Governing Board of Trustees Regular Meeting  
Wednesday, February 16, 2022

Members present  
Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Meeting called to order at 4:45 PM

1. CALL TO ORDER OPEN SESSION

Procedural: 1.1 CALL TO ORDER OPEN SESSION  
Governing Board President Halpern called the Board of Trustees Meeting to order at 4:45pm.

Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA  
Public requests to address the Governing Board of Trustees regarding items on the Closed Session agenda:

Concerned Parent regarding staffing.

Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION  
Governing Board President Halpern adjourned into Closed Session at 4:49pm.

2. CLOSED SESSION

2.1 CONFERENCE WITH LABOR NEGOTIATOR (G.C. 54957.6)  
Agency Designated Representatives: Holly McClurg, Ph.D., Superintendent and Ryan Stanley, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association

2.2 CONFERENCE WITH LEGAL COUNSEL—PENDING LITIGATION  

3. RECONVENE OPEN SESSION

Procedural: 3.1 RECONVENE OPEN SESSION  
Governing Board President Halpern reconvened Open Session at 5:50pm.

Report: 3.2 REPORT OF ACTION TAKEN IN CLOSED SESSION  
The Governing Board met in Closed Session and no action was taken.

Procedural: 3.3 PLEDGE OF ALLEGIANCE  
Superintendent McClurg led the Pledge of Allegiance.

Action: 3.4 APPROVAL OF THE AGENDA  
Approve agenda for the February 16, 2022 Regular Meeting of the Governing Board of Trustees.

Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Motion by Gee Wah Mok, second by Doug Rafner.  
Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok
4. CORRESPONDENCE/COMMUNICATIONS

Report: 4.1 CORRESPONDENCE
Superintendent’s Office received the following correspondence regarding District business:

DMUSD Health and Safety Plan, Protocols, Guidelines, and Practices
Masks in School
Del Mar Heights School Rebuild
Funding for Transitional Kindergarten
Thanks to the District for advocating for children
Salk Institute Activity Questions
6th Grade Camp
DMUSD Message to Families

Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS
Public Requests to address the Governing Board of Trustees regarding non-agenda items:

Maria Hinojosa, regarding: COVID, masks, AAP Recommendations
Deanna Yates, regarding: Mask Policy
Linda Liu, regarding: Masks

5. REPORTS, RECOGNITIONS AND HEARINGS

Recognition: 5.1 BOARD RECOGNITION, DMUSD EMPLOYEES OF THE MONTH, FEBRUARY 2022
CONGRATULATIONS TO THE DMUSD AFTER SCHOOL PROGRAM EMPLOYEES OF THE MONTH, FEBRUARY 2022:

Teanna Ackerley
Marisol Babick
Lillie Contreras
Alec Garrett
Deborah Jhandi
Giselle Menes
Cindy Rodriguez
Aria Stern

Report: 5.2 BOARD REPORT, DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)
DMCTA President, Kevin Cunha, shared a report with the Board, including:

Collaborative Negotiation Session
COVID Supplemental Sick Leave
Correspondence regarding staff reduction and asked the board to take the concerns into consideration.

Students from Torrey Hills School gave a presentation on No Place for Hate.

Report: 5.3 BOARD REPORT, DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)
DMSEF President, Phoebe Katsell, provided a DMSEF report to the Board, including:

DMSEF Jogathon 2022 Video showcasing students participating at all schools and success of the Jogathon.

Report: 5.4 BOARD REPORT, PARENT TEACHER ASSOCIATION (PTA)
Carmel Del Mar School PTA President, Gigi Modlin, provided a report: Love is in the Air.

Report: 5.5 BOARD REPORT, GOVERNING BOARD MEMBERS
Katherine:
Tourd Pacific Sky School and it is a beautiful school.
Attended an equity training with some trustees from other districts.

https://go.boarddocs.com/ca/dmmsd/board.ashx/Private/open&login#
Scott:
Toured Pacific Sky School - it is a gorgeous school and the outdoor learning centers are built on what we envisioned our district to have. The kitchen will be nice to have for our school meals.

Doug:
Measure MM is for our entire district and it is going to enhance every school in our district with upgrades.

