

## **Governing Board of Trustees Regular Meeting Wednesday, March 16, 2022**

### **Members present**

Doug Rafner, Erica Halpern, Scott Wooden, Gee Wah Mok

### **Meeting called to order at 4:46 PM**

#### **1. CALL TO ORDER OPEN SESSION**

##### **Procedural: 1.1 CALL TO ORDER OPEN SESSION**

Governing Board President Halpern called the Board of Trustees Meeting to order at 4:46pm.

##### **Information, Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA**

Public requests to address the Governing Board of Trustees regarding items on the Closed Session agenda:

Dylan Jones, regarding Closed Session Item 2.1: Consider Personnel Issues

Alaina Despars, regarding Closed Session Item 2.1: Consider Personnel Issues

David Skinner, regarding Closed Session Item 2.1: Consider Personnel Issues

##### **Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION**

Governing Board President Halpern adjourned into Closed Session at 4:56pm.

#### **2. CLOSED SESSION**

**2.1 CONSIDER PERSONNEL ISSUES, (Government Code section 54957) Public Employee Discipline/Dismissal/Release.**

**2.2 CONFERENCE WITH LABOR NEGOTIATOR (G.C. 54957.6) Agency Designated Representatives: Holly McClurg, Ph.D., Superintendent, and Ryan Stanley, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association**

**2.3 CONSIDER PERSONNEL ISSUES, (Government Code section 54957) Public Employee Appointment/Employment: Principal.**

**2.4 CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION Government Code Section 54956.9 (d)(1): One case - Save the Field v. Del Mar Union School District, Case No. 37-2020-00020207-CU-TT-CTL.**

**2.5 CONFERENCE WITH LEGAL COUNSEL—PENDING LITIGATION Government Code Section 54956.9 (d)(1): One case – Save the Field v. City of San Diego, Case No. 37-2022-00005335-CU-TT-CTL.**

#### **3. RECONVENE OPEN SESSION**

##### **Procedural: 3.1 CALL TO ORDER OPEN SESSION**

Governing Board President Halpern reconvened Open Session at 6:03pm.

##### **Procedural, Report: 3.2 REPORT OF ACTION TAKEN IN CLOSED SESSION**

The Governing Board met in Closed Session and voted to approve the resignation agreement concerning employee number 116747 by a vote of 4-0.

We also met Jennifer Peirson who is being brought forward tonight as the Principal for Del Mar Heights. She is here and she will be introduced shortly.

##### **Procedural: 3.3 PLEDGE OF ALLEGIANCE**

Superintendent McClurg led the Pledge of Allegiance.

##### **Action: 3.4 APPROVAL OF THE AGENDA**

Approve agenda for the March 16, 2022 Regular Meeting of the Governing Board of Trustees.

Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Motion by Gee Wah Mok, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Gee Wah Mok

#### 4. CORRESPONDENCE/COMMUNICATIONS

##### Report: 4.1 CORRESPONDENCE

Superintendent's Office received the following correspondence regarding District business:

DMUSD Health & Safety Plan, Protocols, Guidelines, and Practices

Masks in School and COVID

Del Mar Heights School Rebuild

Staffing

6th Grade Camp

Summer Programs

##### Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS

Public Requests to address the Governing Board of Trustees regarding non-agenda items:

