,053
Other State Revenue		2,036,452		-	141,500		2,177,952
Other Local Revenue		3,288,964		4,034,768	227,721	-	7,551,453
Total Revenues	-	40,533,233	-	4,034,768	492,039	_	45,060,040
Expenditures:							
Instruction		31,141,302		340	<b>=</b>		31,141,302
Instruction - Related Services		3,100,860		377	源		3,100,860
Pupil Services		1,783,982		•	220,686		2,004,668
General Administration		2,688,887		911	23,855		2,712,742
Plant Services		4,129,335		363,429	294,800		4,787,564
Other Outgo		123,517		÷ <del>,</del> 7:	<b>₹</b>		123,517
Debt Service:							
Principal		152,033		<b>=</b> 7/	435,000		587,033
Interest		12,182		; <b>⊕</b> );	1,138,948		1,151,130
Total Expenditures	-	43,132,098		363,429	2,113,289	-	45,608,816
Excess (Deficiency) of Revenues							
Over (Under) Expenditures	-	(2,598,865)	-	3,671,339	(1,621,250)	-	(548,776)
Other Financing Sources (Uses):							
Transfers In		78,032		-	1,573,948		1,651,980
Transfers Out	_	-		(1,643,948)	(8,032)		(1,651,980)
Total Other Financing Sources (Uses)	-	78,032	_	(1,643,948)	1,565,916	_	in
Net Change in Fund Balance		(2,520,833)		2,027,391	(55,334)		(548,776)
Fund Balance, July 1		13,022,586		5,787,033	2,110,621		20,920,240
Fund Balance, June 30	\$	10,501,753	\$_	7,814,424	\$ 2,055,287	\$	20,371,464

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2013

Total change in fund balances, governmental funds

(548,776)\$

Amounts reported for governmental activities in the statement of activities are different from amounts reported in governmental funds because:

Capital Outlay: In governmental funds, the costs of capital assets are reported as expenditures in the period when the assets are acquired. In the statement of activities, costs of capital assets are allocated over their estimated useful lives as depreciation expense. difference between capital outlay expenditures and depreciation expense for the period is:

> **Expenditures for Capital Outlay** Depreciation Expense

454.182 (2,419,743)

Net

(1,965,561)

Debt Service: In governmental funds, repayments of long-term debt are reported as expenditures. In the government-wide statements, repayments of long-term debt are reported as reductions of liabilities. Expenditures for repayment of the principal portion of long-term debt were:

587,033

Debt issue costs: In governmental funds, debt issue costs are recognized as expenditures in the period they are incurred. In the government-wide statements, issue costs are amortized over the life of the debt. The difference between debt issue costs recognized in the current period and issue costs amortized for the period is:

(26,293)

Gain or loss from disposal of capital assets: In governmental funds, the entire proceeds from disposal of capital assets are reported as revenue. In the statement of activities, only the resulting gain or loss is reported. The difference between the proceeds from disposal of capital assets and the resulting gain or loss is:

(36,781)

Unmatured interest on long-term debt: In governmental funds, interest on long-term debt is recognized in the period that it becomes due. In the government-wide statement of activities, it is recognized in the period that it is incurred. Unmatured interest owing at the end of the period, less matured interest paid during the period but owing from the prior period, was:

(128, 122)

Compensated absences: In governmental funds, compensated absences are measured by the amounts paid during the period. In the statement of activities, compensated absences measured by the amounts earned. The difference between compensated absences paid and compensated absences earned was:

8.329

Amortization of debt issue premium or discount: In governmental funds, if debt is issued at a premium or discount it is recognized as an Other Financing Source or an Other Financing Use in the period it is incurred. In the government-wide statements, the premium or discount is amortized as interest over the life of the debt. Amortization of premium or discount for the period is:

(550)

Postemployment benefits other than pensions (OPEB): In governmental funds, OPEB costs are recognized when employer contributions are made. In the statement of activities, OPEB costs are recognized on the accrual basis. This year, the difference between OPEB costs and actual employer contributions was:

(572,932)

Change in net position of governmental activities - statement of activities

(2,683,653)

STATEMENT OF NET POSITION ENTERPRISE FUND JUNE 30, 2013

	-	Enterprise Fund
		Enterprise Fund
ASSETS:		
Current Assets:		
Cash in County Treasury	\$	1,062,181
Accounts Receivable		558
Due from Other Funds		225
Prepaid Expenses	-	2,354
Total Current Assets		1,065,318
Total Assets		1,065,318
LIABILITIES:		
Current Liabilities:		
Accounts Payable	\$	49,870
Due to Other Funds		81,383
Unearned Revenue		201,021
Total Current Liabilities		332,274
Total Liabilities		332,274
NET POSITION:		
Unrestricted		733,044
Total Net Position	\$	733,044

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION - ENTERPRISE FUND FOR THE YEAR ENDED JUNE 30, 2013

	_	Enterprise Fund
		Enterprise Fund
Operating Revenues:	Φ.	0.000 540
Local Revenue Total Revenues	\$	3,226,543
Operating Expenses: Certificated Personnel Salaries Classified Personnel Salaries Employee Benefits		232,632 1,934,654 504,824
Books and Supplies		128,781
Services and Other Operating Expenses		331,872
Total Expenses	-	3,132,763
Income (Loss) before Contributions and Transfers		93,780
Change in Net Position		93,780
Total Net Position - Beginning		639,264
Total Net Position - Ending	\$	733,044

STATEMENT OF CASH FLOWS PROPRIETARY FUNDS FOR THE YEAR ENDED JUNE 30, 2013

	E	Interprise Fund
Cash Flows from Operating Activities:	-	
Cash Received from Customers	\$	3,224,512
Cash Payments to Employees for Services		(2,672,110)
Cash Payments to Other Suppliers for Goods and Services		(299,802)
Net Cash Provided (Used) by Operating Activities	-	252,600
Cash Flows from Investing Activities:		
Interest and Dividends on Investments		2,031
Net Cash Provided (Used) for Investing Activities		2,031
Net Increase (Decrease) in Cash and Cash Equivalents		254,631
Cash and Cash Equivalents at Beginning of Year		807,550
Cash and Cash Equivalents at End of Year	\$	1,062,181
Reconciliation of Operating Income to Net Cash		
Provided by Operating Activities:		
Operating Income (Loss)	\$	93,780
Change in Assets and Liabilities:		
Decrease (Increase) in Receivables		(336)
Decrease (Increase) in Due From		(225)
Decrease (Increase) in Prepaid Expenses		(924)
Increase (Decrease) in Accounts Payable		1,603
Increase (Decrease) in Due To		2,742
Increase (Decrease) in Deferred Revenue		157,991
Total Adjustments		160,851
Net Cash Provided (Used) by Operating Activities	\$	254,631

STATEMENT OF FIDUCIARY NET POSITION FIDUCIARY FUNDS
JUNE 30, 2013

JUNE 30, 2013	Private-Purpose Trust Funds
	Foundation Private-Purpose Trust Fund
ASSETS: Cash in County Treasury Accounts Receivable Total Assets	\$ 42,806 34 42,840
LIABILITIES: Accounts Payable Total Liabilities	\$ <u>100</u>
NET POSITION: Held in Trust Total Net Position	\$ 42,740 \$ 42,740

**DEL MAR UNION SCHOOL DISTRICT**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION FIDUCIARY FUNDS FOR THE YEAR ENDED JUNE 30, 2013

	Foundation Private-Purpose Trust Fund		
Additions:			
Investment Income	\$ 157		
Total Additions	157		
Deductions:			
Administrative Expenses	964		
Total Deductions	964		
Change in Net Position	(807)		
Net Position-Beginning of the Year	43,547		
Net Position-End of the Year	\$ 42,740		

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2013

#### A. Summary of Significant Accounting Policies

Del Mar Union School District (District) accounts for its financial transactions in accordance with the policies and procedures of the Department of Education's "California School Accounting Manual". The accounting policies of the District conform to accounting principles generally accepted in the United States of America (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA).

