

Create Account



If you already have a ParentVUE account, skip this section and go to <u>Log in to</u> <u>ParentVUE Account</u>.



Contact your school for your activation key if you are already an existing parent in the district but have not yet set up a ParentVUE account.

- 1. Navigate to the Online Registration Account Access screen.
- 2. Select More Options.
- 3. Click Create a New Account.

Online Registration A	ccount Access		
	Login		
User Name:		Edupoint School Dist	ict
Password:			
	Login		
		More Option	IS 🔨
	Create a New Account	Forgot Password	
English Españ	əl Français 廣東 suomi Deutsch	Mandarin Japanese	

Online Registration, Account Access Screen

1





4. Complete the steps and enter your information.

Parent Accou	int Creation
	Step 2 of 3: Create Your Account
	Please enter your first name, last name, and your email address First Name
	Last Name
	Email Address
	Confirm Email Address
	7DN9Y Type the characters you see in this picture
	Continue to Step 3

Online Registration, Parent Account Creation Screen

5. Click **Submit**. Online Registration sends a confirmation message to your email account, which contains a link that allows you to complete the account creation process.

From: admin@district.com [mailto:admin@district.com] Sent: Monday, March 31, 2014 11:01 AM To: Steve Adams Subject: Parent/UE Registration	●Next ÈLast
Hi Steve, Welcome to the ParentVUE online registration portal. Click <u>here</u> to complete the ac process and begin online registration.	count creation
This is an automated email. Please do not reply to this message.	

Online Registration, Confirmation Message

- 6. Click the link in the email. The Complete Account Creation window displays.
 - a. Change your **User ID**, if necessary. The default is your email address.
 - b. Enter a **Password**.



c. Re-enter the password in Confirm Password.

Create Password
Please choose a login and enter your password to complete account creation and begin the online enrollment process.
Steve Adams (sadams@gmail.com)
User ID:
Password:
Confirm Password:
If you forget your user ID or password, the login information can be email to you from the 'Forgot my password' link on the login page.
Save and Continue

Online Registration, Complete Account Creation Screen

7. Click Save and Continue.

Log in to ParentVUE Account

- 1. Enter your User Name and Password.
- 2. Click Login.

		Edupoint School District	
Online Registration Account A	ccess		
		Login	
	User Name:	Edupoint School District	
	Password:		
		Forgot Password	
		Login	
		More Options 🗸	
	English -		

Online Registration Account Access Screen



The ParentVUE login screen automatically redirects you to Online Registration if you have a ParentVUE account but no active children or you do not have Educational Rights to a child.

Demo School District		Good af	ernoon, Amanda Adams, 4/14/2
SELECT REGISTRAT	TION		
Please select the	online packet you would like to begi	n	
2022-2023 School	Year		
~			
28	8≡		
Athletic Registration	Current Year Registration Packet	Lottery Registration	

Registering Students

You have the option to register for the current school year or the next school year depending on the time of the year.

1. New parents click the applicable registration icon on the OLR Home screen.

point			Home Status My Account
School Dis	trict		Good morning, Kara Williams, 6/29/2023
S	SELECT REGISTRATION TO BE	GIN	
(Please select the online packet ye	u would like to begin	
2	2022-2023 School Year		
	Current Year Registration Packet	Edupoint School District Lottery Application	
2	2023-2024 School Year		
	REJ New Year Registration Packet		

Online Registration, Home Screen



- 2. Returning parents log in to OLR in one of the following ways:
 - Select the **Online Registration** tab or click the link in the announcements on the ParentVUE Home screen.

Billy	8	treams My Account Help Online Registration Close
ID: 905483 (949-555-1212)	Ecupoint School District	Edupoint School District
Home		Cood Homming, 1 Himp Pitaron, or 2012020
Synergy Mail	Billy	Recent History
Calendar	Silly	,
Custom Tab	ID: 905483 A Report Absent Hope High School	Econ Final Brandano, W Economics(4)
Assessment 0	Current Year Registration Packet is Currently Open: Check Current Year Reg Status	Due Date: 06/21/2023
Attendance		30010: 54 001 01 100.0000
Class Schedule	Summer School Registration Packet is Currently Open: Begin Summer School	Econ Final Brandano, W Economics(4)
Class Websites	New Year Registration Packet is Currently Open: Begin New Year Reg	Due Date: 06/21/2023
Sonference	School Events on 06/03/0003	30010.34 001 100.0000
Course History		Bordwell, R Independent Study(5)
Course Request	Attendance notes for 6/9/2023	Due Date: 06/22/2023
() Discipline	Times have not been submitted for 04/24/2023, 05/01/2023, 05/08/2023, 05/15/2023,	30010.01100.0000
S Fee	05/22/2023, 05/29/2023, 06/05/2023, 06/12/2023, 06/19/2023.	Activity Books for Children Olsen, J Early Childhood Development(6)
Grade Book		Due Date: 06/27/2023
A MTSS		
K Health		

ParentVUE Home Screen

• Click the Begin Registration link in the Alerts folder if you have Synergy Mail.

