

Governing Board of Trustees Regular Meeting Wednesday, November 17, 2021

Members present

Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Meeting called to order at 4:45 PM

1. CALL TO ORDER OPEN SESSION

Procedural: 1.1 CALL TO ORDER OPEN SESSION

Governing Board President Halpern called the Board of Trustees Meeting to order at 4:45pm.

Information, Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

Requests to address the Governing Board of Trustees regarding items on the Closed Session agenda:

Parent of DMUSD Student regarding Closed Session item 2.3

Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION

Governing Board President Halpern adjourned into Closed Session at 4:51pm.

2. CLOSED SESSION

Discussion: 2.3 EVALUATION OF EMPLOYEE: Evaluation of performance of a public employee – 54957(b)(1). Evaluation of performance of Holly McClurg, Ph.D., Superintendent, in accordance with the contractual obligation for evaluation

Discussion: 2.4 EVALUATION OF EMPLOYEE: Evaluation of performance of a public employee – 54957(b)(1). Evaluation of performance of Cathy Birks, Assistant Superintendent of Business Services, in accordance with the contractual obligation for evaluation

Discussion: 2.5 EVALUATION OF EMPLOYEE: Evaluation of performance of a public employee – 54957(b)(1). Evaluation of performance of Shelley Petersen, Assistant Superintendent of Instructional Services, in accordance with the contractual obligation for evaluation

Discussion: 2.6 EVALUATION OF EMPLOYEE: Evaluation of performance of a public employee – 54957(b)(1). Evaluation of performance of Ryan Stanley, Assistant Superintendent of Human Resources, in accordance with the contractual obligation for evaluation

3. RECONVENE OPEN SESSION

Procedural: 3.1 CALL TO ORDER OPEN SESSION

Governing Board President Halpern reconvened Open Session at 6:03pm.

Procedural, Report: 3.2 REPORT OF ACTION TAKEN IN CLOSED SESSION

The Governing Board met in Closed Session and reported the following action taken:

The Board unanimously approved the settlement in the case of Laurel Zitko v. Del Mar Union School District, et al; San Diego Superior Court Case NO.:37-2019-00053129-CU-NP-CTL on October 27, 2021. The District will pay \$50,000 in exchange for a full release and dismissal of the lawsuit. A copy of the settlement agreement is available upon request.

In Closed Session by unanimous vote, the Board voted to approve a compromise agreement and release with Student in OAH Case No. 2021060286. The agreement includes special education services and attorneys' fees in the amount of \$28,000.00 in exchange for a waiver of claims against the District.

The Governing Board has determined the goal progress as required by employment agreements for the Superintendent and Assistant

Superintendents has been met and as specified in the employment agreement, the Board approved performance compensation for Superintendent Holly McClurg and Assistant Superintendents, Cathy Birks, Shelley Petersen, and Ryan Stanley, Items 2.3, 2.4, 2.5, and 2.6, in a 5-0 unanimous vote.

Procedural: 3.3 PLEDGE OF ALLEGIANCE

Superintendent McClurg led the Pledge of Allegiance.

Action, Procedural: 3.4 APPROVAL OF THE AGENDA

Approve agenda for the November 17, 2021 Regular Meeting of the Governing Board of Trustees.

Approve agenda for the November 17, 2021 Regular Meeting of the Governing Board of Trustees.

Motion by Doug Rafner, second by Gee Wah Mok.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

4. CORRESPONDENCE/COMMUNICATIONS

Report: 4.1 CORRESPONDENCE REGARDING DISTRICT BUSINESS

Superintendent's Office received the following correspondence regarding District business:

DMUSD Health & Safety Plan, Protocols, Guidelines, and Practices

Face Masks in School

Student Recommendations

SDCOE Equity Conference

Student Information

Board Agenda Items, Attachments, and Handouts

Del Mar Heights School Rebuild

Wildfire

Future Budget & Visioning Workshops

Board Meeting Accommodations

Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS

Public Requests to address the Governing Board of Trustees regarding non-agenda items:

Kirk Fertitta regarding COVID mandate policy and teaching of CRT tenants.

Laura Sherman regarding district policy regarding not allowing student recommendations for private school.