Gee Wah:
Pacific Sky School is amazing and happy for the people who will be a part of that school. Address the email that went out yesterday, the email did not represent my personal feelings. The pandemic has affected our lives and it has been hard. The district will be prepared when the guidelines change.

Erica:
Attended the equity workshop with board members from across the county.
Attended the school board book club and is a great opportunity to connect.
Attended Cathy Birks' retirement party and it was nice to see her happy with family and friends.

Report: 5.6 BOARD REPORT, SUPERINTENDENT
Superintendent McClurg reported on current District activities, including:

- Met with PTA Presidents
- Sage Canyon Principal Input Meetings with Parents and Staff
- DMSEF Board Meeting
- Weekly Meetings with SDCOE and Superintendents to stay current with updates

Procedural: 5.7 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS
Public requests to address the Governing Board of Trustees regarding agenda items:

Reference Agenda Item(s): 11.2.

Action, Minutes: 5.8 BOARD APPROVAL, GOVERNING BOARD OF TRUSTEES MEETING MINUTES
January 26, 2022 - Regular Meeting

Approve Minutes:
January 26, 2022 Regular Meeting

Motion by Gee Wah Mok, second by Doug Rafner.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL, 2022-2023 SCHOOL YEAR CALENDAR
Approve Consent Items 6.1 - 6.21.

Motion by Gee Wah Mok, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.2 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c)
Resolution: Approve action to declare District personal property as obsolete and surplus and to dispose per Education Code 17540 and 17546(a)(b)(c).

Approve Consent Items 6.1 - 6.21.

Motion by Gee Wah Mok, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.3 BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO THE DEL MAR UNION SCHOOL DISTRICT
Resolution: Approve and accept donations to the Del Mar Union School District.

Approve Consent Items 6.1 - 6.21.

Motion by Gee Wah Mok, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.4 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS
Resolution: Approve Purchase Orders and Ratification of Commercial Warrant Payments, Revolving Cash Disbursements and Purchase Card Transactions.

Approve Consent Items 6.1 - 6.21.

Motion by Gee Wah Mok, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.5 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS
Resolution: Approve and ratify Del Mar Union School District agreements and amendments.

Approve Consent Items 6.1 - 6.21.

Motion by Gee Wah Mok, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.6 BOARD APPROVAL, AWARD OF CONTRACT FOR REQUEST FOR PROPOSALS 2122-07 FOOD SERVICE STATIONS
Resolution: Approve award of contract for RFP 2122-07 Food Service Stations.

Approve Consent Items 6.1 - 6.21.

Motion by Gee Wah Mok, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Resolution: Approve Resolution No. 2022-01, Authorizing Agents to Receive Mail and Pick Up Warrants, Resolution No. 2022-02, Authorizing Agent to Sign School Orders (Commercial Warrants), and Resolution No. 2022-03, Authorizing the Replacements of Warrants for February 16, 2022 through June 30, 2022.

Approve Consent Items 6.1 - 6.21.

Motion by Gee Wah Mok, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.8 BOARD APPROVAL TO UTILIZE CMAS NO. 3-21-08-1008 AGREEMENT TO PURCHASE INFORMATION TECHNOLOGY GOODS AND SERVICES - TROXELL COMMUNICATIONS
Resolution: Approve the utilization of CMAS No. 3-21-08-1008 agreement to purchase information technology goods and services - Troxell Communications.
Approve Consent Items 6.1 - 6.21.

Motion by Gee Wah Mok, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.9 BOARD APPROVAL, FORM J-13A: REQUEST FOR ALLOWANCE OF ATTENDANCE BECAUSE OF EMERGENCY CONDITIONS
Resolution: Approve Form J-13A requesting for allowance of attendance because of emergency conditions.
Approve Consent Items 6.1 - 6.21.

Motion by Gee Wah Mok, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.10 BOARD APPROVAL, RESOLUTION NO. 2022-05 CHANGE OF REVOLVING CASH FUND CUSTODIAN FOR THE DEL MAR UNION SCHOOL DISTRICT
Resolution: Approve resolution 2022-05 designating custodians of the revolving cash fund for the Del Mar Union School District.
Approve Consent Items 6.1 - 6.21.

