

## **Governing Board of Trustees Regular Meeting Wednesday, November 15, 2023**

### **Members present**

Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

### **Meeting called to order at 4:45 PM**

#### **1. CALL TO ORDER OPEN SESSION**

Procedural: 1.1 CALL TO ORDER OPEN SESSION

Governing Board President Mok called the Governing Board of Trustees Regular Meeting to order at 4:45pm.

Information, Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

No Public Requests to address the Governing Board of Trustees regarding Closed Session items.

Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION

Governing Board President Mok adjourned into Closed Session at 4:46pm.

#### **2. CLOSED SESSION**

#### **3. RECONVENE OPEN SESSION**

Procedural: 3.1 CALL TO ORDER OPEN SESSION

Governing Board President Mok reconvened Open Session at 5:47pm.

Procedural: 3.3 PLEDGE OF ALLEGIANCE & WELCOME

Superintendent McClurg led the Pledge of Allegiance and welcomed Del Mar Hills Academy Principal Andrea Sleet and students from Del Mar Hills Academy to speak about their surf families.

Action, Procedural: 3.4 APPROVAL OF THE AGENDA

Approve agenda for the November 16, 2022 Regular Meeting of the Governing Board of Trustees.

Motion by Alan Kholos, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

#### **4. CORRESPONDENCE/COMMUNICATIONS**

Report: 4.1 CORRESPONDENCE REGARDING DISTRICT BUSINESS

Superintendent's Office received the following correspondence regarding District business:

Measure MM Projects

Student Supports

Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS

Public Requests to address the Governing Board of Trustees regarding non-agenda items:

Concerned Community Member: Environmental concerns

Muhammad Razzaque: District Email dated October 11, 2023

Helen Doyle: Bus seat belts

## 5. REPORTS, RECOGNITIONS AND HEARINGS

Recognition: 5.1 BOARD RECOGNITION: DMUSD EMPLOYEES OF THE MONTH, NOVEMBER/DECEMBER 2023  
CONGRATULATIONS TO THE DMUSD EMPLOYEES OF THE MONTH, NOVEMBER/DECEMBER 2023:

Ashley Falls School: Stephanie Englund, Science Specialist  
Carmel Del Mar School: Alba Ruiz, K-3 Spanish Specialist  
Del Mar Heights School: Kayte Mooock, K-3 ALC Teacher  
Del Mar Hills Academy: Argentina Back, Spanish Language Immersion  
Ocean Air School: Nikki Poznicsek, Music Specialist  
Pacific Sky School: Natalie Wegman, Fifth Grade Teacher  
Sage Canyon School: Toni Ring, First Grade Teacher  
Sycamore Ridge School: Jodi Lack, Second Grade Teacher  
Torrey Hills School: Deena Engler, 2/3 Combo Teacher  
Early Childhood Development Center: Nicole Sanders, Teacher  
District Office: Julian Martinez, Night Custodian Coordinator, MO&F

Report: 5.2 BOARD REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)  
DMSEF President, Will Rhett, gave a report to the Board.

Report: 5.3 BOARD REPORT: DEL MAR PARENT TEACHERS ASSOCIATION (PTA)  
Whitney Kirk, PTA President, Del Mar Hills Academy, provided a report on Reading Incentive Programs.

Report: 5.4 BOARD REPORT: GOVERNING BOARD MEMBERS

Doug:  
Appreciated the presentation from Del Mar Hills Academy Students.  
Wished everyone a Happy Thanksgiving.

Erica:  
Thank you for the surf families idea!

Katherine:  
2 children at the Hills who love their surf families.  
Governor Newsom made changes regarding how District's report their spending when it comes to addressing performance for targeted student groups. Always a good idea to be tracking how we are improving and what strategies we are using that are making a difference

Report: 5.5 BOARD REPORT: SUPERINTENDENT  
Superintendent McClurg reported on current District activities, including:

STEAM+ Family Nights  
SF2 Fall Regional Meeting  
Met with PTA Presidents  
Attended DMSEF Board Meeting  
Happy Thanksgiving

Procedural: 5.6 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS  
Public Requests to address the Governing Board of Trustees regarding agenda items:

Action, Minutes, Procedural: 5.7 BOARD APPROVAL, MINUTES  
Approve Minutes:  
October 25, 2023 Regular

Motion by Katherine Fitzpatrick, second by Doug Rafner.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

## 6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO THE DEL MAR UNION SCHOOL DISTRICT  
Resolution: Approve and accept donations to the Del Mar Union School District.

Approve Consent Items 6.1 - 6.21.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.2 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c)

Resolution: Approve action to declare District personal property as obsolete and surplus and to dispose per Education Code 17540 and 17546(a)(b)(c).

