

DEL MAR UNION SCHOOL DISTRICT

CLASS TITLE: CHILD NUTRITION SERVICES WORKER

BASIC FUNCTION:

Under the direction of the Assistant Superintendent for Business Services, distributes food items for consumption by students and school personnel; provides complete and accurate documentation and audit trail records for meals served; maintains facilities in a sanitary condition.

REPRESENTATIVE DUTIES:

- Arranges food and beverage items (e.g. placing on tables, stocking serving containers, etc.) for the purpose of making the items available to students and staff.
- Cleans equipment, storage areas, and serving areas for the purpose of maintaining sanitary conditions.
- Unloads carts for the purpose of ensuring that food and/or beverage items are available for service at designated school site.
- Maintains files and/or records for the purpose of providing an up-to-date reference and audit trail for compliance and state and federal reimbursements.
- Monitors work area for the purpose of ensuring a safe and clean working environment.
- Reports meal item counts for the purpose of compliance with reporting procedures.
- Responds to inquiries of students, staff and the public for the purpose of providing information on the meal program.
- Attends meetings for the purpose of receiving and/or conveying information.
- Follow DMUSD Child Nutrition protocol and policy for meal distribution and student privacy.
- Communicate special circumstances with Child Nutrition Services Department for resolution.
- Other duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Methods for operating standard tools and equipment related to food service functions
- Basic math, including addition and subtraction
- Pertinent codes, policies, regulations and/or laws relative to food service programs in public schools
- Practices and procedures for safe and sanitary handling and storage of food and beverage items

ABILITY TO:

- Understand and follow multi-step written and oral directions, procedures, regulations and communications in English
- Communicate effectively orally and in writing
- Collate data
- Operate basic job-related equipment and tools

- Work cooperatively with others
- Meet deadlines and schedules
- Complete assigned work with frequent interruptions
- Lift objects weighing up to twenty-five pounds
- Stand for up to two hours

EDUCATION AND EXPERIENCE:

Any combination equivalent to graduation from high school and some job related experience.

LICENSES AND OTHER REQUIREMENTS:

- Valid California Driver’s license
- Food Safety Certificate from a Department of Health Approved Organization
- Successfully passing the following screening activities:
 - Pre-employment drug screening
 - Pre-placement physical exam indicating ability to perform the physical requirements for the position
 - Pre-employment proficiency test
 - Criminal Justice Fingerprint clearance
 - Tuberculosis clearance

WORKING CONDITIONS:

ENVIRONMENT:

- Indoor/outdoor work environment
- Seasonal heat and cold, occasional adverse weather conditions

PHYSICAL DEMANDS:

- Significant lifting, pushing, pulling, carrying heavy objects
- Occasional stooping, kneeling, crouching
- Significant fine finger dexterity

HAZARDS

- Exposure to adverse weather conditions
- Exposure to individuals with common communicable diseases such as colds and influenza
- Exposure to common cleaning chemicals used in the food service industry

TERMS OF EMPLOYMENT:

Valid Driver’s License, Criminal Justice Department and Federal Bureau of Investigation Fingerprint Clearance, Physical and TB Clearance. Fingerprints and physical will be at district expense and must be obtained at district contracted facility.

SALARY:

Placement on the Classified Salary Schedule on Range 6.