Billy Hope High School (949-555-1212)	•		S	reams My Account Help Online Registration Logout Edupoint School District Good morning, Phillip Aaron, 3/18/2019
Home	Compose		More - Q	
Synergy man	Inbox	4	From	Subject
Calendar	∩ Alerts	3	Survey	Survey: Technology Survey: Technology Survey
Assessment	4	-	Survey	Survey: After School Locations: After School Locations
Attendance	🚀 Sent		Online Enrollment	Online Enrollment is Currently Open: Begin Registration
Class Schedule	🔊 Drafts			
Class Websites	前 Trash			
Conference	Cutbox			

ParentVUE, Synergy Mail Alerts Screen

• Click the *Begin Registration* link in the open enrollment message on the Messages screen if you do not have Synergy Mail.

Billy Hope High School (949-555-1212)	•		Streams	My Account	Help Edu Good	Online Registration	Logout District , 3/18/2019
Home	M	ESSAC	GES				
Messages [•]		Date	Subject				
Calendar	\sim	07/13/2018	Survey: Te	chnology Su	vey: Te	echnology Survey:	
Assessment	\sim	07/10/2018	Survey: A	fter School Lo	cations	s: After School Loca	tions:
Attendance	\sim	07/01/2018	Online En	rollment is Cu	rrently	Open: Begin Regist	ration:
Class Schedule							

ParentVUE, Messages Screen



3. Click the applicable registration icon.

	ict		Home Status My Account Logout Edupoint School District Good morning, Kara Williams, 6/29/2023
SE	ELECT REGISTRATION TO BE	GIN	
	Please select the online packet you	would like to begin	
20	022-2023 School Year		
	<u>e</u>	E	
	Current Year Registration Packet	Edupoint School District Lottery Application	
20	023-2024 School Year		
	New Year Registration Packet		

Online Registration Home Screen

4. Click Continue.

Eclupoint School District	Home Status My Account Edupoint School Distri	ParentVUE Logout
OLR	Good morning, Jacqueline Birks, 8/23/20 INTRODUCTION 2022-2023	122
♀ Introduction		
😩 Family	Welcome	
Parent/Guardian	Information	
C Emergency		
🞓 Students	Welcome to Edupoint School District's Online Enrollment Registration	
Documents	Whether you are appelling your shild in presched, triadernades, alementary other is high other, our online realistration will	
Q Review/Submit	vincently you are entoming you clinic in prescuou, naneugainen, enternant school on ingrit school, our omme registration will guide you through the entire renolment process. If you have any questions, please contact our district office at 623-655-6000 or reach out to one of our schools directly and they would be happy to assist you.	
Delete Registration	Proof of Residency	
	In order to register your student in the Edupoint School District, the parent or guardian must provide at least one (1) piece of documentation indicating the place of residency. This document can be uploaded at the time of registration or can be hand delivered to the school office.	
	Throughout the OLR process, you will be presented with a variety of information to enter. Many Steps will have required fields marked by an asterisk (*). You must enter information into these fields before you will be allowed to continue.	
	Continue	

Online Registration Introduction Screen



5. Enter your **Electronic Signature** to indicate that you are the account holder.



The **Electronic Signature** must exactly match the name on your account.

6. Click Save And Continue.

INTRODUCTION	2022-2023
Signature	
Please enter your first and las	name below:
By typing your name are authorized to knowledge.	e below and pressing the button at the base of the page you attest that you are the account holder, ovide the information and agree that the information provided is accurate to the best of your
Electronic Signature [*]	
	Save And Continue >

Online Registration Introduction Screen

- 7. Follow the prompts to complete the enrollment.
 - A red asterisk (*) indicates required information.

First Name *	Kara
Middle Name	
Last Name *	Williams

Online Registration, Student Screen



• A progress bar displays as you advance through a section.



• Completed sections have a green check mark in the Navigation Menu. Incomplete sections have a yellow exclamation point.

	OLR	
Õ	Introduction	0
*	Family	0
•	Parent/Guardian	
66	Emergency	
	Students	
È	Documents	
Q	Review/Submit	
â	Delete Registration	

Online Registration, Navigation Menu

• Online Registration saves the entered information if you stop the enrollment process and log out. You can click **Resume Registration** or **Delete Registration** when you log back in.