Motion by Gee Wah Mok, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.11 BOARD ADOPTION, RESOLUTION NO. 2022-07 AND RESOLUTION NO. 2022-08; Authorizing Designated Representative to the San Diego County Schools Risk Management Joint Powers Authority and to the San Diego County Schools Fringe Benefits Consortium
Resolution: Adopt Resolution No. 2022-07 and Resolution No. 2022-08
Approve Consent Items 6.1 - 6.21.

Motion by Gee Wah Mok, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.12 BOARD APPROVAL, ATTENDANCE AT THE CALIFORNIA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS (CASBO) 2022 ANNUAL CONFERENCE AND SCHOOL BUSINESS EXPO
Resolution: Approve attendance at CASBO 2022 Annual Conference and School Business Expo.
Approve Consent Items 6.1 - 6.21.

Motion by Gee Wah Mok, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.13 BOARD APPROVAL, REVISIONS TO BOARD POLICY 3314.2: REVOLVING FUNDS
Resolution: Approve revisions to Board Policy 3314.2: Revolving Funds
Approve Consent Items 6.1 - 6.21.

Motion by Gee Wah Mok, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.14 BOARD APPROVAL, OUTDOOR EDUCATION FIELD TRIPS 2021-2022
Resolution: Approve Outdoor Education Field Trips 2021-2022
Approve Consent Items 6.1 - 6.21.
Motion by Gee Wah Mok, second by Katherine Fitzpatrick.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.15 BOARD APPROVAL, REVISIONS TO BOARD POLICY 6142.91: READING/LANGUAGE ARTS INSTRUCTION  
Resolution: Approve revisions to Board Policy 6142.91: Reading/Language Arts Instruction

Approve Consent Items 6.1 - 6.21.

Motion by Gee Wah Mok, second by Katherine Fitzpatrick.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.16 BOARD REVIEW OF EXISTING GOVERNING BOARD POLICIES: BOARD POLICY 6142.92: MATHEMATICS INSTRUCTION  
Resolution: Approve review of existing Governing Board Policy 6142.92: Mathematics Instruction

Approve Consent Items 6.1 - 6.21.

Motion by Gee Wah Mok, second by Katherine Fitzpatrick.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.17 BOARD APPROVAL, REVISIONS TO BOARD POLICY 6142.93: SCIENCE INSTRUCTION  
Resolution: Approve revisions to Board Policy 6142.93: Science Instruction

Approve Consent Items 6.1 - 6.21.

Motion by Gee Wah Mok, second by Katherine Fitzpatrick.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.18 BOARD REVIEW OF EXISTING GOVERNING BOARD POLICIES: BOARD POLICY 1113: DISTRICT AND SCHOOL WEBSITES  
Resolution: Recommended Action: Approve review of existing Governing Board Policy 1113: District and School Websites.  
Approve Consent Items 6.1 - 6.21.

Motion by Gee Wah Mok, second by Katherine Fitzpatrick.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.19 BOARD APPROVAL, AGREEMENT BETWEEN AMS.NET AND THE DEL MAR UNION SCHOOL DISTRICT FOR HOURLY PRODUCTION TECHNICAL SUPPORT  
Resolution: Approve agreement between AMS.net and the Del Mar Union School District for hourly production technical support.

Approve Consent Items 6.1 - 6.21.

Motion by Gee Wah Mok, second by Katherine Fitzpatrick.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.20 BOARD APPROVAL, JOB DESCRIPTION: AFTER SCHOOL PROGRAM AREA TEAM LEADER  
Resolution: Approve new job description: After School Program Area Team Leader

Approve Consent Items 6.1 - 6.21.
Action (Consent): 6.21 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS
Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.21.

Motion by Gee Wah Mok, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.22 BOARD APPROVAL, CONSENT CALENDAR
Resolution: Approve Consent Items 6.1 - 6.21.

Approve Consent Items 6.1 - 6.21.