#### 1. Reporting Entity

The District's combined financial statements include the accounts of all its operations. The District evaluated whether any other entity should be included in these financial statements. The criteria for including organizations as component units within the District's reporting entity, as set forth in GASB Statement No. 14, "The Financial Reporting Entity," include whether:

- the organization is legally separate (can sue and be sued in its name)
- the District holds the corporate powers of the organization
- the District appoints a voting majority of the organization's board
- the District is able to impose its will on the organization
- the organization has the potential to impose a financial benefit/burden on the District
- there is fiscal dependency by the organization on the District

The District also evaluated each legally separate, tax-exempt organization whose resources are used principally to provide support to the District to determine if its omission from the reporting entity would result in financial statements which are misleading or incomplete. GASB Statement No. 14 requires inclusion of such an organization as a component unit when: 1) The economic resources received or held by the organization are entirely or almost entirely for the direct benefit of the District, its component units or its constituents; and 2) The District or its component units is entitled to, or has the ability to otherwise access, a majority of the economic resources received or held by the organization; and 3) Such economic resources are significant to the District.

Based on these criteria, the District has two component units, the Del Mar Schools Community Facilities Districts and the Del Mar Schools Education Foundation. The Del Mar Schools Community Facilities Districts are presented as a blended component unit in the District's audited financial statements. The Del Mar Schools Education Foundation, a California non-profit public benefit corporation which raises funds for the benefit of the District, is presented as a discretely presented component unit in the District's audited financial statements.

Additionally, the District is not a component unit of any other reporting entity as defined by the GASB statement.

#### 2. Basis of Presentation, Basis of Accounting

# a. Basis of Presentation

Government-wide Statements: The statement of net position and the statement of activities include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the double-counting of internal activities. These statements distinguish between the governmental and business-type activities of the District. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2013

The statement of activities presents a comparison between direct expenses and program revenues for the different business-type activities of the District and for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. The District does not allocate indirect expenses in the statement of activities. Program revenues include (a) fees, fines, and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements: The fund financial statements provide information about the District's funds, with separate statements presented for each fund category. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as subsidies and investment earnings, result from nonexchange transactions or ancillary activities.

The District reports the following major governmental funds:

General Fund. This is the District's primary operating fund. It accounts for all financial resources of the District except those required to be accounted for in another fund.

Capital Project Fund for Blended Component Unit. This fund is used to account for the transactions that are associated with the capital projects of the District's Community Facilities Districts (CFD).

Other Enterprise Fund. This fund accounts for the financial resources of the district associated with the operation of the district's child care programs.

In addition, the District reports the following fund types:

Special Revenue Funds. These funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

Capital Projects Funds. These funds are used to account for the proceeds of bond issuances and for the acquisition of capital assets of the district.

Private-Purpose Trust Funds. These funds are used to report trust arrangements under which principal and income benefit individuals, private organizations, or other governments not reported in other fiduciary fund types.

Fiduciary funds are reported in the fiduciary fund financial statements. However, because their assets are held in a trustee or agent capacity and are therefore not available to support District programs, these funds are not included in the government-wide statements.

#### b. Measurement Focus, Basis of Accounting

Government-wide, Proprietary, and Fiduciary Fund Financial Statements: These financial statements are reported using the economic resources measurement focus. The government-wide and proprietary fund financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the District gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2013

Governmental Fund Financial Statements: Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The District does not consider revenues collected after its year-end to be available in the current period. Revenues from local sources consist primarily of property taxes. Property tax revenues and revenues received from the State are recognized under the susceptible-to-accrual concept. Miscellaneous revenues are recorded as revenue when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned, since they are both measurable and available. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

When the District incurs an expenditure or expense for which both restricted and unrestricted resources may be used, it is the District's policy to use restricted resources first, then unrestricted resources.

Under GASB Statement No. 20, "Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Proprietary Fund Accounting," all proprietary funds will continue to follow Financial Accounting Standards Board ("FASB") standards issued on or before November 30, 1989. However, from that date forward, proprietary funds will have the option of either 1) choosing not to apply future FASB standards (including amendments of earlier pronouncements), or 2) continuing to follow new FASB pronouncements unless they conflict with GASB guidance. The District has chosen to apply future FASB standards.

#### 3. Encumbrances

Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid. All encumbrances are liquidated as of June 30.

### 4. Assets, Liabilities, and Equity

### a. Deposits and Investments

Cash balances held in banks and in revolving funds are insured to \$250,000 by the Federal Depository Insurance Corporation. All cash held by the financial institutions is fully insured or collateralized. For purposes of the statement of cash flows, highly liquid investments are considered to be cash equivalents if they have a maturity of three months or less when purchased.

In accordance with Education Code Section 41001, the District maintains substantially all its cash in the San Diego County Treasury. The county pools these funds with those of other districts in the county and invests the cash. These pooled funds are carried at cost, which approximates market value. Interest earned is deposited quarterly into participating funds, except for the Tax Override Funds, in which interest earned is credited to the general fund. Any investment losses are proportionately shared by all funds in the pool.

The county is authorized to deposit cash and invest excess funds by California Government Code Section 53648 et seq. The funds maintained by the county are either secured by federal depository insurance or are collateralized.

Information regarding the amount of dollars invested in derivatives with San Diego County Treasury was not available.

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2013

#### b. Stores Inventories and Prepaid Expenditures

Inventories are recorded using the purchases method in that the cost is recorded as an expenditure at the time individual inventory items are purchased. Inventories are valued at average cost and consist of expendable supplies held for consumption. Reported inventories are equally offset by a fund balance reserve, which indicates that these amounts are not "available for appropriation and expenditure" even though they are a component of net current assets.

The District has the option of reporting an expenditure in governmental funds for prepaid items either when purchased or during the benefiting period. The District has chosen to report the expenditure when incurred.

#### c. Capital Assets

Purchased or constructed capital assets are reported at cost or estimated historical cost. Donated fixed assets are recorded at their estimated fair value at the date of the donation. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized. A capitalization threshold of \$5,000 is used.

Capital assets are being depreciated using the straight-line method over the following estimated useful lives:

Asset Class	Estimated Useful Lives
Buildings	25-50
Building Improvements	20
Vehicles	5-15
Office Equipment	5-15
Other Equipment	5-15

#### d. Compensated Absences

Accumulated unpaid employee vacation benefits are recognized as liabilities of the District. The current portion of the liabilities is recognized in the general fund at year end.

Accumulated sick leave benefits are not recognized as liabilities of the District. The District's policy is to record sick leave as an operating expense in the period taken since such benefits do not vest nor is payment probable; however, unused sick leave is added to the creditable service period for calculation of retirement benefits when the employee retires.

#### e. <u>Deferred Revenue</u>

Deferred revenue arises when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period or when resources are received by the District prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the District has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized.

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2013

#### f. Interfund Activity

Interfund activity results from loans, services provided, reimbursements or transfers between funds. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures or expenses. Reimbursements occur when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers In and Transfers Out are netted and presented as a single "Transfers" line on the government-wide statement of activities. Similarly, interfund receivables and payables are netted and presented as a single "Internal Balances" line of the government-wide statement of net position.

#### g. Property Taxes

Secured property taxes attach as an enforceable lien on property as of March 1. Taxes are payable in two installments on December 10 and April 10. Unsecured property taxes are payable in one installment on or before August 31. The County of San Diego bills and collects the taxes for the District.

#### h. Use of Estimates

The preparation of financial statements in conformity with GAAP requires the use of management's estimates. Actual results could differ from those estimates.

#### i. Fund Balances - Governmental Funds

Fund balances of the governmental funds are classified as follows:

Nonspendable Fund Balance - represents amounts that cannot be spent because they are either not in spendable form (such as inventory or prepaid insurance) or legally required to remain intact (such as notes receivable or principal of a permanent fund).

Restricted Fund Balance - represents amounts that are constrained by external parties, constitutional provisions or enabling legislation.

Committed Fund Balance - represents amounts that can only be used for a specific purpose because of a formal action by the District's governing board. Committed amounts cannot be used for any other purpose unless the governing board removes those constraints by taking the same type of formal action. Committed fund balance amounts may be used for other purposes with appropriate due process by the governing board. Commitments are typically done through adoption and amendment of the budget. Committed fund balance amounts differ from restricted balances in that the constraints on their use do not come from outside parties, constitutional provisions, or enabling legislation.

Assigned Fund Balance - represents amounts which the District intends to use for a specific purpose, but that do not meet the criteria to be classified as restricted or committed. Intent may be stipulated by the governing board or by an official or body to which the governing board delegates the authority. Specific amounts that are not restricted or committed in a special revenue, capital projects, debt service or permanent fund are assigned for purposes in accordance with the nature of their fund type or the fund's primary purpose. Assignments within the general fund conveys that the intended use of those amounts is for a specific purpose that is narrower than the general purposes of the District itself.

Unassigned Fund Balance - represents amounts which are unconstrained in that they may be spent for any purpose. Only the general fund reports a positive unassigned fund balance. Other governmental funds might report a negative balance in this classification because of overspending for specific purposes for which amounts had been restricted, committed or assigned.