OLR	INTRODUCTION 2022-2023
♀ Introduction	Becume Begistration
🚢 Family 🤒	
Parent/Guardian	2022-2023 Registration
Emergency	Thank you for returning to the OLR process. To continue where you left off, select Resume Registration.
🕿 Students	Resume Registration Delete Registration
Documents	Save And Continue >
0.0.1.1	

Online Registration, Introduction Screen

- The following options display throughout the registration process:
 - Click In Progress to complete missing information.
 - Click <u>Click</u> to make changes to the information.



- Click ^{* Delete} to delete information from the registration.
- Complete notates there is no more information required.
- If presented with a signature box, some or all of the following options display based on district setup.
 - Signature Allows you to draw your signature using a manual input device
 - Text Allows you to enter your signature via keyboard
 - Clear Signature Clears manually-entered signatures
 - Apply Signature Uses the signature you entered on the Introduction screen

Family Module

You must set a Primary Address associated with a parent/guardian for each student. This is completed on the Home Address page.

Home Address Page

You can modify the address on the Home Address page if your school allows re-enrollment and allows you to change your address.

District			Home Status My Account Parent/UE Logout Edupoint School District Good afternoon, Henry Chambers, 8/24/2022
OLR © Introduction	FAMILY	33%	2022-2023
📇 Family	Home Address		
 Parent/Guardian Emergency 	Address as entered from above:		
🗟 Students	2137 E Des Moines St Tempe, AZ 85662	•	
Documents Q Review/Submit	Sav	e And Continue >	
Delete Registration			

Online Registration, Family Module, Home Address Page



Mail Address Page

	OLR		FAMILY 100% 2022-2	02:
Õ	Introduction	0		
-	Family	θ	Mail Address	
	Parent/Guardian		Mail address is the same as home address	
G 6	Emergency		- OR - Q Type to find an address	
10	Students		Box Type Street Number * Fraction Direction Street * Type Post Direction	
È	Documents			
Q	Review/Submit		Hait Tura — Hait Mumber	
Î	Delete Registration	n		
			Is Private Mailbox	
			City * State * Zip Code * +4	
			Previous Save And Continue >	

Complete the Mail Address if this address is different from the Home Address.

Online Registration, Family Module, Mail Address Page

- The Update Parent/Guardian Mail Addresses screen displays if you change Your Mail Address and there are other non-enrolling parents/guardians who live at the Home Address.
 - Click **Yes** to update the Mail Address of the non-enrolling parents/guardians who live at the Home Address.
 - Click No to not update the non-enrolling parents/guardians.

Update Parent/Guardian Mail Addresses		
6330 E Hillview St Mesa, AZ 85205		
Would you like to update the following parents/guardians:		
Bacon, Joan Current Mail Address:		
	Yes	No

Update Parent/Guardian Mail Addresses Window



Parent/Guardian Module

The Parent/Guardian module home page lists the parents/guardians associated with the student.

					Home Status My Acco Edupoint School Distric	unt ParentVUE Logout
OLR	PARENT/GUARDIAN				2022-2023	
© Introduction	Add or update Parent/Guardian details.					
😂 Family	•	First Name	Last Name	Gender	Status	
Parent/Guardian	e Edit	Carol	Brown Riggs	Female	Complete	
Emergency	🖍 Edit 🗶 Delete	Stephen	Brown	Male	Complete	
😰 Students	🖌 Edit 🗶 Delete	Eric	Riggs	Male	In Progress	
Documents	+ Add New Parent/Guardian					
Q, Review/Submit		< Previ	Save And Continue	>		
Delete Registration				_		

Online Registration, Parent/Guardian Module

- Click + Add New Parent/Guardian to add additional parents/guardians to the student record.
- Click <u>Lett</u> to update information for a parent/guardian.
- Click ***** Delete a parent/guardian from the student record.

Demographics Page

The Demographics page lists information such as name, gender, education level, and preferred language. The address auto-populates from the information entered in the Family module.

Education				Home Status My Account ParentVUE Logout
School	District			Edupoint School District
	OLR	PARENT/GUARDIAN	14%	Good atternoon, Carol Brown Riggs, 8/24/2022 2022-2023
	© Introduction ©			
	🔹 Family 📀	Demographics: Carol B	rown Riggs	
	• • •	First Name *	Carol	
	A Parent/Guardian U	Middle Name		
	Emergency	Last Name *	Durin Direc	
	1 Students		Brown Riggs	
	Documents	Gender	Female	~
		Education Level	HS Graduate	~
	Q Review/Submit	Preferred language for written	English	•
	m Delete Registration	materials		
	-	2820 N Palm Ln Tempe, AZ 85288		
			Previous Save And Continue >	

Online Registration, Parent/Guardian Screen, Demographics Page



Work Address Page

The Work Address page lists the parent/guardian's employer and address. It may also ask if the parent/guardian is military or if they work for the school district.