Concerned Parent, Danielle regarding Del Mar Heights

Concerned Parent, Mariza regarding Del Mar Heights

Estar Shefney, regarding Del Mar Heights

Chelsea Ziskin, regarding Del Mar Heights

Aunalori Honeycutt-Taylor, regarding Del Mar Heights

Sarah Hunt, regarding Del Mar Heights

Sarah Banks, regarding staffing and consent

Christina Gremel, regarding Del Mar Heights

Sharon Franke, regarding Del Mar Heights

Dylan Jones, regarding personnel

Siobhan Adams, Public Employee Dismissal

Tricia Dixon, Public Employee Dismissal

Ana West, Personnel Issues

#### 5. REPORTS, RECOGNITIONS AND HEARINGS

##### Recognition: 5.1 BOARD RECOGNITION, DMUSD EMPLOYEES OF THE MONTH, MARCH 2022

##### CONGRATULATIONS TO THE DMUSD AFTER SCHOOL PROGRAM EMPLOYEES OF THE MONTH, March 2022:

Ashley Falls School: Michael Navarro, Instructional Aide

Carmel Del Mar School: Robert Martinez and José Esparza, Night Custodians

Del Mar Heights School: Chris Ray, Plant Manager

Del Mar Hills Academy: Becky Young, Health Aide Tech

Ocean Air School: Jennifer Hill, Library Tech

Sage Canyon School: Sandra Gibson, Instructional Aide

Sycamore Ridge School: Lesa House, Administrative Assistant

Torrey Hills School: Julie Woods, Lead Teacher, Early Childhood Inclusion Preschool

Early Childhood Development Center: Jojo Olds, Associate Teacher

District Office: Raquel Dixon, Human Resources Technician

##### Report: 5.2 BOARD REPORT, DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)

DMCTA President, Kevin Cunha, shared a report with the Board, including:

Kevin Cunha introduced Karyl Pecorella, Principal of Ashley Falls School. She presented a video of 6th grade students presenting a design thinking project.

##### Report: 5.3 BOARD REPORT, DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)

DMSEF President, Phoebe Katsell, provided a DMSEF report to the Board, including:

STEAM+ Invitational - an opportunity to look inside our STEAM+ program and share ideas that will help shape the future of STEAM+  
STEAM+ Family Nights  
DMSEF Fundraising Update

Report: 5.4 BOARD REPORT, PARENT TEACHER ASSOCIATION (PTA)  
Del Mar Heights School PTA President, Kendra Tilker, was unable to attend the meeting.

Report: 5.5 BOARD REPORT, GOVERNING BOARD MEMBERS

Member Wooden:

Attended the Del Mar Heights School groundbreaking. Would love to start school site visits again. Attending the SF2 Spring Symposium and advocating for Universal Transitional Kindergarten funding.

Member Rafner:

Chaired the North City West finance Board that monitors the bonds. Money will come back to the District. Visited Pacific Sky School and it is going to be amazing. Attended a virtual hearing regarding Save the Field and passed on ruling the injunction.

Member Mok:

Attended the DMSEF board meeting and it was great to see everyone working so hard to fundraise for STEAM+. Encouraged everyone to attend the STEAM+ invitational. Attended an equity training with board members from Solana Beach and the trainings are wonderful. Will attend a de-escalation training.

Member Halpern:

Visited Pacific Sky School and it will be a beautiful and flexible space for students to learn. Attended the Del Mar Heights School groundbreaking and it was an exciting moment despite the attempts to stop the work even that morning.

Report: 5.6 BOARD REPORT, SUPERINTENDENT

Superintendent McClurg reported on current District activities, including:

Advocating for funding for Universal Transitional Kindergarten.

For the first time in three years, 6th graders were able to go to 6th grade camp.

The Del Mar Height groundbreaking was yesterday - we can hardly wait to have the entire community back together again.

Upcoming events:

STEAM+ Invitational

STEAM+ Nights

Open House

Kindergarten Information Meetings

Pacific Sky School Information Sessions

There is no plan to displace the staff at Del Mar Heights.

Provided clarification on video.

Principal selection and appointment always depends on the situation at hand.

Assistant Superintendent of HR, Ryan Stanley, addressed what a District is allowed to disclose about personnel issues. When it comes to personnel issues, those are confidential and are prohibited from being disclosed publicly.

Introduced Jennifer Peirson, who was brought forward as the new principal of Del Mar Heights School.

Procedural: 5.7 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS

No public requests to address the Governing Board of Trustees regarding agenda items.

Action, Minutes: 5.8 BOARD APPROVAL OF GOVERNING BOARD OF TRUSTEES MEETING MINUTES

February 16, 2022 - Regular Meeting

Approve Minutes:

February 16, 2022 Regular Meeting

Motion by Gee Wah Mok, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Gee Wah Mok

## 6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c)

Resolution: Approve action to declare District personal property as obsolete and surplus and to dispose per Education Code 17540 and 17546(a)(b)(c).