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2013

When an expenditure is incurred for a purpose for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds.

#### j. Minimum Fund Balance Policy

The District is a basic aid district and receives funding computed from local property tax revenue. The Board shall establish and maintain a higher level of reserves in an attempt to close the revenue limit differential and protect the District during times of economic uncertainty and fluctuations in property tax revenues. The District Minimum Fund Balance policy requires a Reserve for Economic Uncertainties, consisting of unsassigned amounts of not less than 15 percent of general fund operating expenditures and other financing uses.

#### k. GASB 54 Fund Presentation

Consistent with fund reporting requirements established by GASB Statement No. 54, Fund 17 (Special Reserve Fund for Other than Capital Outlay) is combined with the General Fund for purposes of presentation in the audit report.

#### GASB 63 Implementation

The District has implemented GASB Statement Number 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position. The purpose of this pronouncement is to improve financial reporting by standardizing the presentation of deferred inflows and outflows of resources and their effects on a government's net position. Transactions that result in consumption or acquisition of net assets in one period that are applicable to future periods as deferred outflows and inflows of resources are distinguished from assets and liabilities. Net position is the difference between 1) assets and deferred outflows of resources; and 2) liabilities and deferred inflows of resources. For the year ended June 30, 2013 the District did not have any items which would be considered deferred outflows and inflows of resources.

### B. Compliance and Accountability

#### 1. Finance-Related Legal and Contractual Provisions

In accordance with GASB Statement No. 38, "Certain Financial Statement Note Disclosures," violations of finance-related legal and contractual provisions, if any, are reported below, along with actions taken to address such violations:

Violation	Action Taken
None reported	Not applicable

# 2. Deficit Fund Balance or Fund Net Assets of Individual Funds

Following are funds having deficit fund balances or fund net assets at year end, if any, along with remarks which address such deficits:

Deficit

	Delicit		
Fund Name	Amount	Remarks	
None reported	Not applicable	Not applicable	

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2013

#### C. Cash and Investments

#### 1. Cash in County Treasury:

In accordance with Education Code Section 41001, the District maintains substantially all of its cash in the San Diego County Treasury as part of the common investment pool (\$24,030,141 as of June 30, 2013). The fair value of the District's portion of this pool as of that date, as provided by the pool sponsor, was \$24,030,141 Assumptions made in determining the fair value of the pooled investment portfolios are available from the County Treasurer.

#### 2. Cash on Hand, in Banks, and in Revolving Fund

Cash balances in banks and in the revolving fund (\$25,000) are insured up to \$250,000 by the Federal Depository Insurance Corporation. All cash held by the financial institution is fully insured or collateralized.

#### 3. Investments:

The District's investments at June 30, 2013 are shown below.

Investment or Investment Type
Blackrock T-Funds
Total Investments

Fair
Value
654,185
654,185

#### 4. Analysis of Specific Deposit and Investment Risks

GASB Statement No. 40 requires a determination as to whether the District was exposed to the following specific investment risks at year end and if so, the reporting of certain related disclosures:

#### a. Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The county is restricted by Government Code Section 53635 pursuant to Section 53601 to invest only in time deposits, U.S. government securities, state registered warrants, notes or bonds, State Treasurer's investment pool, bankers' acceptances, commercial paper, negotiable certificates of deposit, and repurchase or reverse repurchase agreements. The ratings of securities by nationally recognized rating agencies are designed to give an indication of credit risk. The San Diego County Investment Pool is rated AAAf by Standard & Poors.

### b. Custodial Credit Risk

Deposits are exposed to custodial credit risk if they are not covered by depository insurance and the deposits are uncollateralized, collateralized with securities held by the pledging financial institution, or collateralized with securities held by the pledging financial institution's trust department or agent but not in the District's name.

Investment securities are exposed to custodial credit risk if the securities are uninsured, are not registered in the name of the government, and are held by either the counterparty or the counterparty's trust department or agent but not in the District's name. At year end, the District was not exposed to custodial credit risk.

#### c. Concentration of Credit Risk

This risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. At year end, the District was not exposed to concentration of credit risk.

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2013

#### d. Interest Rate Risk

This is the risk that changes in interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District manages its exposure to interest rate risk by investing in the County Treasury. The District maintains an investment with the San Diego Investment Pool with a fair value of \$18,899,334 and a book value of \$18,899,334. The weighted average days to maturity for this investment pool is 370 days.

### e. Foreign Currency Risk

This is the risk that exchange rates will adversely affect the fair value of an investment. At year end, the District was not exposed to foreign currency risk.

#### 5. Investment Accounting Policy

The District is required by GASB Statement No. 31 to disclose its policy for determining which investments, if any, are reported at amortized cost. The District's general policy is to report money market investments and short-term participating interest-earning investment contracts at amortized cost and to report nonparticipating interest-earning investment contracts using a cost-based measure. However, if the fair value of an investment is significantly affected by the impairment of the credit standing of the issuer or by other factors, it is reported at fair value. All other investments are reported at fair value unless a legal contract exists which guarantees a higher value. The term "short-term" refers to investments which have a remaining term of one year or less at time of purchase. The term "nonparticipating" means that the investment's value does not vary with market interest rate changes. Nonnegotiable certificates of deposit are examples of nonparticipating interest-earning investment contracts.

The District's investments in external investment pools are reported at an amount determined by the fair value per share of the pool's underlying portfolio, unless the pool is 2a7-like, in which case they are reported at share value. A 2a7-like pool is one which is not registered with the Securities and Exchange Commission ("SEC") as an investment company, but nevertheless has a policy that it will, and does, operate in a manner consistent with the SEC's Rule 2a7 of the Investment Company Act of 1940.

# D. Accounts Receivable

There are no significant receivables which are not scheduled for collection within one year of year end. Accounts receivable balances as of June 30, 2013 consist of:

	General Fund	Special Revenue Funds	Capital Projects Funds		Other Funds		Total
Federal Government: Federal Programs	\$ 621,559 \$	33,714 \$	ŝ	\$	3	\$	655,273
State Government:							
Lottery	346,844		in.		8		346,844
Other State Programs	1,812,470	1,737	ŝ		3		1,814,207
Local Sources:							
Interest	9,020	309	6,6	18	5	92	16,539
Other local sources	505,666	4,083	8,3	16	3		518,065
Total	\$ 3,295,559 \$	39,843 \$	14,9	34 \$		592 \$	3,350,928

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2013

# E. Capital Assets

Capital asset activity for the year ended June 30, 2013 was as follows:

	Beginning Balances	Increases	Decreases	Ending Balances
Governmental activities:				
Capital assets not being depreciated:				
Land	36,813,151 \$	\$	\$	36,813,151
Work in progress	285,694	50,915	285,694	50,915
Total capital assets not being depreciated	37,098,845	50,915	285,694	36,864,066
Capital assets being depreciated:				
Buildings	100,014,839	509,346	5 <b>4</b> 7/	100,524,185
Improvements	2,427,808	( <del>*</del> );	190	2,427,808
Equipment	3,404,182	179,614	54,491	3,529,305
Total capital assets being depreciated	105,846,829	688,960	54,491	106,481,298
Less accumulated depreciation for:				
Buildings	(20,812,529)	(2,189,518)		(23,002,047)
Improvements	(1,126,891)	(102,240)		(1,229,131)
Equipment	(1,976,370)	(127,985)	(17,709)	(2,086,646)
Total accumulated depreciation	(23,915,790)	(2,419,743)	(17,709)	(26,317,824)
Total capital assets being depreciated, net	81,931,039	(1,730,783)	36,782	80,163,474
Governmental activities capital assets, net	119,029,884 \$	(1,679,868) \$	322,476 \$	117,027,540

# Depreciation was charged to functions as follows:

Instruction	\$ 2,073,862
Instruction-Related Services	56,745
Pupil Services	4,480
General Administration	7,624
Plant Services	277,032
	\$ 2,419,743

# F. Accounts Payable

Accounts payable balances as of June 30, 2013 consist of

	General Fund	Special Revenue Funds	Capital Projects Funds	Other Funds	Total
Accounts Payable: Vendor payables Payroll and benefits	\$ 498,101 \$ 421,202	1,250 \$	7,790 \$	14,100 \$ 35,870	521,241 457,072
Total	\$ 919,303 \$	1,250 \$	7,790 \$	49,970 \$	978,313

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2013

#### G. Interfund Balances and Activities

#### 1. Due To and From Other Funds

Balances due to and due from other funds at June 30, 2013 consisted of the following:

Due To Fund	Due From Fund	 Amount	Purpose
General Fund	Cafeteria Fund	\$ 9,346	Indirect costs
General Fund	Cafeteria Fund	7,113	OPEB/other costs
General Fund	Special Reserve Fund	808	Reimbursement of expenses
General Fund	Enterprise Fund	225	Reclass deposit
General Fund	Enterprise Fund	81,289	OPEB/reimburse utilities
Deferred Maintenance Fund	General Fund	135,126	Deferred maintenance commitmer
Cafeteria Fund	General Fund	93	CNS reimburse
		\$ 234,000	

All amounts due are scheduled to be repaid within one year.

