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**Superintendent**  
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**Board of Trustees**  
Erica Halpern, President  
Scott Wooden, Ph.D., Clerk  
Katherine Fitzpatrick, Member  
Gee Wah Mok, Esq., Member  
Doug Rafner, Esq., Member

## MINUTES

### REGULAR MEETING OF THE CITIZENS' OVERSIGHT COMMITTEE OF THE DEL MAR UNION SCHOOL DISTRICT (MEASURE MM - APPROVED BY DISTRICT VOTERS ON NOVEMBER 6, 2018)

**December 3, 2019**

**5:30 p.m.**

Del Mar Union School District Office Training Center  
11232 El Camino Real, San Diego, CA 92130

Citizens' Oversight Committee Website: <https://www.dmusd.org/Page/8772>

A. CALL TO ORDER: 5:35 p.m.

Acting Chairperson: Robert E. Anslow

B. ROLL CALL (Establishment of a Quorum)

Committee Members:

Kathy Huang	Business Community Representative
David Jackson	Taxpayer Organization Representative
Ira Sharp	Senior Citizens' Organization Representative
Katie Hazen	Parent-Teacher Organization Representative
Sameer Vora	Parent of Enrolled DMUSD Student Representative
Fuxiao Xin	Community-At-Large Representative
Neelum Arya	Community-At-Large Representative

District Administrators/Staff:

Holly McClurg, Ph. D., Superintendent  
Cathy Birks, Assistant Superintendent, Business Services  
Chris Delehanty, Executive Director of Capital Programs and Technology  
Mark Pong, Director of Finance  
Michelle Bothe, Administrative Assistant, Business Services

C. PLEDGE OF ALLEGIANCE

D. PUBLIC COMMENTS

1. At this time, the Committee welcomes public comments. A total of 30 minutes is provided so members of the public can address the Committee. Speakers are limited to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken in response to public comments submitted. The Committee may:  
(1) acknowledge receipt of the information; (2) refer the matter to staff with no direction as to action or priority; and/or (3) direct that the matter be agendaized for a future meeting of the Committee.

Public comments regarding non-agenda items:

1. John Gartman
2. Qin-Hong Anderson
3. Irene Young
4. Kelley Huggett

DI. APPROVAL OF MINUTES

On a motion by Ira Sharp, seconded by Katie Hazen and carried unanimously, the COC approved the minutes of the October 2, 2019 meeting as shown.

DII. DISCUSSION AND POSSIBLE ACTION(S) ON PROPOSED CITIZENS' OVERSIGHT COMMITTEE BYLAWS

On a motion by Ira Sharp, seconded by David Jackson and carried unanimously, the COC approved the Citizens' Oversight Committee Bylaws.

DIII. REVIEW AND DISCUSS FINAL OFFICIAL STATEMENT FROM MEASURE MM 2019 SERIES A BOND SALE

1. Final Official Statement link

Mr. Anslow discussed how the bond issuance and process works.

DIV. PRESENTATION OF FIRST SET OF MEASURE MM, SERIES 2019 A BOND PAYMENT LOG

Mr. Pong presented on the budget and expenditures for the Del Mar Heights Rebuild and the Pacific Highlands Ranch School #9 as of October 31, 2019.

DV. PROJECT PROGRESS UPDATE

Mr. Delehanty presented an update on the Del Mar Heights School rebuild and the new Pacific Highlands Ranch School #9. Discussion included the comment that the school district is still taking input from the community and he spoke about the process of CEQA.

DVI. PRESENTATION OF CITIZENS' OVERSIGHT COMMITTEE WEBSITE INFORMATION

Mr. Delehanty showed the committee the Measure MM page on the Del Mar Union School District website. Mr. Delehanty will bring options for communication with public to the next meeting. Bylaws will be posted online.

DVII. DISCUSSION AND POSSIBLE ACTION(S) ON CITIZENS' OVERSIGHT COMMITTEE ELECTION OF OFFICERS

Mr. Anslow to remain President at this time

Vice President – Neelum Ayra

Clerk – Ira Sharp, with Michelle Bothe to continue to take minutes and he will countersign

Ms. Birks suggested if someone would like to be president, he/she can be the meeting moderator and Mr. Anslow will instruct how it is done. All these positions will last 2 years and then they can be re-appointed.

L. DISCUSSION AND POSSIBLE ACTION RELATIVE TO PROPOSED COMMITTEE MEETING SCHEDULE FOR 2020

1. Set date, time and place for the next meeting(s) of Citizens' Oversight Committee

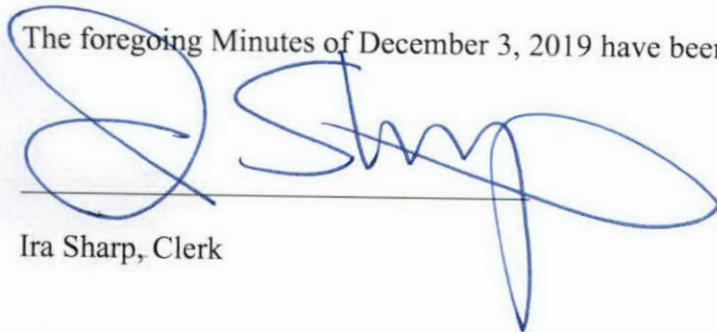
Next meeting will be on Monday February 3, 2020 at the Del Mar Unions School District Office Training Center 5:30-7:00

M. COMMENTS FROM COMMITTEE MEMBERS

Mr. Anslow answered questions from the COC and directed them to the bond resolution when reviewing approved expenditures. He shared that design issues are not part of the COC jurisdiction. Mr. Anslow also discussed the Brown Act policy that states that the COC members cannot discuss committee items with each other outside of the committee meetings.

N. ADJOURNMENT 7:03 pm

The foregoing Minutes of December 3, 2019 have been approved by the Citizens' Oversight Committee:



A handwritten signature in blue ink, appearing to read 'Ira Sharp', is written over a horizontal line. The signature is stylized and cursive.

Ira Sharp, Clerk