

**Governing Board of Trustees Regular Meeting  
Wednesday, October 25, 2023**

**Members present**

Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

**Meeting called to order at 5:50 PM**

**1. CALL TO ORDER OPEN SESSION**

Procedural: 1.1 CALL TO ORDER OPEN SESSION

Governing Board President Mok called the Governing Board of Trustees Regular Meeting to order at 5:50pm.

**2. CLOSED SESSION**

**3. OPEN SESSION**

Procedural: 3.1 PLEDGE OF ALLEGIANCE & WELCOME

Superintendent McClurg led the Pledge of Allegiance and welcomed Torrey Hills Principal Abby Domingo and 6th students from Torrey Hills School to speak about student leadership.

Action,Procedural: 3.2 BOARD APPROVAL, AGENDA

Approve agenda for the October 25, 2023 Regular Meeting of the Governing Board of Trustees.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

**4. CORRESPONDENCE/COMMUNICATIONS**

Report: 4.1 CORRESPONDENCE

Superintendent's Office received the following correspondence regarding District business:

- Supporting Students
- Middle East
- Measure MM Projects
- Board Meeting & Workshops
- Electronic Front Entry System
- Del Mar Heights Rebuild Project

Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS

Public Requests to address the Governing Board of Trustees regarding non-agenda items:

- Colleen Pratt - Support for Del Mar Hills School
- Hilary Bradshaw - Support for Del Mar Hills School
- Terra Barton - Support for Del Mar Hills School
- Tori Hemerick - Support for Del Mar Hills School
- Kerry Zisook - Support for Del Mar Hills School
- Chelsea Kuntz - Support for Del Mar Hills School
- Todd Sleet -Support for Del Mar Hills School
- Cecily Hill - Support for Del Mar Hills School

**5. REPORTS, RECOGNITIONS AND HEARINGS**

**Recognition: 5.1 BOARD RECOGNITION: DMUSD EMPLOYEES OF THE MONTH, OCTOBER 2023  
CONGRATULATIONS TO THE DMUSD EMPLOYEES OF THE MONTH, OCTOBER 2023:**

Ashley Falls School: Ana Lopez, Instructional Aide  
 Carmel Del Mar School: Aracely McEwen, Instructional Aide  
 Del Mar Heights School: Kadrina Coffee, Instructional Aide  
 Del Mar Hills Academy: Leslie Rodriguez, Office Assistant  
 Ocean Air School: Sanjana Dhruv, Health Tech  
 Pacific Sky School: Yvonne Rons, Administrative Assistant  
 Sage Canyon School: Christine Sanchez, Administrative Assistant  
 Sycamore Ridge School: Lesa House, Administrative Assistant  
 Torrey Hills School: Bobby Hougén, Instructional Aide  
 District Office: Priscilla Marino, Administrative Assistant Instructional Services

**Report: 5.2 BOARD REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)**  
 DMCTA President, Jason Bethurum, gave a report to the Board.

**Report: 5.3 BOARD REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)**  
 DMSEF President, Will Rhett, gave a report to the Board.

**Report: 5.4 BOARD REPORT: DEL MAR PARENT TEACHERS ASSOCIATION (PTA)**  
 Sycamore Ridge PTA President, Sara Lake, and Torrey Hills PTA President, Kathy Fiacco gave a report to the Board regarding the importance of school culture.

**Report: 5.5 BOARD REPORT: GOVERNING BOARD MEMBERS**  
 Board Member Kholos  
 Attended Del Mar Heights School Harvest Fest  
 Attending Ocean Air School International Night  
 Attended Ashley Falls ice cream night and Sky Deck parents night out  
 Connected with DMSEF President, Will Rhett regarding Foundation outreach with local businesses to build a partnerships  
 Met with ADL regarding support for our district and No Place for Hate  
 Spoke with the Tax Association and received good reports about the work our district is doing.