#### 2. Transfers To and From Other Funds

Transfers to and from other funds at June 30, 2013 consisted of the following:

Transfers From	Transfers To		Amount	Purpose
Special Reserve Fund	General Fund	\$	8,032	Security deposit
Capital Projects Fund	Debt Service Fund		1,300,610	Debt service payments
Capital Projects Fund	General Fund		40,000	Administration fees
Capital Projects Fund	Debt Service Fund		273,338	Debt service payments
Capital Projects Fund	General Fund		30,000	Administration fees
•		\$_	1,651,980	

#### H. Short-Term Debt Activity

The District accounts for short-term debts for maintenance purposes through the General Fund. The proceeds from loans are shown in the financial statements as Other Resources.

# I. Long-Term Obligations

# 1. Long-Term Obligation Activity

Long-term obligations include debt and other long-term liabilities. Changes in long-term obligations for the year ended June 30, 2013 are as follows:

	Beginning Balance	Increases	Decreases	Ending Balance	Amounts Due Within One Year
Governmental activities:					
Special tax bonds	\$ 28,305,000 \$	:( •:	\$ 435,000 \$	27,870,000 \$	635,000
Capital leases	398,970	3 <b>=</b> 8	152,033	246,937	156,742
Net OPEB obligation	2,029,907	679,988	107,056	2,602,839	-
Compensated absences *	182,654	H=1	8,329	174,325	174,325
Unamortized premium	72,135	286	2,885	69,250	*
Unamortized discount	(92,744)	775	(3,435)	(89,309)	5.
Total governmental activities	\$ 30,895,922 \$	679,988	\$ 701,868 \$	30,874,042 \$	966,067

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2013

#### \* Other long-term liabilities

The funds typically used to liquidate other long-term liabilities in the past are as follows:

Liability	Activity Type	Fund		
Compensated absences	Governmental	General		

#### 2. Debt Service Requirements

Debt service requirements on long-term debt, net of OPEB obligation, discount, and unamortized premium, at June 30, 2013 are as follows:

	Governmental Activities					
Year Ending June 30,	Principal	Interest	Total			
2014	\$ 966,067 \$	1,246,876 \$	2,212,943			
2015	820,195	1,219,603	2,039,798			
2016	755,000	1,192,022	1,947,022			
2017	785,000	1,165,260	1,950,260			
2018	810,000	1,137,154	1,947,154			
2019-2023	4,525,000	5,181,587	9,706,587			
2024-2028	5,580,000	4,102,065	9,682,065			
2029-2033	7,010,000	2,615,491	9,625,491			
2034-2038	6,420,000	828,888	7,248,888			
2039-2043	620,000	15,113	635,113			
Totals	\$ 28,291,262 \$	18,704,059 \$	46,995,321			

#### 3. Capital Leases

Commitments under capitalized lease agreements for facilities and equipment provide for minimum future lease payments as of June 30, 2013 are as follows:

Year Ending June 30:	
2014	\$ 164,214
2015	92,810
Total Minimum Lease Payments	\$ 257,024
Less Amounts Representing Interest	(10,087)
Net Minimum Lease Payments	\$ 246,937

# 4. Unamortized Premium and Discount

Special Tax Bonds issued in the year ended June 30, 2007 were sold at a premium, meaning that the market rate of interest was lower than the stated rate of interest on the Bonds; therefore, they were sold for more than the face value.

Special Tax Bonds issued in the year ended June 30, 2012 were sold at a discount, meaning that the market rate of interest was higher than the stated rate of interest on the Bonds; therefore, they were sold for less than the face value.

Generally Accepted Accounting Principles (GAAP) requires that this premium and this discount be amortized over the life of the debt. The carrying value reported on the government-wide balance sheet was presented in accordance with GAAP and was:

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2013

	Unamortized				
	Face	Premium	Carrying		
	Value	(Discount)	Value		
2007 Special Tax Bonds	\$ 18,385,000 \$	69,250 \$	18,454,250		
2012 Special Tax Refunding Bonds	9,920,000	(89,309)	9,830,691		
-	\$ 28,305,000 \$	(20,059)\$	28,284,941		

# 5. Special Tax Bonds

Special tax bonds at June 30, 2013 consisted of the following:

	S	Date of Issue	Interest Rate	 Maturity Date		Amount of Original Issue
2007 Special Tax Bonds		06/14/07	4.25-5.50%	09/01/36	\$	19,955,000
2012 Tax Refunding Bonds		06/07/12	1.00-4.88%	09/01/38		9,920,000
Total Special Tax Bonds					\$	29,875,000
		Beginning Balance	Increases	 Decreases		Ending Balance
2007 Special Tax Bonds	\$	18,385,000 \$	12	\$ 435,000	\$	17,950,000
2012 Tax Refunding Bonds		9,920,000	<i>9</i> €			9,920,000
Unamortized Premium		72,135	ı#.	2,885		69,250
Unamortized Discount		(92,744)	9	(3,435	)	(89,309)
Total Special Tax Bonds	\$	28,284,391 \$	¥	\$ 434,450	\$	27,849,941

The annual requirements to amortize the bonds outstanding at June 30, 2013 are as follows:

Year Ending June 30,	Principal	Interest	Total
2014	\$ 635,000 \$	1,239,404 \$	1,874,404
2015	730,000	1,216,988	1,946,988
2016	755,000	1,192,022	1,947,022
2017	785,000	1,165,260	1,950,260
2018	810,000	1,137,154	1,947,154
2019-2023	4,525,000	5,181,587	9,706,587
2024-2028	5,580,000	4,102,065	9,682,065
2029-2033	7,010,000	2,615,491	9,625,491
2034-2038	6,420,000	828,888	7,248,888
2039-2043	620,000	15,113	635,113
Totals	\$ 27,870,000 \$	18,693,972 \$	45,563,972

### J. Joint Ventures (Joint Powers Agreements)

The District participates in one joint powers agreement (JPA) entity, the San Diego County Schools Risk Management (SDCSRM). The relationship between the District and the JPA is such that the JPA is not a component unit of the District.

The JPA arranges for and provides for various types of insurance for its member districts as requested. The JPA is governed by a board consisting of a representative from each member district. The board controls the operations of the JPA, including selection of management and approval of operating budgets, independent of any influence by the member districts beyond their representation on the board. Each member district pays a premium commensurate with the level of coverage requested and shares surpluses and deficits proportionate to their participation in the JPA.

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2013

Combined condensed unaudited financial information of the District's share of the JPA for the year ended June 30, 2013 is as follows:

Total Assets	\$ 519,696
Total Liabilities	77,085
Total Fund Balance	442,611
Total Cash Receipts	508,679
Total Cash Disbursements	543,893
Net Change in Fund Balance	(35,214)

#### K. Employee Retirement Systems

Qualified employees are covered under multiple-employer defined benefit pension plans maintained by agencies of the State of California. Certificated employees are members of the State Teachers' Retirement System (STRS), and classified employees are members of the Public Employees' Retirement System (PERS).

#### PERS:

#### Plan Description

The District contributes to the School Employer Pool under the California Public Employees' Retirement System (CalPERS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalPERS. The plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the Public Employees' Retirement Law. CalPERS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalPERS annual financial report may be obtained from the CalPERS Executive Office, 400 P Street, Sacramento, California 95814.

#### **Funding Policy**

Active plan members are required to contribute 7% of their salary and the District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the CalPERS Board of Administration. The required employer contribution rate for fiscal year 2012-13 was 11.417% of annual payroll. The contribution requirements of the plan members are established by state statute. The District's contributions to CalPERS for the fiscal year ending June 30, 2013, 2012 and 2011 were \$884,496, \$821,420 and \$647,369, respectively, and equal 100% of the required contributions for each year.