Approve Consent Items 6.1 - 6.21.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action: 6.3 BOARD APPROVAL AND RATIFICATION OF PURCHASE ORDERS, COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS  
APPROVE PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Motion by Doug Rafner, second by Alan Kholos.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Gee Wah Mok, Alan Kholos

Nay: Katherine Fitzpatrick

Action (Consent): 6.4 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS

Resolution: Approve and ratify Del Mar Union School District agreements and amendments

Approve Consent Items 6.1 - 6.21.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.5 BOARD APPROVAL AND RATIFICATION OF MEMORANDUMS OF UNDERSTANDING (MOU) WITH NORTH COASTAL CONSORTIUM FOR SPECIAL EDUCATION FOR THE 2023-2024 SCHOOL YEAR

Resolution: Approve and Ratify Memorandums of Understanding with North Coastal Consortium for Special Education for the 2023-2024 school year.

Approve Consent Items 6.1 - 6.21.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.6 BOARD APPROVAL AND RATIFICATION TO "PIGGYBACK" SOURCEWELL COOPERATIVE PURCHASING BID NUMBER 080819-TFU FLOORING MATERIALS, WITH RELATED SUPPLIES AND SERVICES EXTENSION

Resolution: Approval and ratification to "piggyback" to Sourcewell Cooperative Purchasing Bid Number 080819-TFU Flooring Materials, with related supplies and services contract extension

Approve Consent Items 6.1 - 6.21.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.7 BOARD APPROVAL TO "PIGGYBACK" FROM DOWNEY UNIFIED SCHOOL DISTRICT'S APPLE DIRECT CUSTOMER AGREEMENT (BID NO 23/24-11)

Resolution: Approve the use of Downey Unified School District's Apple Direct Customer Agreement (BID No. 23/24-11)

Approve Consent Items 6.1 - 6.21.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.8 BOARD APPROVAL AND RATIFICATION TO "PIGGYBACK" SOURCEWELL COOPERATIVE PURCHASING SOLICITATION NUMBER 061323 FLOORING MATERIALS WITH RELATED SUPPLIES AND SERVICES

Resolution: Approve the use of "Piggyback" terms for flooring materials with related supplies and services from the Sourcewell Cooperative Purchasing Solicitation Number 061323

Approve Consent Items 6.1 - 6.21.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.9 BOARD APPROVAL AND RATIFICATION, "PIGGYBACK" SOURCEWELL COOPERATIVE PURCHASING RFP NUMBER 071819-PRO PHYSICAL EDUCATION, ATHLETIC & FITNESS EQUIPMENT CONTRACT EXTENSION

Resolution: Approve the use of "Piggyback" terms for physical education supplies from the Sourcewell Cooperative Purchasing RFP Number 071819-PRO Physical Education, Athletic, & Fitness Equipment contract extension

Approve Consent Items 6.1 - 6.21.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action: 6.10 BOARD APPROVAL AND RATIFICATION OF MASTER CONTRACTS FOR PUBLIC, NONPUBLIC, NONSECTARIAN SCHOOLS/AGENCIES FOR THE 2023-2024 SCHOOL YEAR

Approve and ratify master contracts for public, nonpublic, nonsectarian schools/agencies for the 2023-2024 school year.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action: 6.11 BOARD APPROVAL, DEL MAR UNION SCHOOL DISTRICT CONTRACT WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS, SDCSS, AND DEL MAR UNION SCHOOL DISTRICT, DMUSD, FOR SYNERGY EDUCATION PLATFORM

Approve contract with San Diego County Superintendent of Schools, SDCSS, and Del Mar Union School District, DMUSD for Synergy Education Platform.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action: 6.12 BOARD APPROVAL, ATTENDANCE AT THE CALIFORNIA SCHOOL BOARDS ASSOCIATION/ANNUAL EDUCATION CONFERENCE (CSBA/AEC) 2023

Approve attendance at California School Boards Association/Annual Education Conference 2022.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Gee Wah Mok, Alan Kholos

Nay: Katherine Fitzpatrick

Action: 6.13 BOARD APPROVAL, ATTENDANCE AT CALIFORNIA'S COALITION FOR ADEQUATE SCHOOL HOUSING 2024 ANNUAL CONFERENCE ON SCHOOL FACILITIES

Approve attendance at California's Coalition for Adequate School Housing 2024 Annual Conference

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Gee Wah Mok, Alan Kholos

Nay: Katherine Fitzpatrick

Action: 6.14 BOARD APPROVAL, ATTENDANCE AT CUE 2024 SPRING CONFERENCE

Approve attendance at the 2024 CUE Conference.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Gee Wah Mok, Alan Kholos

Nay: Katherine Fitzpatrick

Action (Consent): 6.15 BOARD APPROVAL, 2023-2024 SINGLE PLANS FOR STUDENT ACHIEVEMENT

Resolution: Approve 2023-2024 Single Plans for Student Achievement.

Approve Consent Items 6.1 - 6.21.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.16 BOARD REVIEW OF EXISTING GOVERNING BOARD POLICIES, BOARD POLICY 0510: SCHOOL ACCOUNTABILITY REPORT CARD

Resolution: Approve review of existing Governing Board Policy 0510: School Accountability Report Card.