Board Member Rafner  
 Attended a Walk through at Del Mar Heights School Rebuild

Board Member Halpern  
 Attended Board Workshops  
 Attended Ashley Falls School site visit & saw the SLIP program  
 Attended Del Mar Heights School Harvest Fest  
 Attended STEAM+ Night  
 Attended a walk through at Del Mar Heights School Rebuild  
 Attended the School Board Collaborative and attended a site visit at Canyon Crest Academy

Board Member Fitzpatrick  
 Attended Board Workshops

Board Member Mok  
 Attended a walk through at Del Mar Heights School Rebuild  
 Attended Ashley Falls School site visit  
 Attended Ocean Air School site visit  
 Attended STEAM+ Night  
 Met with a State Senator to build the relationship with her and advocate for TK and funds to implement the program  
 Attended the PTA Presidents meeting

**Report: 5.6 BOARD REPORT: SUPERINTENDENT**

Superintendent McClurg reported on current District activities, including:

Attended the DMSEF Board Meeting  
STEAM+ Nights have been very successful  
Met with PTA Presidents

Action, Procedural: 5.7 PUBLIC HEARING: BOARD INFORMATION AND APPROVAL, CLOSE THE PUBLIC HEARING FOR THE SUBMISSION OF THE INITIAL PROPOSALS FOR THE REOPENERS OF 2023-2024 DMUSD AND DMCTA LABOR AGREEMENT  
Public Hearing Procedure:

Hearing Closed at 7:00pm by Board President Mok

No Public Comments.

The public hearing was closed at this October Regular Governing Board Meeting.

Approve closing of the Public Hearing for the submission of the initial proposals for the reopeners of 2022-2023 DMUSD and DMCTA Labor Agreement.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Procedural: 5.8 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS

No Public Requests to address the Governing Board of Trustees regarding agenda items.

Action: 5.9 BOARD APPROVAL, MINUTES

Approve Minutes:

September 13, 2023 Regular Meeting

September 21, 2023 Special Meeting

October 17, 2023 Special Meeting

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Abstain: Erica Halpern

## 6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL, DEL MAR UNION SCHOOL DISTRICT'S UNIFORM COMPLAINT QUARTERLY REPORT FOR JULY 1, 2023 - SEPTEMBER 30, 2023

Resolution: Approve Del Mar Union School District's Uniform Complaint Quarterly Report for July 1, 2023 - September 30, 2023.

Approve Consent Items 6.1 - 6.21.

Motion by Alan Kholos, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.2 BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO THE DEL MAR UNION SCHOOL DISTRICT

Resolution: Approve and accept donations to the Del Mar Union School District

Approve Consent Items 6.1 - 6.21.

Motion by Alan Kholos, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.3 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c)

Resolution: Approve action to declare District personal property as obsolete and surplus and to dispose per Education Code 17540 and 17546(a)(b)(c).

Approve Consent Items 6.1 - 6.21.

Motion by Alan Kholos, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action: 6.4 BOARD APPROVAL AND RATIFICATION OF PURCHASE ORDERS, COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS  
APPROVE PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Motion by Alan Kholos, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Gee Wah Mok, Alan Kholos

Nay: Katherine Fitzpatrick

Action (Consent): 6.5 BOARD APPROVAL, RESOLUTION NO. 2023-17, AUTHORIZING AGENTS TO RECEIVE MAIL AND PICK UP WARRANTS FOR OCTOBER 25, 2023 THROUGH JUNE 30, 2024

Resolution: Approve Resolution No. 2023-17 Authorizing Agents to Receive Mail and Pick Up Warrants

Approve Consent Items 6.1 - 6.21.

Motion by Alan Kholos, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action: 6.6 BOARD APPROVAL, ATTENDANCE AT THE 2023 CASBO CBO SYMPOSIUM

Approve attendance at the 2023 Casbo CBO Symposium

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Gee Wah Mok, Alan Kholos

Nay: Katherine Fitzpatrick

Action (Consent): 6.7 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS

Resolution: Approve and ratify Del Mar Union School District agreements and amendments

Approve Consent Items 6.1 - 6.21.