#### STRS:

# Plan Description

The District contributes to the State Teachers' Retirement System (STRS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by STRS. The plan provides retirement, disability, and survivor benefits to beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the State Teachers' Retirement Law. STRS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the STRS annual financial report may be obtained from the STRS, 7667 Folsom Boulevard, Sacramento, California 95826.

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2013

# **Funding Policy**

Active plan members are required to contribute 8% of their salary and the District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the STRS Teachers' Retirement Board. The required employer contribution rate for fiscal year 2012-13 was 8.25% of annual payroll. The contribution requirements of the plan members are established by state statute. The District's contributions to STRS for the fiscal year ending June 30, 2013, 2012 and 2011 were \$1,915,986, \$1,896,207 and \$1,848,958, respectively, and equal 100% of the required contributions for each year. The amount contributed by the State on behalf of the District was \$1,201,962.

#### L. Alternative Pension Plan

The District participates in one alternative pension plan through the Fringe Benefits Consortium (FBC) Deferred Compensation Program. The FBC was formed in October 1982 as part of a Joint Powers Agreement (JPA) of the San Diego County Office of Education. The FBC provides 401(a), 457(b), and 403(b) investment programs. Under these plans, eligible employees will contribute up to \$17,500 per year of their salary before taxes. The catch-up contribution limit for those age 50 and over is \$5,500.

#### M. Postemployment Benefits Other Than Pension Benefits

#### Plan Description

The Del Mar Union School District (District) administers a single-employer healthcare plan (Plan). The Plan provides retiree medical (including prescription drug benefits), dental, and vision benefits to eligible retirees and their eligible dependents until the retiree turns age 65. The District's financial obligation is to provide these benefits at the same cost as active employees. The District's contribution is subject to an annual maximum (\$8,818). The annual maximum is subject to periodic changes. Hourly and part-time employees are not eligible for retiree health benefits.

The District currently provides retiree health benefits to age 65 to approximately 13 retired employees.

Eligibility for retiree health coverage requires retirement from PERS or STRS, be at least 55 years of age and have completed the required years of full time service equal to 75 (rule of 75). The District does not provide retiree health benefits after a retiree turns 65 years of age. Dependent coverage ceases upon the death of the retiree or when the retiree turns 65 years of age.

#### Contribution Information

The medical plans are partially experienced rated insured plans. The premium rates vary by plans and tiers. Keenan and Associates is the District's insurance broker. In 2012 the District offered a Kaiser Permanente HMO plan, an Anthem Blue Cross HMO plan and two Anthem Blue Cross PPO plans. In 2013, the District joined the Public Agency Coalition Enterprise Joint Powers Authority also known as PACE. Currently the District offers benefit eligible employees two Kaiser Permanante plans, two United Health Care HMO plans and two United Health Care PPO plans. The District also offers a self-insured Delta Dental Plan and VSP Vision Care Plan through the San Diego Fringe Benefits Consortium. The District currently offers benefits to 370 active employees.

# Annual OPEB Cost and Net OPEB Obligation

The District's annual other post employment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial accrued liabilities (UAAL) (or funding excess) over a period not to exceed thirty years. The following table shows the components of the Districts annual OPEB cost of the year, the amount actually contributed to the plan and changes in the District's net obligation to the Plan:

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2013

Annual required contribution	\$ 808,465
Interest on net OPEB obligation	10,150
Adjustment to annual required contribution	(138,627)
Annual OPEB cost (expense)	679,988
Contribution made	(107,056)
Increase in net OPEB obligation	572,932
Net OPEB obligation, beginning of year	2,029,907
Net OPEB obligation, end of year	\$ 2,602,839

The annual OPEB cost, the percentage of annual OPEB cost contributed to the Plan, and the net OPEB obligation for 2013 was as follows:

Year Ended		Annual OPEB	Percentage		Net OPEB	
June 30,		Cost	Contributed		Obligation	
2013	\$	679,988	15.74%	\$	2,602,839	

#### Funding Status and Funding Progress

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

#### **Actuarial Methods and Assumptions**

Projections of benefits for financial reporting purposes are based on the substantive plan (the Plan as understood by the employer and the Plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing benefit costs between the employer and Plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the April 2011 actuarial valuation, the actuarial cost method used was Projected Unit Credit with service prorate. Under this method, the Actuarial Accrued Liability is the present value of projected benefits multiplied by the ratio of benefit service as of the valuation date to the projected benefit service at retirement, termination, disability or death. The Normal Cost for a plan year is the expected increase in the Accrued Liability during the plan year. All employees eligible as of the measurement date in accordance with the provisions of the Plan listed in the data provided by the Employer were included in the valuation.

Medical cost trend rates ranged from an initial rate of 10.0% reduced to a rate of 5.0% after ten years. The UAAL is being amortized at a level dollar method with the remaining amortization period at July 1, 2013 of 25 years. The actuarial value of assets was not determined in this actuarial valuation; however, any assets of the plan to be determined will be on a market basis.

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2013

#### N. Commitments and Contingencies

#### Litigation

The District is involved in various litigation. In the opinion of management and legal counsel, the disposition of all litigation pending will not have a material effect on the financial statements.

State and Federal Allowances, Awards, and Grants

The District has received state and federal funds for specific purposes that are subject to view and audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursement will not be material.

# O. Subsequent Events

Effective for the fiscal year beginning July 1, 2013 the District is implementing GASB Statement Number 65, Items Previously Reported as Assets and Liabilities. The purpose of this pronouncement is to improve financial reporting by clarifying the appropriate use of the financial statement elements of deferred inflows and outflows of resources to ensure consistency in financial reporting. With implementation of this pronouncement, the District will recognize certain items prevously reported as assets or liabilities as outflows of resources or inflows of resources.

2	Required Supplementary Information			
	Described association information includes financial information and disclosures		the Covern	mental
	Required supplementary information includes financial information and disclosures a Accounting Standards Board but not considered a part of the basic financial statements.	required by	the Governi	nontai
	Accounting Standards Board but not considered a part of the basic financial statements.	required by	the Governi	nomar
	Accounting Standards Board but not considered a part of the basic financial statements.	required by	the Governi	nonta
	Accounting Standards Board but not considered a part of the basic financial statements.	required by	the Governi	nonta
	Accounting Standards Board but not considered a part of the basic financial statements.	required by	the Governi	nonta
	Accounting Standards Board but not considered a part of the basic financial statements.	required by	the Governi	nonta

GENERAL FUND BUDGETARY COMPARISON SCHEDULE FOR THE YEAR ENDED JUNE 30, 2013

Revenues:	=======================================	Budgeted Original	d Ar	mounts Final		Actual		Variance with Final Budget Positive (Negative)
Revenue Limit Sources:								
State Apportionments	\$		\$	851,824	\$	851,824	\$	14:
Local Sources		33,141,279		33,384,758		33,384,758		36
Federal Revenue		895,363		971,235		971,235		183
Other State Revenue		1,828,762		2,036,452		2,036,452		
Other Local Revenue		3,111,962		3,288,964		3,288,964		i del
Total Revenues	-	38,977,366	-	40,533,233	-	40,533,233		*
Expenditures: Current: Certificated Salaries Classified Salaries		23,650,982 6,498,544		23,404,760 6,444,055		23,404,760 6,444,055		-
		7,323,280		7,190,816		7,190,816		
Employee Benefits		1,496,836		1,239,722		1,239,722		16
Books And Supplies Services And Other Operating Expenditures		4,372,766		4,483,672		4,483,672		
•		20,478		123,517		123,517		
Other Outgo Direct Support/Indirect Costs		9,346		(9,346)		(9,346)		
		90,687		90,687		90,687		2
Capital Outlay Debt Service:		30,007		30,007		30,007		
Principal		152,033		152,033		152.033		
Interest		12,182		12,182		12,182		-
Total Expenditures	-	43,627,134	-	43,132,098	-	43,132,098	-	
Total Experionales		40,027,104	-	40,102,000	-	40,102,000	-	
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	(4,649,768)	2	(2,598,865)	2	(2,598,865)	-	<u> </u>
Other Financing Sources (Uses):								
Transfers In		95,000		78,032		78,032		*
Total Other Financing Sources (Uses)	7	95,000	-	78,032	- 5	78,032		
Net Change in Fund Balance		(4,554,768)	-	(2,520,833)		(2,520,833)		-
		10 000 500		40.000.500		40,000,500		
Fund Balance, July 1	•	13,022,586	•	13,022,586	φ	13,022,586	Φ.	
Fund Balance, June 30	\$_	8,467,818	\$_	10,501,753	<b>\$</b>	10,501,753	\$_	

REQUIRED SUPPLEMENTARY INFORMATION SCHEDULE OF FUNDING PROGRESS-HEALTHCARE PLAN YEAR ENDED JUNE 30, 2013

Actuarial Valuation Date		Actuarial Value of Assets (a)	L	turial Accrued iability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
7/1/2007	\$	1.7	\$	3,005,580	\$ 3,005,580	120	\$ 20,600,000	14.6%
7/1/2009	•	120	•	3,626,013	3,626,013	147	23,910,000	15.2%
7/1/2011		(4)		4,772,123	4,772,123	5.00	25,175,000	19.0%

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION FOR THE YEAR ENDED JUNE 30, 2013

Budgetary Comparison Schedule - General Fund

As described in Note A to these financial statements, for purposes of reporting in conformity with GASB Statement No. 54, the District's Special Reserve Fund for Other than Capital Outlay (Fund 17) is included with the General Fund. The Budgetary Comparison Schedule included in the Required Supplementary Information is based on the legally adopted budget only for the General Fund.