5. REPORTS, RECOGNITIONS AND HEARINGS

**Recognition: 5.1 BOARD RECOGNITION: DMUSD EMPLOYEES OF THE MONTH, NOVEMBER/DECEMBER 2021
CONGRATULATIONS TO THE DMUSD EMPLOYEES OF THE MONTH, NOVEMBER/DECEMBER 2021:**

Ashley Falls School: Dina Irwin, Speech Language Pathologist

Carmel Del Mar School: Steve Brehm, Kindergarten Teacher

Del Mar Heights School: Kathy Minarik, STEAM+ Science Specialist

Del Mar Hills Academy: Blanca Hernandez-Stingl, Kindergarten Spanish Immersion Teacher

Ocean Air School: Kathy Minarik, STEAM+ Science Specialist

Sage Canyon School: Paris Esmaili, STEAM+ Integration Specialist

Sycamore Ridge School: Jennifer Fletcher, Kindergarten Teacher

Torrey Hills School: Cindy Huffstutter, Sixth Grade Teacher

Early Childhood Development Center: Nicole Sanders, Pre-K Lead Teacher

District Office: Rick Rossiter, Technology Support Specialist

Report: 5.2 BOARD REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)

DMCTA President, Kevin Cunha, shared a report with the Board, including:
First Grade Class Amplify Science Video presented by Kate Daniels

Report: 5.3 BOARD REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)

DMSEF President, Phoebe Katsell, provided a DMSEF report to the Board, including:

Thanking Incredible Del Mar Community

DMSEF is looking for new Directors and Ambassadors at all DMUSD schools

6th Grade Legacy Tree

STEAM+ Event, January 20, 2022

Report: 5.4 BOARD REPORT: DEL MAR PARENT TEACHERS ASSOCIATION (PTA)

Torrey Hills School PTA President, Mindy Lewis, will provide a report on PTA and Giving.

Report: 5.5 BOARD REPORT: GOVERNING BOARD MEMBERS

Governing Board of Trustees reported on current activities.

Member Wooden

Attended the DMSEF Board Meeting.

Member Rafner

Participated in the Budget and Visioning Workshop and learned a lot about the DMUSD budget. Thanked staff for putting that workshop together. Looking forward to the upcoming CSBA Conference in early December.

Member Fitzpatrick

Completed final Masters in Governance Course. Participated in the Visioning and Budget Workshop Special Board Meeting.

Member Mok

Very appreciative to all the PTA's and all the giving back that has been going on. Attended the SDCOE School Board Meeting.

Member Halpern

Excited to have families back on campuses for school and PTA events. Thanked staff for putting together the Budget and Visioning workshop to get ready for the next strategic plan.

Report: 5.6 BOARD REPORT: SUPERINTENDENT

Superintendent McClurg reported on current District activities, including:

Thanked Kate Daniels for sharing the video of her students.

Thanked teachers for working so hard during parent teacher conferences - it is appreciated by parents.

Thanked PTA for all the hard work and giving that has been going on this school year.

Continuing our return to normal.

We are excited to bring back things that kids have been missing. Although we have been back in school all last year and this year, we want to bring back some of the things they miss such as assemblies and field trips.

We want to welcome parents back on campus after the holidays.

Thanked staff for all the outstanding work they do.

Procedural: 5.7 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS

No public requests to address the Governing Board of Trustees regarding agenda items.

Action, Minutes, Procedural: 5.8 BOARD APPROVAL, MINUTES

Approve Minutes:

October 27, 2021

November 9, 2021

Approve Minutes:

October 27, 2021 Regular

November 9, 2021 Special

Motion by Scott Wooden, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL, ATTENDANCE AT THE CALIFORNIA SCHOOL BOARDS ASSOCIATION/ANNUAL EDUCATION CONFERENCE (CSBA/AEC) 2021

Resolution: Approve attendance at California School Boards Association/Annual Education Conference 2021.

Approve Consent Items 6.1 - 6.12.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.2 BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO THE DEL MAR UNION SCHOOL DISTRICT

Resolution: Approve and accept donations to the Del Mar Union School District.

Approve Consent Items 6.1 - 6.12.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.3 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c)

Resolution: Approve action to declare District personal property as obsolete and surplus and to dispose per Education Code 17540 and 17546(a)(b)(c).

Approve Consent Items 6.1 - 6.12.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.4 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Resolution: Approve Purchase Orders and Ratification of Commercial Warrant Payments, Revolving Cash Disbursements and Purchase Card Transactions.

Approve Consent Items 6.1 - 6.12.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.5 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS

Resolution: Approve and ratify Del Mar Union School District agreements and amendments.

Approve Consent Items 6.1 - 6.12.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.6 BOARD REVIEW OF EXISTING GOVERNING BOARD POLICIES, BOARD POLICY 7211: DEVELOPER FEES
Resolution: Approve review of existing Governing Board Policy 7211: Developer Fees

Approve Consent Items 6.1 - 6.12.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.7 BOARD APPROVAL, ATTENDANCE AT CALIFORNIA'S COALITION FOR ADEQUATE SCHOOL HOUSING (C.A.S.H) 2022 ANNUAL CONFERENCE ON SCHOOL FACILITIES

Resolution: Approve attendance at California's Coalition for Adequate School Housing (C.A.S.H) 2022 Annual Conference on School Facilities.