Motion by Gee Wah Mok, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

7. CURRICULUM AND INSTRUCTION

Report: 7.1 BOARD REPORT, SUPPLEMENT TO THE ANNUAL UPDATE FOR THE 2021-22 LCAP
Vivian Firestone, Coordinator of Assessment, Data, and Integrated Technology, provided a report to the Board regarding: the annual update for the 2021-2022 LCAP, including:

LCAP Supplemental to the Annual Update
Background
LCAP Goal One - Highlights
LCAP Goal Two - Highlights
Midyear Update: 2021-2022 Budget Overview for Parents
Match Highlights
i-Ready Mid-Year Performance

Staff responded to clarifying questions from the board.

8. ADMINISTRATION AND POLICY

Action, Discussion: 8.2 BOARD APPROVAL, CALIFÓRNIA SCHOOL BOARDS ASSOCIATION (CSBA) 2022 DELEGATE ASSEMBLY ELECTION AND BALLOT
Eríca Halpern nominated to vote Gee Wah Mok (Del Mar Union School District) for the 2022 Delegate Assembly.
Katherine Fitzpatrick nominated to vote Marla Strich (Encinitas Union ESD) for the 2022 Delegate Assembly.

Approve Gee Eah Mok and Marla Strich for the 2022 CSBA Delegate Assembly.

Motion by Gee Wah Mok, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

9. MAINTENANCE, OPERATIONS AND FACILITIES

Report: 9.1 BOARD REPORT, FACILITIES UPDATE
Chris Delehanty, Assistant Superintendent of Business Services, provided a Facilities Update, including:

Del Mar Hills Academy Modernization
Pacific Sky School
Del Mar Heights School Rebuild
Staff responded to clarifying questions from the board.

10. BUSINESS AND FINANCE


Aubrey Mann from Wilkinson, Hadley, King & Co. LLP presented the 2020-2021 annual audit report.

Motion by Scott Wooden, second by Doug Rafner.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Aubrey Mann from Wilkinson, Hadley, King & Co. LLP presented the 2020-2021 Measure MM audit report.

Motion by Scott Wooden, second by Doug Rafner.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Accept the Annual and Measure MM Bond Fund Audit Reports for the 2020-2021 fiscal year

Motion by Scott Wooden, second by Doug Rafner.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action: 10.2 CONSIDERATION OF CHANGE ORDER REGARDING THE LEASE-LEASEBACK AGREEMENTS FOR THE DEL MAR HEIGHTS SCHOOL REBUILD PROJECT

Approve Change Order regarding the Lease-Leaseback Agreements for the Del Mar Heights School Rebuild Project

Motion by Gee Wah Mok, second by Katherine Fitzpatrick.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

11. PERSONNEL

Action: 11.1 BOARD APPROVAL, RESOLUTION NO. 2022-06: NON-REELECTION OF CERTIFICATED STAFF MEMBER

Approve Resolution No. 2022-06: Non-Reelection of Certificated Staff Member

Motion by Scott Wooden, second by Gee Wah Mok.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action: 11.2 BOARD APPROVAL, RESOLUTION NO. 2022-04: NOTICE OF LAYOFF: CLASSIFIED EMPLOYEES - REDUCTION IN FORCE DUE TO LACK OF FUNDS AND/OR LACK OF WORK

Ryan Stanley presented Resolution 2022-04.

Public requests to address the Governing Board of Trustees regarding item 11.2:

Ting Ting Jager
David Greenfield
Katie Artiano
Michele Chavez

Staff responded to clarifying questions from the board.
Approve Resolution No. 2022-04: Notice of Layoff: Classified Employees – Reduction in Force Due to Lack of Funds and/or Lack of Work

Motion by Scott Wooden, second by Gee Wah Mok.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS
Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DISTRICT, DMSEF AND PTA EVENTS

Information: 12.3 BOARD REVIEW, PRELIMINARY ITEMS FOR THE MARCH 2022 REGULAR GOVERNING BOARD OF TRUSTEES MEETING

Action: 12.4 BOARD APPROVAL, ADJOURNMENT OF MEETING
Governing Board President Halpern adjourned the meeting at 8:18pm.

Motion to Adjourn meeting.

Motion by Doug Rafner, second by Gee Wah Mok.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Minutes of February 16, 2022 Adopted:

Signature of Governing Board Clerk:

[Signature]

Gee Wah Mok, Esq.

[Date]

[Signature of Superintendent:]

[Signature]

[Date]

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