# Combining Statements and Budget Comparisons as Supplementary Information

This supplementary information includes financial statements and schedules not required by the Governmental Accounting Standards Board, nor a part of the basic financial statements, but are presented for purposes of additional analysis.

COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS JUNE 30, 2013

JUNE 30, 2013	-	Special Revenue Funds	=	Debt Service Fund Blended Component Unit		Capital Projects Funds		Total Nonmajor Sovernmental Funds (See Exhibit A-3)
ASSETS: Cash in County Treasury	\$	347,587	\$		\$	1,547,802	\$	1,895,389
Accounts Receivable	Ψ	39,843	*	·	8.	9,526	*	49,369
Due from Other Funds		135,220		36		808		136,028
Total Assets	=	522,650		8#8	= =	1,558,136	=	2,080,786
LIABILITIES AND FUND BALANCE: Liabilities: Accounts Payable Due to Other Funds Total Liabilities	\$	1,250 16,459 17,709	\$	: :	\$	7,790 7,790	\$	9,040 16,459 25,499
Fund Balance: Nonspendable Fund Balances:								
Restricted Fund Balances		66,829		· ·				66,829
Committed Fund Balances		438,112		883		4.550.040		438,112
Assigned Fund Balances	-		-	•		1,550,346		1,550,346
Total Fund Balance	-	504,941	-	**	-	1,550,346	_	2,055,287
Total Liabilities and Fund Balances	\$	522,650	\$_		\$	1,558,136	\$	2,080,786

COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2013

FOR THE YEAR ENDED JUNE 30, 2013		Special Revenue Funds	_	Debt Service Fund Blended Component Unit		Capital Projects Funds	(	Total Nonmajor Governmental Funds (See Exhibit A-5)
Revenues:	_						-	
Federal Revenue	\$	122,818	\$	2	\$	₽	\$	122,818
Other State Revenue		141,500		-		-		141,500
Other Local Revenue		125,036				102,685		227,721
Total Revenues	-	389,354	-		-	102,685	_	492,039
Expenditures:								
Pupil Services		220,686		(Z.)				220,686
General Administration		9,346		20		14,509		23,855
Plant Services Debt Service:		154,957		(#)		139,843		294,800
Principal Principal				435,000		5		435,000
Interest		4		1,138,948		s e		1,138,948
Total Expenditures	_	384,989	-	1,573,948		154,352		2,113,289
Excess (Deficiency) of Revenues								
Over (Under) Expenditures		4,365	-	(1,573,948)	,=	(51,667)	=	(1,621,250)
Other Financing Sources (Uses):								
Transfers In				1,573,948		-		1,573,948
Transfers Out		2		-		(8,032)		(8,032)
Total Other Financing Sources (Uses)			-	1,573,948	_	(8,032)		1,565,916
Net Change in Fund Balance		4,365		<u>(2)</u>		(59,699)		(55,334)
Fund Balance, July 1		500,576		:#X		1,610,045	0-	2,110,621
Fund Balance, June 30	\$_	504,941	\$_	<b>3</b> 0	\$	1,550,346	\$_	2,055,287

COMBINING BALANCE SHEET NONMAJOR SPECIAL REVENUE FUNDS JUNE 30, 2013

30NL 30, 2013	_	afeteria Fund		Deferred aintenance Fund	F	Total Nonmajor Special Revenue unds (See xhibit C-1)
ASSETS: Cash in County Treasury	\$	44,841	\$	302,746	\$	347,587
Accounts Receivable	Ψ	39,603	Ψ	240	Ψ	39,843
Due from Other Funds		94		135,126		135,220
Total Assets		84,538		438,112		522,650
101417100010					-	
LIABILITIES AND FUND BALANCE: Liabilities:						
Accounts Payable	\$	1,250	\$	á,	\$	1,250
Due to Other Funds	,	16,459		a		16,459
Total Liabilities	_	17,709				17,709
Fund Balance: Nonspendable Fund Balances:						
Restricted Fund Balances		66,829		(4)		66,829
Committed Fund Balances		#		438,112		438,112
Total Fund Balance		66,829		438,112		504,941
Total Liabilities and Fund Balances	\$	84,538	\$	438,112	\$	522,650

COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES NONMAJOR SPECIAL REVENUE FUNDS FOR THE YEAR ENDED JUNE 30, 2013

FOR THE YEAR ENDED JUNE 30, 2013		Cafeteria Fund		Deferred aintenance Fund	F	Total Nonmajor Special Revenue Funds (See Exhibit C-2)
Revenues:	\$	122,818	\$		\$	122,818
Federal Revenue	φ		Ψ	135,126	Ψ	141,500
Other State Revenue		6,374		•		125,036
Other Local Revenue	8:	123,864	-	1,172	-	
Total Revenues	_	253,056	-	136,298	-	389,354
Expenditures:						
Pupil Services		220,686		250		220,686
General Administration		9,346		÷.		9,346
Plant Services		2		154,957		154,957
Total Expenditures		230,032		154,957		384,989
Excess (Deficiency) of Revenues						
Over (Under) Expenditures		23,024	,	(18,659)		4,365
Net Change in Fund Balance		23,024		(18,659)		4,365
Fund Balance, July 1		43,805		456,771		500,576
Fund Balance, June 30	\$	66,829	\$	438,112	\$	504,941

# **DEL MAR UNION SCHOOL DISTRICT** COMBINING BALANCE SHEET

COMBINING BALANCE SHEET NONMAJOR CAPITAL PROJECTS FUNDS JUNE 30, 2013

JUNE 30, 2013		Capital Facilities Fund		Special Reserve Fund		Total Nonmajor Capital Projects Funds (See Exhibit C-1)
ASSETS:	ф	444.004	Φ.	4 405 004	ф	1 547 000
Cash in County Treasury	\$	411,981	\$	1,135,821 906	\$	1,547,802 9,526
Accounts Receivable		8,620		808		9,526 808
Due from Other Funds Total Assets		420,601	_	1,137,535	-	1,558,136
Total Assets	=	420,001		1,107,000	-	1,000,100
LIABILITIES AND FUND BALANCE: Liabilities:						
Accounts Payable	\$	3,011	\$	4,779	\$	7,790
Total Liabilities		3,011		4,779		7,790
Fund Balance:						
Assigned Fund Balances		417,590		1,132,756		1,550,346
Total Fund Balance		417,590		1,132,756		1,550,346
Total Liabilities and Fund Balances	\$	420,601	\$	1,137,535	\$	1,558,136

Total

# **DEL MAR UNION SCHOOL DISTRICT**

COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES NONMAJOR CAPITAL PROJECTS FUNDS FOR THE YEAR ENDED JUNE 30, 2013

Facilities Reserve Funds Fund Fund Exhibi	
Revenues:	
	02,685
Total Revenues 98,189 4,496 1	02,685
Expenditures:	
General Administration 14,509	14,509
1 Ight Colvidor	39,843
Total Expenditures 14,509 139,843 1	54,352
Excess (Deficiency) of Revenues Over (Under) Expenditures  83,680 (135,347)	(51,667)
Other Financing Sources (Uses):	(0.000)
Transfers Out (8,032)	(8,032)
Total Other Financing Sources (Uses)	(8,032)
Net Change in Fund Balance 83,680 (143,379)	(59,699)
Fund Balance, July 1 333,910 1,276,135 1,6	310,045
Fund Balance, June 30 \$ 417,590 \$ 1,132,756 \$ 1,5	550,346

э	
Other Supplementary Information	
This section includes financial information and disclosures not required by the Go Board and not considered a part of the basic financial statements. It may, however required by other entities.	overnmental Accounting Standards ever, include information which is

Supplementary Information Section

LOCAL EDUCATION AGENCY ORGANIZATION STRUCTURE JUNE 30, 2013

The Del Mar Union School District was established in 1906 and became a Union District in 1949. There were no changes in the boundaries of the district during the current fiscal year. The district is currently operating eight elementary schools.