Approve Consent Items 6.1 - 6.12.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.8 BOARD APPROVAL, REVISIONS TO BOARD POLICY 4200: CLASSIFIED PERSONNEL

Resolution: Approve revisions to Board Policy 4200: Classified Personnel

Approve Consent Items 6.1 - 6.12.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.9 BOARD APPROVAL, REVISIONS TO BOARD POLICY 4300: MANAGEMENT, SUPERVISORY AND CONFIDENTIAL PERSONNEL

Resolution: Approve revisions to Board Policy 4300: Management, Supervisory and Confidential Personnel

Approve Consent Items 6.1 - 6.12.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.10 BOARD APPROVAL, RETIRE BOARD POLICY 4139: PEER ASSISTANCE AND REVIEW

Resolution: Approve retirement of Board Policy 4139: Peer Assistance and Review.

Approve Consent Items 6.1 - 6.12.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.11 BOARD APPROVAL, JOB DESCRIPTION: REGISTRAR & ACCOUNTING TECHNICIAN

Resolution: Approve new job description: Registrar & Accounting Technician

Approve Consent Items 6.1 - 6.12.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.12 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS

Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.12.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.13 BOARD APPROVAL, CONSENT CALENDAR

Resolution: Approve Consent Items 6.1 - 6.12.

Approve Consent Items 6.1 - 6.12.

Motion by Gee Wah Mok, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

7. CURRICULUM AND INSTRUCTION

Report: 7.1 BOARD REPORT, HISTORY-SOCIAL SCIENCE FRAMEWORK: CIVIC LEARNING AND ENGAGEMENT

Sarah Raskin, Coordinator of Curriculum and Instruction, provided a report to the Board regarding History-Social Science Framework: Civic Learning and Engagement, including:

The Skills That Matter Most: Learning, Innovation, Skills

What is Civic Literacy

Civic Learning in DMUSD

Civic Learning in Action

Staff responded to clarifying questions from the Board.

Report: 7.2 BOARD REPORT, SOCIAL MEDIA AND STUDENT WELL-BEING

Jenni Huh, Executive Director of Student Services, provided a report to the Board regarding Social Media and Student Well-Being, including:

Student Well-Being

Mental Health Data

National Mental Health Crisis

Priority Actions 2021-2022

What Are We Doing?

Next Steps

Staff responded to clarifying questions from the Board.

8. ADMINISTRATION AND POLICY

Information, Presentation: 8.1 BOARD REVIEW OF EDUCATOR EFFECTIVENESS BLOCK GRANT EXPENDITURE PLAN
Shelley Petersen provided a Review of the Educator Effectiveness Block Grant Expenditure Plan.

Action: 8.2 BOARD APPROVAL TO HOLD THE 2021 ORGANIZATIONAL MEETING OF THE GOVERNING BOARD OF TRUSTEES ON DECEMBER 15, 2021

Board President Halpern took a vote to approve to hold the 2021 Organizational Meeting of the Governing Board of Trustees on December 15, 2021.

Approve to hold the 2021 Organizational Meeting of the Governing Board of Trustees on December 15, 2021.

Motion by Scott Wooden, second by Gee Wah Mok.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Information: 8.3 BOARD REVIEW, FIRST READING OF PROPOSED 2022 GOVERNING BOARD OF TRUSTEES MEETING DATES AND LOCATIONS

January 26, 2022

February 16, 2022

March 16, 2022

April 27, 2022

May 25, 2022

June 22, 2022

July 27, 2022

August 24, 2022

September 28, 2022

October 26, 2022

November 16, 2022

December 14, 2022

All Governing Board of Trustees Regular meetings to be held in the District Office Training Center with the exception of the May 25, 2022 meeting which will be held at the Ocean Air School MUR.

9. OPERATIONS AND FACILITIES

Report: 9.1 BOARD REPORT, FACILITIES UPDATE

Chris Delehanty, Executive Director of Capital Programs and Technology, provided a facilities update, including:

Del Mar Hills Academy Modernization

Pacific Sky School

Del Mar Heights School Rebuild

Staff responded to clarifying questions from the Board.

10. BUSINESS AND FINANCE

11. PERSONNEL

12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 PRELIMINARY ITEMS FOR THE DECEMBER REGULAR BOARD MEETING

Action: 12.3 ADJOURNMENT OF MEETING

Governing Board President Halpern adjourned the meeting at 7:14pm.

Motion to Adjourn meeting.

Motion by Scott Wooden, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Minutes of November 17, 2021 Adopted:

Signature of Governing Board Clerk:



Gee Wah Mok, Esq.




Date

Signature of Superintendent:



Holly McClurg, Ph.D.



Date

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