Edupoint School District	Home Status My Account Parent/UJE Edupoint School District Good afternoon, Carol Brown Rugs, 8/24/2022	Logout
OLR	PARENT/GUARDIAN 57% 2022-2023	
Introduction	Work Address: Carol Brown Riggs	
🛎 Family 🛇	Check here if parent/guardian does not have an employer	
Parent/Guardian 0	- 0R -	
the chercy	Employer Name Tantrum Hair Salon	
😰 Students	Job Title	
Documents	Uniformed Military	
Q, Review/Submit	Parentiguardian is an employee of this school district	
Delete Registration	Enter the work address for the parent/guardian:	
	Q Type to find an address	
	Street Number Fraction Direction Street Type Post Direction Unit Type	
	Unit Number	
	City State Zip Code +4	
	Previous Save And Continue	

Online Registration, Parent/Guardian Screen, Work Address Page



Contact Information Page

The Contact Information page lists the phone numbers and email address of the parent/guardian and the type of communication preferred. You may be required to select a Primary phone number before continuing.

	nt ol District													Edu	Home point Sc	Status My Ac	count ParentVUE
	OLR	PAR	ENT	GUAR					_	740				Good alternoo	n, Carol Brov	2022-202	3
♀ Introduction ●				OUAIL						713						LULL LUL	
	181 Family	Cor	ntact	Inform	ation: Car	ol E	Brown	Rig	gs								
	· · · · · · · · · ·	Pho	one Nu	Imbers													
	💄 Parent/Guardian 🤤	×	Line	Primary	Туре		Phone			Exter	sion	Not Listed	Phone Co	mmunication	Text Communication		
	Emergency		1	~	Cell	~	(480) 555	- 7228	•			Yes	~	Yes	~	
	🞓 Students		2		Home	~	(480) 555	- 9969	•			Yes	~	N/A	~	
	B Documents		3		Work	~	(480) 555	. 0833	•			No	~	N/A	~	
	Q Review/Submit						(
		+	Add Ne	"													
	Delete Registration																
		Ema	ail Addr	ess *		Ca	rol.Brown	Riggs@	mail.qasyr	ergylocald	a05vm.c	com					
		- OR	: - Parent/G	Suardian de	oes not have an e	email	address										
									Previous	Save A	nd Contir	nue >)					

Online Registration, Parent/Guardian Module, Contact Information Page

Military Status Page

The Military Status page asks for current and past military service. Click + Add New to enter in your service. Start Date and type of Military Service are required.

School Distri	ict					Home Status My Account P: Edupoint School District Good afternoon, Carol Brown Riggs, 8/24/2022	ParentVUE			
	OLR	P/	ARENT/G	UARDIAN	85%	2022-2023				
Q	Introduction	0								
2 <u>0</u> 1	Family	0 N	Military Status: Carol Brown Riggs							
		N	Ailitary Stat	us						
L.	Parent/Guardian	•	× Line	Start Date	Military Service	End Date				
69	Emergency	(1	02/14/2006	Active v*	MM/DD/YYYY 🗰				
18	Students									
В	Documents		+ Add New							
٩	Review/Submit									
					Previous Save And Continue >					
â	Delete Registration									

Online Registration, Parent/Guardian Module, Military Status Page

Household Income Survey Page

The Free and Reduced Eligibility Survey page determines your child/children's eligibility in the Free and Reduced Lunch program. Providing this information is optional.

If you have multiple students, you are asked to complete this information only once. The information entered applies to all children in the household.

Eligibility thresholds are year specific, so you are asked for this information each school year.

- Select Decline To State to skip this section.
- Select your Household Size.



• Income displays after Household Size is seleted. Select the applicable income range.

Edupoint School District		l Good afte	Home Status My Account ParentVUE Logo Edupoint School District moon, Carol Brown Riggs, 8/24/2022
	OLR	PARENT/GUARDIAN 100%	2022-2023
© In	ntroduction 📀		
2 2 3 E	amily 📀	Free and Reduced Eligibility Survey: Carol Brown Riggs	
L Pa	arent/Guardian 🤫	Decline To State	
G b E	mergency	Household Size *	
彦 S	itudents	○ 1 ○ 2	
🗎 D	locuments	3	
Q R	Review/Submit		
â D	elete Registration	0 7 8 8	
		Other	
		Income *	
		 \$0 - \$38,075 \$36,076 - \$51,338 \$51,339 or more 	
		Previous Save And Continue >	

Online Registration, Parent/Guardian Module, Household Income Survey Page

Once you have completed all pages in the Parent/Guardian module, you are redirected to the Parent/Guardian main screen. You are not able to continue to a new module until all parents/guardians display the *complete* icon.

