

DEL MAR UNION SCHOOL DISTRICT

District English Learner Advisory Committee (DELAC)

MINUTES

Date: 12/01/2021

Called to Order: 9:10 AM

Location: DMUSD District Office

Adjourned: 10:23 AM

Members Present: Vivian Firestone (Coordinator of Assessment, Data and Integrated Technology), Selin Sekerkiran (Del Mar Hills Parent), Ana Adarbelyz Perez (Ocean Air Parent), Elizabeth Klimmek (Sage Canyon Parent), Maria Shifron (Torrey Hills Parent)

Also Present: Molly McGregor (Program Assistant, Instructional Services) and Janan Arnold (Administrative Assistant, Instructional Services)

DELAC Members Absent: Isabel Guillen (Carmel Del Mar Parent) and Angine Rose (Sycamore Ridge Parent)

Summary of Discussion/Action

Welcome and Introductions

Vivian Firestone welcomed DELAC Committee members. Present DELAC Committee members introduced themselves.

Approval of Minutes from June 9, 2021

This agenda item was postponed until February meeting to allow more members to vote to approve minutes

DELAC Requirements, Roles and Responsibilities

Vivian Firestone utilized the DELAC Committee Bylaws to describe the roles and responsibilities of the committee. All members received a binder of materials, including the Bylaws. Del Mar Union School District (DMUSD) is required to have a DELAC Committee per State Education Code. The role of the committee is to provide representation and feedback around different tasks and programs related to English learners. DELAC also advises on the LCP for English Learners. Vivian summarized the goals of the committee for 2021-2022 school year.

DELAC Election of Officers

Vivian summarized the roles and responsibilities of each officer: Chairperson, Vice Chair Person and Secretary. Election of officers will take place at the February meeting so that more members are present to nominate and confirm officers.

ELPAC Testing Update

Vivian Firestone provided a handout to all members regarding the ELPAC and explained what English Language Proficiency Test for California (ELPAC) is used for. We use the ELPAC to measure students' English proficiency.

Vivian explained the difference between the Initial ELPAC and Summative ELPAC and when each is administered to eligible students. The Initial ELPAC informs us whether a student is an English learner or proficient in English. Eligible students take the Initial ELPAC in the beginning of the school year or within the first 30 days upon their enrollment. To date in the 2021-2022 school year, we have assessed approximately

300 students using the Initial ELPAC.

Reclassifying still means they are progressing; teachers are aware and monitor

Imagine Learning and Literacy

Vivian Firestone described the Imagine Learning and Literacy program, which is a digital program used to support English learners in school and at home.

Reclassification Form Adjustments for the 2021-2022 School Year

Vivian Firestone provided a handout to all members regarding the Reclassification Criteria for 2021-2022. Vivian explained the criteria for students to be reclassified from English learner to proficient in English.

Vivian provided a sample Initial ELPAC Parent Notification Letter to all members. The Letter is sent to all families with students who are eligible to take the Initial ELPAC to notify them that their students will take the assessment.

Vivian also provided a sample of the Initial ELPAC Score Report Letter sent to all families with students who completed the Initial ELPAC.

Vivian provided a sample Reclassification Notification Letter sent to parents with students who have been reclassified to English proficient. The letter notifies parents of the reclassification.

Round Table

Selin Sekerkian asked whether the supported languages listed in Imagine Learning are the only languages supported in the program. Vivian confirmed that the list is all-inclusive.

Adjournment

Vivian adjourned the meeting at 10:23 AM

Parent Input/Comments/Suggestions/Questions

Selin Sekerkian asked whether Grades K-2 student take the California State Assessment. Vivian Firestone confirmed that Grades K-2 students do not complete the California State Assessment.

Selin Sekerkian asked about student monitoring following reclassification. Vivian described how students are monitored for four years following reclassification. Vivian also described the type of support that reclassified students may receive.

Elizabeth Klimmek asked what additional support English learners receive from sources other than the classroom teacher. Vivian explained what additional support and resources are available to English learners.

Legal Requirements

X	DELAC Requirements, Roles, Responsibilities		District Master Plan: program goals		Annual Language Census
X	Parent Notification and Reclassification Procedures		Teacher/Aide Compliance Requirements		District Needs Assessment
	Consolidated Application				