Approve Consent Items 6.1 - 6.16.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Gee Wah Mok

Action (Consent): 6.2 BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO THE DEL MAR UNION SCHOOL DISTRICT

Resolution: Approve and accept donations to the Del Mar Union School District.

Approve Consent Items 6.1 - 6.16.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Gee Wah Mok

Action (Consent): 6.3 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Resolution: Approve Purchase Orders and Ratification of Commercial Warrant Payments, Revolving Cash Disbursements and Purchase Card Transactions.

Approve Consent Items 6.1 - 6.16.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Gee Wah Mok

Action (Consent): 6.4 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS

Resolution: Approve and ratify Del Mar Union School District agreements and amendments.

Approve Consent Items 6.1 - 6.16.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Gee Wah Mok

Action (Consent): 6.5 BOARD APPROVAL AND RATIFICATION, PLAYGROUND EQUIPMENT PURCHASE FOR ASHLEY FALLS SCHOOL AND CARMEL DEL MAR SCHOOL PLAYGROUND PROJECTS

Resolution: Approve and ratify the purchase of playground equipment for Ashley Falls School and Carmel Del Mar School Playground Refresh Projects.

Approve Consent Items 6.1 - 6.16.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Gee Wah Mok

**Action (Consent): 6.6 BOARD APPROVAL OF RESOLUTION NO. 2022-09 DESIGNATING DISTRICT REPRESENTATIVES FOR THE SCHOOL FACILITY PROGRAM**

**Resolution: Approve Resolution No. 2022-09 Designating District Representatives for the School Facility Program.**

Approve Consent Items 6.1 - 6.16.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Gee Wah Mok

**Action (Consent): 6.7 BOARD RATIFICATION AND APPROVAL, RATIFICATION OF PURCHASE OF WORLD MUSIC IN THE SCHOOLS PROGRAM 2021-2022**

**Resolution: Board ratification and approval of the purchase of the World Music in The Schools program.**

Approve Consent Items 6.1 - 6.16.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Gee Wah Mok

**Action (Consent): 6.8 BOARD REVIEW OF EXISTING GOVERNING BOARD POLICIES: BOARD POLICY 6154: HOMEWORK/MAKEUP WORK**

**Resolution: Approve review of existing Governing Board Policy 6154: Homework/Makeup Work**

Approve Consent Items 6.1 - 6.16.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Gee Wah Mok

**Action (Consent): 6.9 BOARD REVIEW OF EXISTING GOVERNING BOARD POLICIES: BOARD POLICY 6145.8: ASSEMBLIES AND SPECIAL EVENTS**

**Resolution: Approve review of existing Governing Board Policy 6145.8: Assemblies and Special Events**

Approve Consent Items 6.1 - 6.16.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Gee Wah Mok

**Action (Consent): 6.10 BOARD APPROVAL, REVISIONS TO BOARD POLICY 6143: COURSES OF STUDY (CURRICULUM)**

**Resolution: Approve revisions to Board Policy 6143: Courses of Study (Curriculum)**

Approve Consent Items 6.1 - 6.16.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Gee Wah Mok

**Action (Consent): 6.11 BOARD APPROVAL, COMPREHENSIVE SCHOOL SAFETY PLANS (CSSP)**

**Resolution: Approve the Comprehensive School Safety Plans.**

Approve Consent Items 6.1 - 6.16.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Gee Wah Mok

Action (Consent): 6.12 BOARD APPROVAL AND RATIFICATION, ORTON-GILLINGHAM DISTRICT INSTRUCTOR PROGRAM

Resolution: Approve and ratify participation in Orton-Gillingham District Instructor Program

Approve Consent Items 6.1 - 6.16.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Gee Wah Mok

Action (Consent): 6.13 BOARD APPROVAL, REVISIONS TO BOARD POLICY 4112.2: CERTIFICATION

Resolution: Approve revisions to Board Policy 4112.2: Certification

Approve Consent Items 6.1 - 6.16.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Gee Wah Mok

