



Book	Policies
Section	5000: Students
Title	Interdistrict Attendance
Code	5117 Administrative Regulation
Status	Active
Adopted	March 23, 2005
Last Revised	March 23, 2016

Administrative Regulation to Board Policy No. 5117: INTERDISTRICT ATTENDANCE

In accordance with an agreement between the Governing Board and the board of another district, a permit authorizing a student's attendance outside his/her district of residence may be issued upon approval of both the district of residence and the district of proposed attendance.

In accordance with 46600(a)(2), the agreement made between the district of residence and the district of proposed attendance may contain standards for reapplication agreed to by the district of residence and the district of proposed attendance that differ from the requirements prescribed by paragraph (a)(1) of 46600. Annual reapplication for all interdistrict attendance permits for students coming into the Del Mar Union School District will be required based on the potential for overcrowding of school facilities at the relevant grade level.

The Superintendent or designee may approve interdistrict attendance permits for the following reasons, when stipulated in the agreement:

1. The student's parent(s)/guardian(s) are employed full time by the Del Mar Union School District.
2. When the student has been determined by staff of either the district of residence or district of proposed attendance to be a victim of an act of bullying as defined in Education Code 48900(r). Such a student shall be given priority for interdistrict attendance under any existing interdistrict attendance agreement or, in the absence of an agreement, shall be given consideration for the creation of a new permit.
3. When a student has a sibling(s) attending school in the receiving district, to avoid splitting the family's attendance.
4. To allow a student to complete a school year when his/her parents/guardians have moved out of the district during that year.
5. To allow students to remain with a class graduating that year from an elementary school.

6. When the parent/guardian provides written documentation that the family will be moving to the district in the immediate future and would like the student to start the year in the district.
7. When a student will be living out of the district only for one year or less.

The student must remain enrolled and attend school in the district of residence, a charter school, a private school, or other option complying with California compulsory education requirements pending the application process for an interdistrict attendance permit.

Every interdistrict attendance permit shall stipulate the terms and conditions under which the permit may be revoked. (Education Code 46600)

The Superintendent or designee may deny initial requests for interdistrict attendance permits due to limited district resources, overcrowding of the school facilities at the relevant grade level, or other considerations that are not arbitrary. The Superintendent or designee may deny an interdistrict attendance permit submitted for a student who has been found to be fraudulently enrolled in the Del Mar Union School District. Such denial will be for the remainder of the school year such student was determined to be fraudulently enrolled.

Timeframe for District Response

In accordance with Education Code 46601, the Superintendent or designee will notify the parent/guardian by mail of the approval or denial of an interdistrict attendance permit within the following timeframes:

1. For requests submitted during the regular school year, the District shall respond within 30 calendar days of submission of the interdistrict attendance permit application.
2. For requests submitted for admission in the subsequent school year up to 30 days prior to the start of the subsequent regular school year, the District shall respond within 14 calendar days of the start of the subsequent school year.

Appeals

When a written notice denying an interdistrict attendance permit is provided, the parent/guardian may schedule a meeting with the Director of Student Services within five calendar days to appeal the decision. The Director of Student Services will provide a written decision within 10 calendar days of the meeting. If the Director of Student Services does not overturn the denial, the parent/guardian may appeal to a member of the Superintendent's Executive Cabinet. Finally, the Superintendent or designee shall notify parents/guardians of a student who is denied interdistrict attendance regarding the process for appeal to the County Board of Education as specified in Education Code 46601. The student must remain enrolled and attend school in the district of residence, a charter school, a private school, or other option complying with California compulsory education requirements pending any appeal.

Students who are under consideration for expulsion or who have been expelled may not appeal interdistrict attendance denials or decisions while expulsion proceedings are pending, or during the term of the expulsion. (Education Code 46601)