l District						Home Edupoint Sc Good morning, Carol Broy	Status My Account ParentVUE hool District In Rigos. 8/25/2022
OLR		PARENT/GUARDIAN					2022-2023
Q Introduction	0	Add or update Parent/Guardian details.					
🚢 Family	0		First Name	Last Name	Gender	Status	
2 Parent/Guardian	0	/ Edit	Carol	Brown Riggs	Female	Complete	
Emergency	0	🖍 Edit 🗱 Delete	Stephen	Brown	Male	Complete	
🞓 Students	9	🖍 Edit 🗱 Delete	Eric	Riggs	Male	Complete	
Documents		+ Add New Parent/Guardian					
Q Review/Submit			(Com)				
			< Previ	save And Continue >			
Delete Registration							

Online Registration, Parent/Guardian Module, Main Page



• If you do not know the information required, you can select **No further information is known** for this Parent/Guardian on the Demographics page.

t ol District			Home Status My Account ParentVUE Logou Edupoint School District Good aftermoon. Carol Brown Rigas. 82/4/2022
OLR	PARENT/GUARDIAN	14%	2022-2023
♀ Introduction			
😫 Family 🔿	Demographics: Eric Rig	ggs	
	First Name *	Eric	
Parent/Guardian 🤑	Middle Name		
Emergency			
Students	Last Name *	Riggs	
	Gender	Male	~
Documents	Education Level	H9 Cradusta	
Q Review/Submit		Tis Gladuate	
	Preferred language for written materials	English	~
Delete Registration	No further information is know	n for this Parent/Guardian.	
	Parent/Guardian lives at this add	ress:	
	2820 N Palm Ln Tempe, AZ 85288		
		C Previous Save And Continue >	

Online Registration, Parent/Guardian Module, Demographics Page

Emergency Module

You are required to enter at least one emergency contact.

- Click + Add New Emergency Contact to the list.
- Click <u>Click</u> to edit information previously entered for a contact.
- Click ^{* Delete} to remove an individual from the emergency contact list.

Estamated							Home Status My Acco	ount ParentVUE Logout
School	District						Edupoint School Distric	et
	OLB						Good afternoon, Carol Brown Riggs, 8/24/20	22
	ULK		EMERGENCY				2022-2023	
	O Introduction	0	Please add at least 1 emergency contacts:					
	📽 Family	0		First Name	Last Name	Gender	Status	
	Parent/Guardian	0	🖍 Edit 🗙 Delete	Ethel	Herron		Complete	
	🔂 Emergency		🗡 Edit 🗱 Delete	Marie	Herron		Complete	
	🕿 Students		+ Add New Emergency Contact					
	Documents			< Previou	Save And Continue >			
	Q Review/Submit							
	Delete Registration							

Online Registration, Emergency Module

Students Module

The Students module leads you through several pages specific to each student you are enrolling. The main screen lists all students of the enrolling parent.

- You can choose to <u>*Exclude</u>* or <u>*Alnclude*</u> each individual student.</u>
- Click Lett to update information about an enrolling student.
- Click + Add New Student to enroll a new student.



The + Add New Student option does not display if your district only allows reenrollments.

	District									Good	Home Status My Ad Edupoint School Dist morning, Carol Brown Riggs, 8/25/7
	OLR © Introduction	0	STUDENTS Please add or update studen Students to enro	t details for each st	udent you wan	t to enroll:					2022-202
	Parent/Guardian	0	Edit Y Exclude	First	Name	Middle Name		Last Name Brown	Gender Male	Grade	Status
[Students	0	+ Add New Student	lled in this applicat	on:						
	Q Review/Submit		Students to exclu	Ide from 20	22-2023 Last Name	Gender G	Grade	Reason			
	Delete Registration		▲ Include Theresa	Lynne	Brown	Female 0)9	You have excluded	d this student	from the appli	cation on 8/24/2022 3:49:45 PM
						< Previous	Save	And Continue >			

Online Registration, Students Module

The pages that display in the Students module vary depending on your district's requirements. Some common ones are listed below.

Demographics Page

Most districts require basic demographic information: name, birth date, gender, grade, and address.