Approve Consent Items 6.1 - 6.21.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action: 6.17 BOARD APPROVAL, ATTENDANCE AT THE 2024 CASBO ANNUAL CONFERENCE

Approve attendance at the 2024 CASBO Annual Conference.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Gee Wah Mok, Alan Kholos

Nay: Katherine Fitzpatrick

Action (Consent): 6.18 BOARD APPROVAL, REVISION OF BOARD POLICY 4119.1/4219.1/4319.1 CIVIL AND LEGAL RIGHTS

Resolution: Approve revision of Board Policy 4119.1/4219.1/4319.1 Civil and Legal Rights

Approve Consent Items 6.1 - 6.21.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.19 BOARD APPROVAL, REVISED JOB DESCRIPTION, LIBRARY MEDIA SPECIALIST

Resolution: Approve revised job description, Library Media Specialist.

Approve Consent Items 6.1 - 6.21.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.20 BOARD APPROVAL, CHANGES TO SALARY SCHEDULE: GROUP 10

Resolution: Approve changes to Salary Schedule: Group 10.

Approve Consent Items 6.1 - 6.21.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.21 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS

Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.21.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.22 BOARD APPROVAL, CONSENT CALENDAR

Board Member Katherine Fitzpatrick requested to pull items 6.3, 6.10, 6.11, 6.12, 6.13, 6.14, and 6.17 to be voted on separately.

Resolution: Approve Consent Items 6.1 - 6.21.

Approve Consent Items 6.1 - 6.21.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

## 7. CURRICULUM AND INSTRUCTION

## 8. ADMINISTRATION AND POLICY

Action: 8.1 BOARD APPROVAL TO HOLD THE 2023 ORGANIZATIONAL MEETING OF THE GOVERNING BOARD OF TRUSTEES ON DECEMBER 13, 2023

Board President Mok took a vote to approve to hold the 2023 Organizational Meeting of the Governing Board of Trustees on December 13, 2023.

Approve to hold the 2023 Organizational Meeting of the Governing Board of Trustees on December 13, 2023.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Information: 8.2 BOARD REVIEW, FIRST READING OF PROPOSED 2024 GOVERNING BOARD OF TRUSTEES MEETING DATES AND LOCATIONS

January 17, 2024 - District Office Training Center

February 14, 2024 - District Office Training Center

March 13, 2024 - District Office Training Center

April 17, 2024 - District Office Training Center

May 22, 2024 - Ocean Air School MUR

June 26, 2024 - District Office Training Center

July 24, 2024 - District Office Training Center

August 14, 2024 - District Office Training Center

September 11, 2024 - District Office Training Center  
October 9, 2024 - District Office Training Center  
November 13, 2024 - District Office Training Center  
December 18, 2024 - District Office Training Center

**Action: 8.3 BOARD RECOMMENDATION TO CONSIDER NOMINATIONS FOR THE CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA) DELEGATE ASSEMBLY**

The Governing Board discussed what being a member of the CSBA Delegate Assembly entails.

Member Halpern nominated Board President Mok for the CSBA Delegate Assembly. Member Rafner seconded.

Board Voted 4-1

Member Fitzpatrick voted nay.

(not specified)

Motion by Erica Halpern, second by Doug Rafner.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Gee Wah Mok, Alan Kholos  
Nay: Katherine Fitzpatrick

**Report: 8.4 BOARD REPORT, SUPERINTENDENT'S REPORT ON DISTRICT GOALS**  
Holly McClurg, Superintendent, provided a report to the Board regarding District Goals, including:

- Components of Destination 2028!
- 2023-2024 Priority Actions
- Implementation Update
- Vision, Mission, & Beliefs
- DMUSD's Portrait of a Learner
- Lever 1: Learning Experiences
- Lever 2: Responsive & Caring Culture
- Lever 3: Stewardship of Resources
- Lever 4: Design Influence

Staff responded to clarifying questions from the Board.

**9. OPERATIONS AND FACILITIES**

**Report: 9.1 BOARD REPORT, FACILITIES UPDATE**  
Chris Delehanty, Assistant Superintendent of Business Services, provided a report to the Board regarding Facilities, including:

- Del Mar Hills Modernization
- Del Mar Heights School Rebuild

Staff responded to clarifying question from the Board.

**10. BUSINESS AND FINANCE**

**11. PERSONNEL**

**12. CLOSING ITEMS**

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DMSEF AND SCHOOL/PTA EVENTS

Information: 12.3 PRELIMINARY ITEMS FOR THE DECEMBER REGULAR BOARD MEETING

Action: 12.4 ADJOURNMENT OF MEETING

Governing Board President Mok adjourned into Closed Session at 7:21pm.

Governing Board President Mok reconvened Open Session at 8:16pm.

The Governing Board met in Closed Session and no action was taken.

Governing Board President Mok adjourned the meeting at 8:17pm.

(not specified)

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

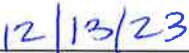
Aye: Doug Rafner, Erica Halpern, Gee Wah Mok, Alan Kholos

Not Present at Vote: Katherine Fitzpatrick

Signature of Governing Board Clerk:

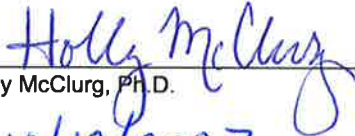


Katherine Fitzpatrick



Date

Signature of Superintendent:



Holly McClurg, Ph.D.



Date

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