Action (Consent): 6.14 BOARD REVIEW, BOARD BYLAW 4156.3: EMPLOYEE PROPERTY REIMBURSEMENT

Resolution: Board Review of Board Bylaw 4156.3: Employee Property Reimbursement

Approve Consent Items 6.1 - 6.16.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Gee Wah Mok

Action (Consent): 6.15 BOARD REVIEW, BOARD BYLAW 4159: EMPLOYEE ASSISTANCE PROGRAMS

Resolution: Board Review of Board Bylaw 4159: Employee Assistance Programs

Approve Consent Items 6.1 - 6.16.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Gee Wah Mok

Action (Consent): 6.16 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS

Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.16.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Gee Wah Mok

Action (Consent): 6.17 CONSENT CALENDAR  
Staff responded to clarifying questions from the Board.

Resolution: Approve Consent Items 6.1 - 6.16.

Approve Consent Items 6.1 - 6.16.

Motion by Gee Wah Mok, second by Scott Wooden.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Gee Wah Mok

7. CURRICULUM AND INSTRUCTION

8. ADMINISTRATION AND POLICY

Action: 8.1 BOARD APPOINTMENT OF CITIZENS OVERSIGHT COMMITTEE MEMBER  
Chris Delehanty, Assistant Superintendent of Business Services, recommended Sara Lake for appointment, as a parent or guardian of a child enrolled in the district and active in a parent-teacher organization, such as the Parent Teacher Association or School Site Council Representative on the COC.

Appoint Sara Lake, as a parent or guardian of a child enrolled in the district and active in a parent-teacher organization, such as the Parent Teacher Association or School Site Council on the Citizens' Oversight Committee.

Motion by Gee Wah Mok, second by Scott Wooden.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Gee Wah Mok

9. OPERATIONS AND FACILITIES

Report: 9.1 BOARD REPORT, FACILITIES UPDATE  
Chris Delehanty, Assistant Superintendent of Business Services, provided a Facilities Update, including:

- Del Mar Heights Academy Modernization
- Pacific Sky School
- Del Mar Heights Rebuild
- Del Mar Heights Rebuild Groundbreaking

10. BUSINESS AND FINANCE

Action, Presentation: 10.1 BOARD REVIEW AND APPROVAL, 2021-2022 SECOND INTERIM BUDGET REPORT  
Chris Delehanty, Assistant Superintendent of Business Services, and Mark Pong, Director of Finance, provided a report for approval to the board regarding the 2021-2022 Second Interim Budget Report, including:

- First Interim vs. Second Interim
- Revenue and Expenditure Variances
- Ending Fund Balance
- General Fund Summary
- Revenues and Expenditures
- 2021-2022 Revenue Summary
- 2021-2022 Expenditure Summary
- Multi-Year Projection
- Looking Ahead

Staff responded to clarifying questions from the Board.  
Approve the 2021-2022 Second Interim Budget as of January 31, 2022

Motion by Gee Wah Mok, second by Scott Wooden.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Gee Wah Mok

11. PERSONNEL

12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DMSEF AND PTA EVENTS

Information: 12.3 PRELIMINARY ITEMS FOR THE APRIL 2022 REGULAR GOVERNING BOARD MEETING  
Site visit back on the schedule.

BSI Personnel

Action: 12.4 ADJOURNMENT OF MEETING  
Governing Board President Halpern adjourned the meeting at 7:45pm.

Motion to Adjourn meeting.

Motion by Scott Wooden, second by Gee Wah Mok.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Gee Wah Mok


Minutes of March 16, 2022 Adopted:

Signature of Governing Board Clerk:

  
\_\_\_\_\_  
Gee Wah Mok, Esq.

4/27/22  
\_\_\_\_\_  
Date

Signature of Superintendent:

  
\_\_\_\_\_  
Holly McClurg, Ph.D.

4/27/22  
\_\_\_\_\_  
Date

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