District				Home Status My Account ParentVUE Logout Edupoint School District Good afternoon, Carol Brown Riggs, 8/24/2022
OLR		DEMOGRAPHICS	10%	2022-2023
Introduction	0			
🚢 Family	0	Demographics: Timot	hy M Brown	
Parent/Guardian	0	Perm ID	904859	
_	-	First Name *	Timothy	
Emergency	0	Middle Name *	м	
Students	θ	No Middle News		
Documents		No Middle Name		
Q Review/Submit		Last Name	Brown	
		Suffix		
Delete Registration		Gender *	Male	~
		Birth Date *	09/15/2006	
		Entering Grade	11	~
		Primary Address *	Brown Riggs, Carol	~
		Address Change Date *	MM/DD/YYYY 🗮	
		Home Address Mail 2820 N Palm Ln 2820 Tempe, AZ 85288 Temp	Address N Palm Ln be, AZ 85288	
			Previous Save And Continue >	

Online Registration, Students Module, Demographics Page



Language Survey Page

Home Status My Account ParentVUE Logout Edupoint School District **Edupoint School District** ernoon, Carol Brown Riggs, 8/24/2022 OLR LANGUAGE SURVEY 2022-2023 37% Introduction Language Survey: Timothy M Brown 🔹 Family 📀 Language the student first learned * 💄 Parent/Guardian 🛛 🧿 Language spoken by the student at home * Emergency 0 Students θ Language spoken to the student Documents Language spoken by adults at Q Review/Submit Previous Save And Continue > Delete Registration

Language surveys are often included to determine ELL needs.

Online Registration, Students Module, Language Survey Page

School Selection Page

The School Selection screen displays if your school district allows you to enroll a student at the school of your choice.

t I District		Home Statts My Account ParentVU Edupoint School District Good afterroon, Carol Brown Riggs, 8/24/2022
OLR		SCHOOL SELECTION 2022-2023
♀ Introduction	0	School Selection: Timothy M Brown
Parent/Guardian	0	Information
Emergency	0	Based on the home address entered, you live outside our school boundaries.
Students	θ	Home Address:
Documents		Tempe, AZ 85288
Q, Review/Submit		* Mileage is estimated. Transportation provided for students living more than a mile from their boundary school. The district has the final say on bus availability.
Delete Registration	1	1. School Selection * Hope High School 4301 E Guadaupe Rd, Glibert, AZ 85234 - 19.3ml *
		2. School Selection * Chandler
		C previous

Online Registration, Students Module, School Selection Page



	A Pathway option may als a pathway.	o display if your school district allows you to select
		SCHOOL SELECTION 19
		School Selection: Jack Hopper
		Information
-		Based on the home address entered, you live outside our school boundaries.
=		None Advance We note ** Manage & the state of the state
		School Selection
		Adams Elementary
		E Housten Av, Gilbert, AZ- 5.8ml *
		Pathway*
		General Bounton Spanish Neuconer Test Ma
	Online Registr	ration, Students Module, School Selection Page

Transportation Page

You can select **Student Bus Transportation Needed** or skip this page entirely. Selecting this option provides additional fields for input.

- Enter the Responsible Person, Phone, and Address for both Pick-up and Drop-off.
- Select one or more Special Transportation Requirements, such as A/C or Seat Belts.

Estaration		Home Status My Account ParentVUE Logout
School District		Edupoint School District
OLR	TRANSPORTATION	Good morning, Carol Brown Kiggs, 8/25/2022
♀ Introduction ♥		2022-2023
the Comily	Transportation: Timothy M Brown	
· Paniny ·	✓ Student Bus Transportation Needed	
💄 Parent/Guardian 📀		
😣 Emergency 📀		
😰 Students 📀	Pick-up	
Documents	Responsible Person	
Q Review/Submit	Phone	
Delete Registration		
	Pick-up address same as home address	
	2820 N Palm Ln Tempe, AZ 85288	
	Drop-off	
	Pasnonsihla Parson	
	Phone	
	✓ Drop-off address same as home address	
	Tempe, AZ 85288	
	Special Transportation Requirement	
	A/C Aide	
	Ramp Seat Belts	
	<pre></pre>	

Online Registration, Students Module, Transportation Page



Relationships Page

There are several different pages for Relationships. These will vary depending on your district's requirements.

Parent/Guardian Relationships Pages

The Parent/Guardian Relationships page allows you to indicate the relationship each parent/guardian has with the student.

Some of these selections are auto-populated and cannot be changed through Online Registration. Call your student's school to make any necessary changes.

The Parent/Guardian Relationships page in the Student module displays one of two options for indicating which parents have access to the student's information in ParentVUE.

• If the **ParentVUE** column displays, use this column to indicate which parents have access to the student's records in ParentVUE.

Parent/Guardi	an Re	lations	hips: J	ane	Aceve	do					
Instructions											
Indicate the relationship each Parent/Guardian has with the student:											
Relationship	First Name	Last Name	Gender	Lives With	Contact Allowed	Ed Rights	Has Custody	ParentVUE	Mailings Allowed	Release To	Financial Resp
Biological Motr - OR - No Relationship	Jean	Acevedo	Female	1		V		V			
Biological Fath	Harold	Acevedo	Male	7		V	V	V			

Online Registration, Students Module, Parent/Guardian Relationships Page

• If the **ParentVUE** column does not display, use the **Ed Rights** column to indicate which parents have access to the student's records in ParentVUE.