Motion by Alan Kholos, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Information: 6.8 BOARD INFORMATION, SAN DIEGO COUNTY OFFICE OF EDUCATION OVERSIGHT LETTER REGARDING 2022-2023 UNAUDITED ACTUALS AND 2023-2024 ADOPTED BUDGET

Action (Consent): 6.9 BOARD APPROVAL, RESOLUTION NO. 2023-18 ADOPTING THE "GANN LIMIT" INCREASE PURSUANT TO GOVERNMENT CODE 7902.1

Resolution: Approve Resolution No. 2023-18 adopting the GANN Limit Increase pursuant to Government Code 7902.1

Approve Consent Items 6.1 - 6.21.

Motion by Alan Kholos, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.10 BOARD APPROVAL AND RATIFICATION OF MASTER CONTRACTS FOR PUBLIC, NONPUBLIC, NONSECTARIAN SCHOOLS/AGENCIES FOR THE 2023-2024 SCHOOL YEAR

Resolution: Approve and ratify master contracts for public, nonpublic, nonsectarian schools/agencies for the 2023-2024 school year.

Approve Consent Items 6.1 - 6.21.

Motion by Alan Kholos, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action: 6.11 BOARD APPROVAL, ATTENDANCE AT ACSA EVERY CHILD COUNTS SYMPOSIUM 2024

Approve attendance at ACSA's Every Child Counts Symposium 2024

Motion by Alan Kholos, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Gee Wah Mok, Alan Kholos

Nay: Katherine Fitzpatrick

Action (Consent): 6.12 BOARD APPROVAL, REVISION TO BOARD POLICY 0400: COMPREHENSIVE PLANS

Resolution: Approve revision to Board Policy 0400: Comprehensive Plans.

Approve Consent Items 6.1 - 6.21.

Motion by Alan Kholos, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.13 BOARD APPROVAL, REVISION TO BOARD POLICY 0420: SCHOOL PLANS / SITE COUNCILS

Resolution: Approve revision to Board Policy 0420: School Plans / Site Councils.

Approve Consent Items 6.1 - 6.21.

Motion by Alan Kholos, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.14 BOARD REVIEW OF EXISTING GOVERNING BOARD POLICIES, BOARD POLICY 0500: ACCOUNTABILITY

Resolution: Approve review of existing Governing Board Policy 0500: Accountability.

Approve Consent Items 6.1 - 6.21.

Motion by Alan Kholos, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.15 BOARD APPROVAL, REVISIONS TO BOARD POLICY 5131.5: VANDALISM, THEFT AND GRAFFITI

Resolution: Approve revisions to Board Policy 5131.5: Vandalism, Theft and Graffiti

Approve Consent Items 6.1 - 6.21.

Motion by Alan Kholos, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.16 BOARD APPROVAL, REVISIONS TO BOARD POLICY 5021: NON-CUSTODIAL PARENTS

Resolution: Approve revisions to Board Policy 5021: Non-Custodial Parents

Approve Consent Items 6.1 - 6.21.

Motion by Alan Kholos, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.17 BOARD APPROVAL, STUDENT TEACHER AGREEMENT

Resolution: Approve Student Teacher Agreement.

Approve Consent Items 6.1 - 6.21.

Motion by Alan Kholos, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.18 BOARD APPROVAL, REVISIONS TO BOARD POLICY 4131, 4231, 4331: STAFF DEVELOPMENT

Resolution: Approve revisions to Board Policy 4131, 4231, 4331: Staff Development.

Approve Consent Items 6.1 - 6.21.

Motion by Alan Kholos, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.19 BOARD APPROVAL, RETIRE BOARD POLICY 4317.12: RETIREMENT CONSULTANCY CONTRACTS

Resolution: Approve retirement of Board Policy 4317.12: Retirement Consultancy Contracts

Approve Consent Items 6.1 - 6.21.

