

**DEL MAR UNION SCHOOL DISTRICT**

**District English Learner Advisory Committee (DELAC)**

**MINUTES**

**Date:** 10/15/2020

**Called to Order:** 9:00 AM

**Location:** Virtual Meeting (Zoom)

**Adjourned:**

**Members Present:** Vivian Firestone (Coordinator of Assessment, Data and Integrated Technology), Roser Artigas (Ashley Falls Parent), Isabel Guillen (Carmel Del Mar Parent), Heather Shadley Tovar (Del Mar Hills Parent), Victoria Roig (Ocean Air Parent), Margarita Pinhas (Sage Canyon Parent), Patricia Huppert (Ashley Falls Parent), Yi Tang (Sycamore Ridge Parent), and Maria Shifron (Torrey Hills Parent).

**Also Present:** Molly McGregor (Program Assistant, Instructional Services)

**DELAC Members Absent:**

***Summary of Discussion/Action***

**Welcome and Introductions**

Vivian Firestone welcomed DELAC members, introduced herself and briefly described her role and responsibilities.

DELAC Members introduced themselves.

**Approval of Minutes from September 18, 2020**

DELAC Committee Members reviewed the minutes. Patricia Huppert made a motion to approve the September 18, 2020 Minutes. Yi Tang seconded the motion. All Members voted to approve the Minutes.

Vivian Firestone described the No Place for Hate Program and intention of certification at each site by the end of the 2020-2021 school year. Vivian shared that Board approved the Learning and Continuity Attendance Plan (LCP) and that the plan will now be submitted for State review.

**DELAC Training**

DELAC Roles and Responsibilities

Vivian Firestone described the roles and responsibilities of DELAC Committee Members based on the Del Mar Union School District (DMUSD) DELAC Committee Roles and Responsibilities document. DMUSD is required to have a DELAC Committee, comprised mostly of parents of English Learners, per State Education Code. The purpose of a DELAC is to advise the district's local governing board on programs and services for English learners. DELAC will advise on the LCP for English Learners.

DELAC Bylaws Review

Vivian shared the DELAC Committee Bylaws, focusing specifically on Article III: Officers. Committee Officers include the Chairperson, Vice-Chairperson and Secretary. Victoria Roig is the Chairperson of DELAC per her 2-year term with DELAC.

**DELAC Election of Officers**

Vivian called for Vice-Chairperson nominations. Patricia Huppert nominated Roser Artigas for Vice-Chairperson. Vivian called for Secretary nominations. No one nominated a Secretary. Margarita Pinhas volunteered to serve as Secretary. Heather Shadley-Tover made a motion to elect the Vice Chairperson and Secretary. Patricia Huppert seconded the motion. All members voted to approve the Vice-Chairperson and Secretary.

**ELPAC Testing Update**

Vivian Firestone gave a presentation on English Language Proficiency Assessments for California (ELPAC). Topics of the presentation included why students take the ELPAC, which students take the ELPAC, what the Initial and Summative ELPAC are and when they are given, and an update on the Initial ELPAC and its extension.

**Roundtable**

DELAC members asked questions. Comments and questions are noted in the *Parent Input/Comments/Suggestions/Questions* Section.

**Meeting Adjournment**

Vivian Firestone adjourned the meeting at 10 AM.

***Parent Input/Comments/Suggestions/Questions***

Margarita Pinhas asked whether the ELPAC is administered in-person at school sites. Vivian Firestone shared the in-person students will take the ELPAC at school. Launch students will complete the exam remotely online.

Yi Tang asked whether we can have a digital folder instead of a physical binder.

Patricia Huppert gave an update on working with English Learners.

***Legal Requirements***

X	DELAC Requirements, Roles, Responsibilities		District Master Plan: program goals		Annual Language Census
	Parent Notification and Reclassification Procedures		Teacher/Aide Compliance Requirements		District Needs Assessment
	Consolidated Application				

**DELAC Meeting Dates**

9:00 to 10:30 AM

10/15/2020, 12/10/2020, 02/25/2021 and 05/13/2021