Synergy SIS automatically provides ParentVUE access to the enrolling parent or guardian.

Online Registration automatically selects the Lives With option if the parent has the same Primary Address as the student.

					60%					2018-2019
Parent/Guardia	an Re	lations	hips: J	ane	Aceve	do				
Instructions										
Indicate the relationsh	ip each F	Parent/Guar	dian has wi	ith the st	udent:					
Relationship	First Name	Last Name	Gender	Lives With	Contact Allowed	Ed Rights	Has Custody	Mailings Allowed	Release To	Financial Resp
Biological Moth 💌										
- OR -	Jean	Acevedo	Female	\checkmark		V				
No Relationship										
Rielogical Fatt										
	Harold	Acevedo	Male	\checkmark		V	V			
							-			

Online Registration, Students Module, Parent/Guardian Relationships Page

Emergency Contact Order Page

Drag and drop the emergency contacts in the order you want them to be contacted.

District		Home Status My Account ParentVUE Loge Edupoint School District
OLR		Cood morning. Jacqueline Birks, 8232022 RELATIONSHIPS 685 2022-2023
Introduction	0	Emergency Contact Order: Justin N Birks
Parent/Guardian	0	Instructions
Emergency	0	Drag and drop the contacts below in the order in which they should be contacted in the event of an emergency.
Students	0	Jacqueline Birks (Mother) Shorts Garcia (Relative)
Documents		S Lisa Lamberson (Friend)
Q Review/Submit		Save And Continue >
Delete Registration		

Online Registration, Students Module, Emergency Contact Order Page

Documents Module

The Documents module lists all of the document options you can upload here, grouped by Family and Students.

- Select the Document Type.
- Click Upload to choose a file.



- Click ^e to remove a document.
- Select I will deliver a hard copy to the school instead of uploading it if you are unable to upload documents at the time of registration.

Only students with a current IEP have the option to upload the IEP Document.

You can also select and upload documents from the ParentVUE's library of images, as well as take a photo.

	OLR	DOCUMENTS	2022-2023					
Q	Introduction	• Family						
; <u>0</u> ;	Family	Primary Home Address Verification:						
<u>.</u>	Parent/Guardian	· · · · · · · · · · · · · · · · · · ·						
66	Emergency	O Document Type * V						
10	Students	Select document *						
	Documents	Upload						
Q	Review/Submit							
-	Delete Desistation	Secondary Home Address Verification:						
	Delete Registration	I will deliver a hard copy to the school instead of uploading it.						
		Document Type *						
		Select document *						
		Upload						
		Chuda a ta						
		Birth Verification:						
		Document Type * Other Verificiation Method						
		Solat bids usefination desumant *						
		Select birth Verification document Birth Certificate.docx						
		Immunization Card						
		State law requires parents to upload a copy of their students immunization card. If you would like to request an exemption, pleas complete the Conscientious Objection Exemption Form. Immunization Record docx	e					
		Student Document						
		Timothy M Brown Primary Home Language Form						
		Dawn Test						
		A Download All Documents						
		CPrevious Save And Continue >						

Online Registration, Documents Module

You can also download documents provided by the district. To download individual documents, click the document title in the Document column or click <a href="https://www.column.



Review/Submit Module

- Click Review when finished to confirm all data entered during the registration process is accurate.
- Click Print to print a copy of the enrollment information.

Your school might require that you review the registration prior to submission. If so, the **Submit** option at the bottom displays as **Review**.

REVIEW/SUBMIT	all data entered	d during the re	gistration	process to ensure a	curacy. When complete, press Submit below:	2018-2019
Status	Verify Information	Student	Grade Level	School Selection	Data Changes	Comments
Ready To Submit		lan Aaron	05	Adams Elementary	39 changes made. Please click Review for more info).
Ready To Submit		Billy Abbott	12	Hope High School	40 changes made. Please click Review for more info).
				<< Previous Revie	w	

Online Registration, Review/Submit Screen

• When finished, confirm that you have reviewed and verified all the registration data.



Online Registration, Review Screen

• Click Submit.