Motion by Alan Kholos, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.20 BOARD APPROVAL, RETIRE BOARD POLICY 4112.24: TEACHER QUALIFICATIONS UNDER THE NO CHILD LEFT BEHIND ACT

Resolution: Approve retirement of Board Policy 4112.24: Teacher Qualifications Under the No Child Left Behind Act

Approve Consent Items 6.1 - 6.21.

Motion by Alan Kholos, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.21 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS

Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.21.

Motion by Alan Kholos, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.22 BOARD APPROVAL, CONSENT CALENDAR

Board Member Katherine Fitzpatrick requested to pull items 6.4, 6.6, and 6.11 to be voted on separately.

Resolution: Approve Consent Items 6.1 - 6.21.

Approve Consent Items 6.1 - 6.21.

Motion by Alan Kholos, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

## 7. CURRICULUM AND INSTRUCTION

Report: 7.1 BOARD REPORT, DESIGNING COMMON LEARNING SPACES

Alison Fieberg, Assistant Superintendent of Curriculum & Instruction, shared a report with the Board regarding Designing Common Learning Spaces, including:

Design Influence

What are common learning spaces and why do they matter?

What are the benefits of these common learning spaces?

Culture of Collaboration

Personal Learning Experiences

Improved Access to Resources

Increased Engagement

What is the role of the Library Media Specialist?

List of Resources

Staff responded to clarifying questions from the Board.

Report: 7.2 BOARD REPORT, CALIFORNIA ASSESSMENT OF STUDENT PERFORMANCE AND PROGRESS (CAASPP) SCORES

Vivian Firestone, Coordinator of Assessment, Data & Integrated Technology, shared a report with the Board regarding California Assessment of Student Performance and Progress (CAASPP) Scores, including:

Smart Balanced Summative Assessments

Comprehensive end-of-year assessments

English language arts and mathematics, grades 3-6

Computer Adaptive Test  
Performance Task  
Science, Grade 5  
Supporting Students: Teachers, Monitoring, MTSS, Intervention, Digital Support, & Socio-Emotional Learning & Support

Staff responded to clarifying questions from the Board.

8. ADMINISTRATION AND POLICY

9. MAINTENANCE, OPERATIONS AND FACILITIES

Report: 9.1 BOARD REPORT, FACILITIES UPDATE  
Christ Delehanty, Assistant Superintendent, Business Services and Carlos Avalos, Director, Maintenance, Operations, & Facilities, shared a Facilities Update with the Board, including:  
Del Mar Hills School Rebuild  
Del Mar Hills Academy Modernization  
Del Mar Hills Modernization Input  
Districtwide Capacity

Staff responded to clarifying questions from the Board.

10. BUSINESS AND FINANCE

Information: 10.1 BOARD REPORT, UNIVERSAL MEALS  
Jamie Phillips, Director of Child Nutrition Services, shared a report with the Board regarding Universal Meals, including:

- Staffing
- Training
- Student & Community Feedback
- Grants & Additional Money
- Farm-to-School
- Donations/Share Coolers
- Future Aspirations & Satellite Kitchens

Staff responded to clarifying questions from the Board.

11. PERSONNEL

12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DMSEF AND SCHOOL/PTA EVENTS

Information: 12.3 BOARD REVIEW, PRELIMINARY ITEMS FOR THE NOVEMBER REGULAR BOARD MEETING  
Board Member Fitzpatrick requested an update on TK.

Procedural: 12.4 ADJOURNMENT OF MEETING  
Governing Board President Mok adjourned the meeting at 8:25pm.

Signature of Governing Board Clerk:





Katherine Fitzpatrick

11/15/2023

Date

Signature of Superintendent:

Holly McClurg

Holly McClurg, Ph.D

11/15/2023

Date

Generated by Megan Bennett on Monday, November 6, 2023