	Governing Board	
Name	Office	Term and Term Expiration
Doug Rafner	President	Four year term Expires December 2014
Kristin Gibson	Clerk	Four year term Expires December 2014
Doug Perkins	Member	Four year term Expires December 2016
Alan Kholos	Member	Four year term Expires December 2016
Scott Wooden, Ph.D.	Member	Four year term Expires December 2014
	Administration	
	Holly McClurg, Ph.D. Superintendent	
	Shelley Petersen Assistant Superintendent	

Curriculum & Instruction

Catherine Birks
Assistant Superintendent
Business Services

SCHEDULE OF AVERAGE DAILY ATTENDANCE YEAR ENDED JUNE 30, 2013

	Second Perio	od Report *	Annual R	eport *
	Original	Revised	Original	Revised
Elementary:				
Kindergarten	528.29	N/A	531.99	N/A
Grades 1 through 3	1,829.09	N/A	1,830.81	N/A
Grades 4 through 6	1,808.58	N/A	1,810.66	N/A
Special education	86.42	N/A	86.25	N/A
Elementary totals	4,252.38	N/A	4,259.71	N/A
ADA totals	4,252.38	N/A	4,259.71	N/A

<sup>\*</sup> N/A-There were no audit adjustments to the Second Period or Annual reports of attendance.

Average daily attendance is a measurement of the number of pupils attending classes of the district. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of state funds are made to school districts. This schedule provides information regarding the attendance of students at various grade levels and in different programs.

SCHEDULE OF INSTRUCTIONAL TIME YEAR ENDED JUNE 30, 2013

Grade Level	1982-83 Actual Minutes	1982-83 Adjusted & Reduced	1986-87 Minutes Requirement	1986-87 Adjusted & Reduced	2012-13 Actual Minutes	Number of Days Traditional Calendar	Number of Days Multitrack Calendar	Status
Kindergarten	38,210	37,147	36,000	35,000	41,850	180	/ <del>3</del> /	Complied
Grade 1	49,590	48,213	50,400	49,000	54,000	180	(40)	Complied
Grade 2	49,590	48,213	50,400	49,000	54,000	180	<b>37</b> 0	Complied
Grade 3	49,590	48,213	50,400	49,000	54,000	180	(40)	Complied
Grade 4	49,590	48,213	54,000	52,500	54,000	180	250	Complied
Grade 5	49,590	48,213	54,000	52,500	54,000	180	30	Complied
Grade 6	49,590	48,213	54,000	52,500	54,000	180	: <b>:</b> :::	Complied

Districts, including basic aid districts, must maintain their instructional minutes at either the 1982-83 actual minutes or the 1986-87 requirements, whichever is greater, as required by Education Code Section 46201. This schedule is required of all districts, including basic aid districts.

The district has received incentive funding for increasing instructional time as provided by the Incentives for Longer Instructional Day. This schedule presents information on the amount of instruction time offered by the district and whether the district complied with the provisions of Education Code Sections 46200 through 46206.

SCHEDULE OF FINANCIAL TRENDS AND ANALYSIS YEAR ENDED JUNE 30, 2013

	Budget 2014			
General Fund	(Note 1)	2013	2012	2011
Revenues and other financial sources	\$ 41,760,913 \$	40,611,265 \$	40,939,884 \$	43,383,493
Expenditures, other uses and transfers out	42,030,270	43,132,098	43,331,193	43,305,054
Change in fund balance (deficit)	(269,357)	(2,520,833)	(2,391,309)	78,439
Ending fund balance	\$ 10,232,396 \$	10,501,753 \$	13,022,586	15,413,895
Available reserves	\$ 9,863,485	10,132,842 \$	12,571,783 \$	15,213,529
Available reserves as a percentage of total outgo	23.5%	23.5%	29.0%	35.1%
Total long-term debt	\$ 29,907,975	30,874,042 \$	30,823,786	30,495,319
Average daily attendance at P-2	4,167	4,252	4,271	4,222

This schedule discloses the district's financial trends by displaying past years' data along with current year budget information. These financial trend disclosures are used to evaluate the district's ability to continue as a going concern for a reasonable period of time.

The district's general fund balance has decreased by \$4,833,723 over the past three years. The fiscal year 2013-14 budget projects a decrease of \$263,357. For a district this size, the state recommends available reserves of at least 3% of total general fund expenditures, other uses and transfers out.

Long-term debt has increased by \$537,630 over the past three years.

Average daily attendance (ADA) has increased by 192 over the past three years.

#### Note:

1 Budget 2014 is included for analytical purposes only and has not been subjected to audit.

**TABLE D-4** 

RECONCILIATION OF ANNUAL FINANCIAL AND BUDGET REPORT WITH AUDITED FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2013

	Schedule of Long-Term Debt		
June 30, 2013, annual financial and budget report total liabilities	\$	30,804,792	
Adjustments and reclassifications:			
Increase (decrease) in total liabilities:			
Bond premium understatement		69,250	
June 30, 2013, audited financial statement total liabilities	\$	30,874,042	

This schedule provides the information necessary to reconcile the fund balances of all funds and the total liabilities balance of the general long-term debt account group as reported on the SACS report to the audited financial statements. Funds that required no adjustment are not presented.

**TABLE D-5** 

SCHEDULE OF CHARTER SCHOOLS YEAR ENDED JUNE 30, 2013

No charter schools are chartered	by Del Mar Union School District.
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Charter Schools	*	Included In Audit?		
None		N/A		

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS YEAR ENDED JUNE 30, 2013

Federal Grantor/ Pass-Through Grantor/ Program Title	Federal CFDA Number	Pass-Through Entity Identifying Number	Ex	Federal penditures
U. S. DEPARTMENT OF EDUCATION  Passed Through State Department of Education;  Special Education: IDEA *  Special Education: IDEA Mental Health *	84.027 84.027	13379 14468	\$	681,311 30,274
Special Education: Preschool Local *	84.027A	13682		42,734
Special Education: Preschool Grants *	84.173	13430		82,440
Special Education: IDEA Preschool Staff Development *	84.173A	13430		394
Title III Immigrant Title III Limited English Proficiency	84.365 84.365	14346 10084		35,221 58,941
Title II Teacher Quality Title II Administrator Training Total Passed Through State Department of Education Passed Through San Marcos Unified School District: Foundation American History	84.367 84.367 84.215X	14341 14344	-	35,362 1,400 968,077 3,158
Total U. S. Department of Education  U. S. DEPARTMENT OF AGRICULTURE	04.213/		2	971,235
Passed Through State Department of Education: Child Nutrition: NSL Section 11 * Child Nutrition: NSL Section 4 * Total Passed Through State Department of Education Total U. S. Department of Agriculture TOTAL EXPENDITURES OF FEDERAL AWARDS	10.555 10.555	13396 13391	\$	71,422 51,396 122,818 122,818 1,094,053

<sup>\*</sup> Indicates clustered program under OMB Circular A-133 Compliance Supplement

The accompanying notes are an integral part of this schedule.

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2013

# **Basis of Presentation**

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Del Mar Union School District and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations.* Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the general purpose financial statements.



#### Wilkinson Hadley King & Co. LLP

CPAs and Advisors 218 W. Douglas Ave El Cajon, CA 92020

Independent Auditor's Report on Internal Control over Financial Reporting and On Compliance and Other Matters Based on an Audit of Financial Statements Performed In Accordance With Government Auditing Standards

Board of Trustees Del Mar Union School District San Diego, California

Members of the Board of Trustees:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of Del Mar Union School District, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise Del Mar Union School District's basic financial statements, and have issued our report thereon dated December 4, 2013.

# **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Del Mar Union School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Del Mar Union School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Del Mar Union School District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

# **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Del Mar Union School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matter that is required to be reported under *Government Auditing Standards* and which is described in the accompanying Schedule of Findings and Questioned Costs as Finding 2013-1.