REVIEW/SUBMIT						2018-2019
Review	all data ontoros	during the re	distration	process to opours a	auraau Whan complete, proce Submit below:	
Statuc	Vorify	Student	Grade	School Sciention	Pata Changes	Commonte
Status	Information	student	Level	school selection	Data Changes	Comments
Ready To Submit	N/A	lan Aaron	05	Adams Elementary	39 changes made. Please click Review for more info	
Ready To Submit	N/A	Billy Abbott	12	Hope High School	40 changes made. Please click Review for more info	
				<< Previous Subm	n	

Online Registration, Review/Submit Screen



Using Mobile Devices for Online Registration

Registration using iOS and Android mobile devices, including cell phones and tablet computers, is userfriendly. This may also affect desktop computers, particularly when the screen size is reduced to less than 1000 pixels wide.

You must have the minimum versions for ParentVUE and StudentVUE applications.

- ParentVUE Version 5.3.11
- StudentVUE Version 5.3.12

OLR Menu Icon

When the screen width of a device is less than 1000 pixels, usually with mobile devices unless it is a tablet held in landscape mode, the OLR menu usually displayed on the left side of the screen is replaced with a three-bar icon on the top left of the screen. Tapping on the icon opens the menu.

Open School	s		
Information			
The schools listed below below, this will indicate th packet be completed. Th	are participating in or nat the school is not o e packet can be down	line registration. If you do not see anently participating and will requi loaded HERE and brought into the	your desired school listed re a paper enrollment school for processing.
School Name	Grade	Additional Information	Restrictions
Hope High School	9, 10, 11, 12		
Kennedy High School	9, 10, 11, 12		
King High School	9, 10, 11, 12		
Real Edupoint Middle School	7, 8, 9		
Roosevelt Middle School	7,8,9		
Truman Middle School	7, 8, 9		

Online Registration Home Screen



- 1. Log in to OLR.
- 2. Click .



Online Registration Home Screen

Progress Bar

There is no progress bar shown at the top of the pages in OLR when the screen width of a device is less than 1000 pixels.

• With the progress bar

Onli	ina Parietratio			Home Status My Account Parent/UE L Edupoint School District Good afternoon, Carl Godinez, 5/20/2019
Unin	nie Registratio		PARENT/GUARDIAN 66%	2019-2020
₽ Ir	ntroduction	0		
₩ F	amily	0	Work Address: Carl Godinez	
≜ P	arent/Guardian	0	Instructions	
49 E	mergency		Enter the work address for the parent/guardian:	
j∰ S	itudents		Check here if parent/guardian does not have an	
B 0	ocuments		. OR .	

Online Registration, Parent/Guardian Screen

• Without the progress bar

Home	Status My Account ParentVUE Logout
	Edupoint School District
	Good afternoon, Carl Godinez, 5/20/2019
≡ 🛔 Parent/Guardian 😣	2019-2020
Work Address: Carl Godinez Instructions	
Enter the work address for the parent/guardian:	
Check here if parent/guardian does not have an employer	
- OR -	
Employer Name	

Online Registration, Parent/Guardian Screen



Checking Application Status

After submitting the completed registration, your school district reviews your application information. You can check the status of your application.

- 1. Log in to OLR.
- 2. Select the Status tab.

Demo School I Excellence in Educ	District		Go	Home Status My Account Parent/UE Logout Edupoint School District additional Adams, 3/21/2023
SE	ELECT REGISTRATIC	N		
	Please select the onl	ine packet you would like to begin		
20	22-2023 School Ye	ar		
	Ĥ	Ĥ	Ĥ	
	Current Year Registration Packet	Summer School Registration Packet	New Year Registration Packet	Edupoint School District Lottery Application

Online Registration, Home Screen

The Status page opens displaying two tabs. By default, the Active tab opens.

						Home Status My Account Pa Edupoint School District	rentVUE Logout
Onli	ne Reg	istratio	n			Good atternoon, Amanda Adams, 3/22/2023	
2022-2	2023 Current	Year Registra	tion Packet				
🖍 Rev	iew Submitte	ed: 3/22/2023 (3:21 PM				
Sta	tus	Last Name	First Name	Grade	School Name	Comments	
۶	Waiting	Adams	Samuel	09	Hope High School: Waiting		

Online Registration Screen, Status Page



3. Select the **History** tab to see *Accepted* or *Denied* registrations.

	-					Home Status My Account ParentVI	UE
						Edupoint School District	
Demo School D	istrict					Good afternoon, Amanda Adams, 3/22/2023	
C	Online Reg	jistratio	n				
A	Active History						
:	2022-2023 Curren	t Year Registra	tion Packet				
	✓ Review Submitte	ed: 3/22/2023	3:12 PM				
	Status	Last Name	First Name	Grade	School Name	Comments	
	Accepted	Adams	Stephen	10	Hope High School: Accepted		

Online Registration Screen, Status Page, History Tab

You can log in to Online Registration to modify or register additional children once the school district reviews and accepts all the registrations.

Previously denied registrations move to a Waiting status when the school retracts the denial.