# **Del Mar Union School District's Response to Findings**

Wilkinson Hadley King & Co., LLP

Del Mar Union School District's response to the finding identified in our audit is described in the accompanying Schedule of Findings and Questioned Costs. Del Mar Union School District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

# **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

El Cajon, California December 4, 2013

#### Wilkinson Hadley King & Co. LLP

CPAs and Advisors 218 W. Douglas Ave El Cajon, CA 92020

Independent Auditor's Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by OMB Circular A-133

Board of Trustees Del Mar Union School District San Diego, California

Members of the Board of Trustees:

# Report on Compliance for Each Major Federal Program

We have audited Del Mar Union School District's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of Del Mar Union School District's major federal programs for the year ended June 30, 2013. Del Mar Union School District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

# Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of Del Mar Union School District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Del Mar Union School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Del Mar Union School District's compliance.

# Opinion on Each Major Federal Program

In our opinion, Del Mar Union School District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs for the year ended June 30, 2013.

# Report on Internal Control Over Compliance

Management of Del Mar Union School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Del Mar Union School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Del Mar Union School District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiences. We did not identify any deficiencies in internal control over compliance that we considered to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Wilkinson Habley King & Co., LLP El Cajon, California December 4, 2013

#### Wilkinson Hadley King & Co. LLP

CPAs and Advisors 218 W. Douglas Ave El Cajon, CA 92020

# Independent Auditor's Report on State Compliance

Board of Trustees Del Mar Union School District San Diego, California

Members of the Board of Trustees:

# **Report on State Compliance**

We have audited the district's compliance with the types of compliance requirements described in the Standards and Procedures for Audits of California K-12 Local Education Agencies 2012-13, published by the California Education Audit Appeals Panel that could have a direct and material effect on each of the district's state programs identified below for the fiscal year ended June 30, 2013.

#### Management's Responsibility for State Compliance

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its state programs.

# **Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each applicable program as identified in the State's audit guide, *Standards and Procedures for Audits of California K-12 Local Education Agencies 2012-13* published by the Education Audit Appeals Panel. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the State's audit guide *Standards and Procedures for Audits of California K-12 Local Education Agencies 2012-13* published by the Education Audit Appeals Panel. Those standards and audit guide require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a direct and material effect on the state programs noted below. An audit includes examining, on a test basis, evidence about the district's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the district's compliance with those requirements.

In connection with the audit referred to above, we selected and tested transactions and records to determine the district's compliance with the state laws and regulations applicable to the following items:

Description	Procedures In Audit Guide	Procedures Performed
Attendance Accounting:		
Attendance Reporting	6	Yes
Teacher Certification and Misassignments	3	Yes
Kindergarten Continuance	3	Yes
Independent Study	23	N/A
Continuation Education	10	N/A
Instructional Time:		
School Districts	6	Yes

County Offices of Education	3	N/A
Instructional Materials, General Requirements	8	Yes
Ratios of Administrative Employees to Teachers	1	Yes
Classroom Teacher Salaries	1	Yes
Early Retirement Incentive	4	N/A
GANN Limit Calculation	1	Yes
School Accountability Report Card	3	Yes
Juvenile Court Schools	8	N/A
Class Size Reduction (Including Charter Schools):		
General Requirements	7	Yes
Option One	3	Yes
Option Two	4	N/A
Only One School Serving Grades K-3	4	N/A
After School Education and Safety Program:		
General Requirements	4	N/A
After School	5	N/A
Before School	6	N/A
Charter Schools		
Contemporaneous Records of Attendance	1	N/A
Mode of Instruction	1	N/A
Nonclassroom-Based Instruction/Independent Study	15	N/A
Determination of Funding for Nonclassroom-Based Instruction	3	N/A
Annual Instructional Minutes - Classroom Based	4	N/A

The term "N/A" is used above to mean either the district did not offer the program during the current fiscal year or the program applies to a different type of local education agency.

# **Opinion on State Compliance**

In our opinion, Del Mar Union School District complied, in all material respects, with the compliance requirements referred to above that are applicable to the statutory requirements listed in the schedule above for the year ended June 30, 2013. However, the results of our auditing procedures disclosed an instance of noncompliance with those requirements, which is required to be reported in accordance with the State's audit guide, Standards and Procedures for Audits of California K-12 Local Education Agencies 2012-13, published by the Education Audit Appeals Panel and which is described in the accompanying Schedule of Findings and Questioned Costs as Finding 2013-1.

Del Mar Union School District's response to the finding identified in our audit is described in the accompanying Schedule of Findings and Questioned Costs. Del Mar Union School District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

# **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance outside of the items tested as noted above. This report is an integral part of an audit performed in accordance with Standards and Procedures for Audits of California Local K-12 Education Agencies, published by the Education Audit Appeals Panel in considering the entity's compliance. Accordingly, this communication is not suitable for any other purpose.

Wilkinson Harley King & Co., LLP

El Cajon, California December 4, 2013



SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2013

# A. Summary of Auditor's Results

1.	Financial Statements					
	Type of auditor's report issued:		Unmo	dified		
	Internal control over financial reporting:					
	One or more material weaknesses	identified?		Yes	X	No
	One or more significant deficiencies are not considered to be material w	s identified that reaknesses?		Yes	X	None Reported
	Noncompliance material to financial statements noted?			Yes	X	No
2.	Federal Awards					
	Internal control over major programs:					
	One or more material weaknesses	identified?	_	Yes	<u> X</u>	No
	One or more significant deficiencies are not considered to be material w			Yes	X	None Reported
	Type of auditor's report issued on comp for major programs:	liance	<u>Unmo</u>	odified		
	Any audit findings disclosed that are required to be reported in accordance with section of Circular A-133?			Yes	X_	No
	Identification of major programs:					
	CFDA Number(s)	Name of Federal Pr	ogram	or Cluster		
	84.027, 84.173	Special Education (	Cluster			
	10.5556	Child Nutrition Clus	ter			
	Dollar threshold used to distinguish betw type A and type B programs:	veen	<u>\$300,</u>	000		
	Auditee qualified as low-risk auditee?		_X_	Yes		No

SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2013

Any audit findings disclosed that are required to reported in accordance with Standards and Procedures		
Audits of California K-12 Local Education Agencies?	_X Yes	No
Type of auditor's report issued on compliance		
for state programs:	<u>Unmodified</u>	

# **B. Financial Statement Findings**

NONE

# C. Federal Award Findings and Questioned Costs

NONE

# D. State Award Findings and Questioned Costs

Finding 2013-1 (10000) Attendance

#### Criteria or Specific Requirement

Determine that class attendance rosters are being signed, dated, and retained in a timely manner as proper verification of pupil attendance based on the guidelines and provisions under Education Code Sections 46000 and 46303.

#### Condition

In review of class rosters at Ashley Falls Elementary School and Del Mar Heights Elementary School for the period January 7 through February 1 which were the fifth and sixth months of attendance, we noted that teachers were verifying attendance on the class rosters prior to the end of the attendance period. In addition, some teachers were not dating the class rosters during the verification process; therefore, we could not determine the actual date when the attendance was approved and verified. It appears that the attendance is not being dated, verified, and approved timely at the end of the attendance period. Based on our review, we determined there are no questioned costs or loss of attendance to be identified as all teacher rosters were finalized and approved prior to the fiscal year end; however, procedures need to be implemented to ensure teachers are dating, verifying and approving attendance at the end of each weekly attendance period.

# **Questioned Costs**

None

#### Recommendation

Implement procedures to ensure teacher class rosters at Ashley Falls Elementary School and Del Mar Heights Elementary School are verified, signed, and dated on a timely basis. Under no circumstances should class rosters be approved prior to the end of each weekly attendance period and all class rosters should be properly dated upon teacher verification. All class rosters should be signed, dated, and verified immediately after the end of each attendance period in a timely manner with no exceptions.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2013

LEA's Response

The District will review procedures with administrators. Administration will review with office staff and teachers the protocol for taking attendance. Verification of attendance reports will be done in a timely manner to ensure the classroom teachers have appropriately signed and dated rosters. District staff will perform random internal audits throughout the year to determine if procedures are being followed.

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED JUNE 30, 2013

Finding/Recommendation

**Current Status** 

Management's Explanation If Not Implemented

Finding 2012-1 School Accountability Report Card

In review of School Accountability Report Cards (SARC) for three elementary schools, the facilities inspection evaluations were inconsistent with the data being reported in the SARC for the elementary sites tested.

Correct the facilities inspection information in the SARC to be consistent with the data and documentation in the completed facilities inspection evaluations. In future periods, review the facilities information contained within the SARC to ensure the data is consistent with the reporting in the facilities inspection evaluations.

Implemented